

**Connecticut Statewide Citizen Corps Council**  
**Advisory Committee Minutes**  
**March 18, 2010**

**Attendees:** Bill Austin (Chair); Sylvia Dake (Town of Andover); Dave Brennan, (Southington CERT); Joel Severance (Region 2); Don Davis (Ellington OEM); Dagmar Noll; (WINCOG); Michael Tonelli (CCRPA); Virginia Mason (COGCNV); Art McLean (American Legion); Dave Brown (DEMHS); Michael Berry (City of New Britain); David Lalibierte (Southington CERT); Ted Janelle (Southington CERT); Rainelda Ayala (Intern, East Hartford CERT); Jim Larkin (NECCOG); Edward Murray; (DEMHS); Tom Gavaghan (DEMHS); Stephen Thal (West Hartford CERT); David Brown (DEMHS); Daniel Dube (Region 3/CREPC); Norma Peterson (Fairfield CERT Region 1 CCP); Jamie DiPace (Town of Avon); Viola Heath (CRCOG)

Chairman Bill Austin called the meeting to order at 2:00 p.m. followed by the pledge of allegiance and introductions of all present.

**Public Comments: No public Comments**

**Approval of Meeting Minutes:** A motion to approve the January 21, 2010 meeting minutes was made by Virginia Mason Seconded by Joel Severance. All in favor so voted.

**Guest Speaker:** No guest speaker

Report on State DEMHS Coordinating Council Meeting: Chairman Austin gave highlights of the March 11, 2010 DEMHS Coordinating Council meeting minutes.

**Old Business:**

- Statewide Operational Update: Updates and changes were made to CERT Pending Training, In Training, CERT Trained, NET Trained, and Personnel Trained lists.
- Correspondence: Chairman Austin read correspondence received and sent.
- American Legion NET Program Update: Art McLean reported that the American Legion was invited to a North East COG meeting to make a NET program presentation; another presentation will be made in Waterbury on April 9, by Dan Thurston.

Norma Peterson, Fairfield CERT, reported they are having a Neighborhood Watch NET (a workshop with the NET books). The program will be presented at individual Neighborhood watch groups.

Dan Dube, Region 3/CREPC, reported he has spoken to East Hartford Housing Authority regarding delivering the NET program in each of their facilities.

- CERT Train the Trainer: The Train the Trainer class will take place April 17 and 24 at Brainard Road. Fifty people registered for the class.

**New Business**

- Statewide Citizen Corps Annual Conference: Chairman Austin announced that a registration fee will not be charged at the annual conference this year. The Conference committee will begin meeting after Easter. Chairman Austin made an open invitation to everyone to join the conference.

- *CERT Weekend:* Anyone with suggestions with regarding to adding or deleting programs for CERT weekend please e-mail Dave Brown, DEMHS.
- *Update to Funding Request Forms:* Due to a further needed revision to the funding application forms it was unanimously agreed to change the effective date for the thirty percent ID apparel cap and mission statement requirements from April 1, 2010 to April 22, 2010.

### **CERT Team Funding And Funding Requests:**

#### **Category A:**

- **Middletown CERT** – Approved for \$1,950 for basic CERT training for 30 people

A motion to approve the Category A request was made by Joel Severance Seconded by Virginia Mason. All in favor so voted.

#### **Category B:**

- **Bethel** – Approved for \$300 for a traffic control class
- **Waterford/East Lyme** – Approved for \$2,000 for CERT ID and promotional items
- **Middletown CERT** – Approved for \$2,000 for hats and jackets
- **Granby CERT** – Approved for \$2,000 for ID apparel
- **Avon CERT** – Approved for \$2,000 for ID apparel
- **Somers CERT** – Approved for \$2,000 for ID apparel
- **Fairfield CERT** – Approved for \$485.82 for ID apparel
- **Wilton CERT** – Approved for \$127.50 for CPR and First Aide

A motion to approve the Category B requests was made by Dan Dube, Seconded by Dagmar Noll. All in favor so voted.

#### **Category C:**

No Category C request.

### **Southington Overage**

CCRPA made a request to increase the funding amount of a previously approved Category A funding request for Southington CERT. The request was due to an increase the class size.

Chairman Austin asked that a funding reimbursement be submitted to DEMHS for the total of the receipts and stated the overage will be voted on at the next meeting.

Dan Dube, Region 3/CREPC, also made the same request on behalf of East Hartford CERT, to increase the funding amount of a previously approved Category A request due to increase class size. Chairman Austin asked him to submit invoices on completion of class.

The group had discussions on training class size due to these requests.

### **Tabled Funding Request:**

#### **Other Business:**

- *Wal Mart:* Stephen Thal reported two people from Wal Mart attended the CREPC meeting and that Wal Mart is very interested in picking up from where they had left off.
- *Computer for CERT:* Dave Brown, DEMHS reported computers can be purchase for CERT if on the authorized equipment list. The purchase cap is \$2,000.

- *CERT Response at Middletown Kleen Energy Plant Incident:* Chairman Austin reported that the CERT response to the Middletown Kleen Energy incident will be highlighted at the annual Statewide Citizen Corps Conference.  
Dan Dube thanked all Capitol Region CERTs especially region 2 for their response to the Middletown incident. He also stated that Middletown would like to have an after action session for CERTs only.
- *STEP Program:* The STEP program will be placed on April's agenda.
- *Emergency Preparedness and Response for People with Disabilities:* Stephen Thal passed out information regarding emergency preparedness and response for people with disabilities and announced that the CERT team is available to make presentations.

**Next Meeting Date: The next meeting will be April 22, 2010, at West Hartford Town Hall**

Future Meeting dates: May 20, 2010, June 17, 2010, July 15, 2010 August (**no meeting**), September 16, 2010, October 21, 2010, November 18, 2010 and December 16, 2010