

**Connecticut Statewide Citizen Corps Council
Advisory Committee Minutes
January 21, 2010**

Attendees: Bill Austin (Chair); Sylvia Dake (Town of Andover); Ernest Heidelberg (Region 1 Westport CERT); Joel Severance (Region 2); Don Davis (Ellington OEM); Dagmar Noll; (WINCOG); Melon Wedick (CCRPA); Virginia Mason (COGCNV); Art McLean (American Legion); Gary Ruggiero (DEMHS); Michael Berry (City of New Britain); Katherine McCormack (City of Hartford); Roy Piper (DEMHS); David Brown. (DEMHS); Dan Thurston (American Legion); Viola Heath (CRCOG)

Chairman Bill Austin called the meeting to order at 2:00 p.m. followed by the pledge of allegiance and introductions of all present.

Public Comments: No public Comments

Approval of Meeting Minutes: A motion to approve the December 17, 2009 meeting minutes was made by Joel Severance Seconded by Roy Piper. All in favor so voted.

Guest Speaker: No guest speaker

Report on State DEMHS Coordinating Council Meeting: Chairman Austin gave highlights of the meeting and referred everyone to the January 14, 2010 DEMHS Coordinating Council meeting minutes.

Old Business:

- Statewide Operational Update: Updates and changes were made to CERT Pending Training, In Training, CERT Trained, NET Trained, and Personnel Trained lists.
- Correspondence: Chairman Austin read correspondence received and sent.
- American Legion NET Program Update: Dan Thurston reported that a NET Program presentation was made at the Central Naugatuck Region and that interest was received from several areas especially Waterbury. Mr. Thurston asked Chairman Austin for possible assistance in scheduling a NET presentation for Norwalk as presentations had been scheduled twice but were cancelled by Norwalk.
- Net Program Inserts: Dave Brown, DEMHS, reported that due to a printing error the NET Program inserts have been delayed.
- CERT Train the Trainer: Chairman Austin and Dave Brown, DEMHS reported that a Train the Trainer class is in the process of being scheduled.

New Business

- Mission Statements Requirements for Category B funding Requests: The Council discussed mission statements at length. A motion that all Category B funding requests shall be supported by a mission statement effective April 1st 2010 was made by Virginia Mason Seconded by Dagmar Noll. All in favor so voted.
DEMHS will update all funding application forms to include a date area and in addition, the Category B funding application forms will be updated to state the requirement of mission statement submission.
The Council further talked about the thirty percent cap effective with fiscal year 2009 for uniforms and identification equipment and it was unanimously decided to make the thirty percent cap effective April 1st 2010.

- **CERT Team Funding And Funding Requests:**

Category A:

- **Manchester CERT** – Approved for \$3,125 for basic CERT training for 25 people (no backpacks)
- **Naugatuck** – Approved for \$780 for basic CERT training with 12 backpacks
- **East Hartford CERT** - Approved for \$1,950 for basic CERT training for 30 people

A motion to approve the Category A requests was made by Joel Severance Seconded by Dagmar Noll. All in favor so voted.

Category B:

- **Southington CERT** – Approved for \$2,000 to purchase CERT training equipment, NIMS training, and uniforms..

A motion to approve the Category B request was made by Virginia Mason, Seconded by Joel Severance. All in favor so voted.

Category C:

- WINCOG \$4,000
- Central Naugatuck Valley \$4,000
- Litchfield Hills \$4,000 with a \$3,200 advance

A motion to approve the Category C requests was made by Melon Wedick, Seconded by Ernest Heidelberg. All in favor so voted.

Tabled Funding Request:

Other Business:

- **CERT Honor Roll:** Chairman Austin announced that the Citizen Corps letter head had been updated and the name Donald A. Janelle, the Citizen Corps 2009 Honor Roll recipient now appears on the letter head.
- **DEMHS Region 5:** Tom Vannini is now the DEMHS Region 5 Coordinator.
- **Specialty CERT Team Transportation** Dave Brown, DEMHS stated that the specialty team transportation expenses can be reimbursed from his training budget.

Next Meeting Date: The next meeting will be February 18, 2010, at West Hartford Town Hall

Future Meeting dates: March 28, 2010; April 22, 2010; May 20, 2010 and June 17, 2010

PENDING TRAINING
Effective 01-21-2010

	Level 1		DEMHS Region	RPO
1	Cornwall	20	5	Northwestern
2	CRIS	20		
3	Eastern CT State University	25		
4	East Hartford	30	3	Capitol
5	East Haven CERT	25	2	South Central
6	Enfield	16	3	Capitol
7	Fairfield	25	1	Greater Bridgeport
8	Groton	20	4	Southeastern
9	Hamden	25	2	South Central
10	Hartland	20	5	Litchfield Hills
11	Litchfield Hills	20	5	Litchfield Hills
12	Manchester	25	3	Capitol
13	Mohegan Sun	29	4	Southeastern
14	Montville/Salem	15	4	Southeastern
15	Naugatuck	12	5	Central Naugatuck
16	Norfolk	20	5	Litchfield Hills
17	North East Council of Governments	25		
18	Northwest Community College	15	5	Northwestern
19	Plymouth	20	5	Central CT
20	Roxbury	20	5	Northwestern
21	Sharon	20	5	Northwestern
22	Southbury Team 2	25	5	Central Naugatuck
23	Trumbull	30	1	Region 1 CCP
24	Valley Shore	20	2	CRERPA
25	Vernon	25	3	Capitol
26	Waterford	30	4	Southeastern
27	WINCOG	30	4	Windham
28	Windsor - South Windsor	50	3	Capitol
29	Woodbury Team 3 public	14	5	Central Naugatuck
	Total	671		

IN TRAINING
Effective 01-21-2010

Level 2			DEMHS REGION	RPO
1	Granby	20	3	Capitol
3	Prospect	15	5	Central Naugatuck
4	Southington	47	3	Central CT
5	Town of New Milford	19	5	Housatonic
6	Town of Redding 2	10	5	Housatonic
7	West Hartford	16	3	Capitol
8	Washington	15	5	Northwestern
	Total	142		

PERSONNEL FULLY TRAINED

Effective 01-21-2010

	Level 3		DEMHS Region	RPO
1	Andover	15	3	Capitol
2	Bloomfield	25	3	Capitol
3	Branford	25	3	South Central
4	1 st Connecticut Governors Foot Guard	70		
5	1 st Connecticut Governors Horse Guard	85		
6	2 nd Connecticut Foot Guard (New Haven)	32		
7	2 nd Connecticut Governors Horse Guard (Newtown)	40		
8	Bethany	16	2	S. Central
9	Bethel	21	5	Housatonic
10	Bristol 3	13	3	Central CT
11	CT SART Region 3	50	3	
12	CT SART Region 3	41	3	Capitol
13	Groton	20	4	Southeastern
14	New London	20	4	Southeastern
15	Danbury	75	5	Housatonic
16	Danbury HAM	25	5	Housatonic
17	East Hartford	25	3	Capitol
18	East Hartford	81	3	Capitol
19	East Hartford Housing	22	3	Capitol
20	East Haven	30	2	South Central
21	Ellington & Vernon	15	3	Capitol
22	Ellington	30	3	Capitol
23	Enfield	38	3	Capitol
24	ESPN	22	3	Central CT
25	Fairfield	18	1	Greater Bridgeport
26	Farmington /Avon	27	3	Capitol
27	Goshen	15	5	Litchfield Hills
28	Hamden	48	2	South Central
29	Hamden	20	2	South Central
30	Hartford Police Armsmear	30	3	Capitol
31	Hartford	12	3	Capitol
32	Hartford 2	10	3	Capitol
33	Hartford 2a	30	3	Capitol
34	Harwinton	18	5	Litchfield Hills
35	Manchester	140	3	Capitol
36	Middletown	50	3	Midstate
37	Middletown Wesleyan	15	3	Midstate
38	Milford	20	2	South Central
39	Milford Westfield	20	2	South Central
40	Mohegan Sun	83	4	Southeastern
41	Montville	22	4	Southeastern
42	N.W. Community College	18	5	Central Naugatuck
43	Naugatuck	18	5	Central Naugatuck
44	New Britain	25	3	Central CT
45	New Canaan	100	1	Southwest
46	New Haven	22	2	South Central
47	New Milford	10	2	South Central
48	New Milford	10	5	Housatonic
49	New Milford	15	5	Housatonic
50	Northeast COG	39		
51	Orange	41	2	South Central
52	Portland	30	3	Midstate
53	Putnam	16	4	Northeastern

PERSONNEL FULLY TRAINED

Effective 01-21-2010

Level 3 Continued

			DEMHS Region	RPO
54	Ridgefield A	30	5	Housatonic
55	Ridgefield	25	5	Housatonic
56	Ridgefield SART	15	5	Housatonic
57	Rocky Hill Veterans	24	3	Capitol
58	CT SART	14		
59	Somers	10	3	Capitol
60	Southbury	15	5	Central Naugatuck
61	Southington	55	3	Central CT
62	State Militia	74		
63	Thomaston	22	5	Litchfield Hills
64	Torrington	70	5	Litchfield Hills
65	Torrington	20	5	Litchfield Hills
66	Torrington High School	20	5	Litchfield Hills
67	Town of Redding	35	5	Housatonic
68	Vernon	10	3	Capitol
69	VSEMA	33	2	Central Naugatuck
70	Waterbury 2	7	5	South Central
71	Wallingford	20	2	Southeastern
72	Waterford/East Lyme	116	4	Southeastern
73	West Haven	31	2	South Central
74	Westport	59	1	Southwest
75	WINCOG 1	13	4	Windham
76	WINCOG 2	15	4	Windham
77	WINCOG 3	19	4	Windham
78	WINCOG 4	8	4	Windham
79	WINCOG 5	13	4	Windham
80	WINCOG 6	8	4	Windham
81	WINCOG 7	17	4	Windham
82	WINCOG 8	8	4	Windham
83	Windsor Locks	22	3	Capitol
84	Wilton	59	1	Southwest
85	Wolcott	16	5	Central Naugatuck
86	Woodbridge	23	2	South Central
87	Woodbury	18	5	Central Naugatuck
88	West Hartford	22	3	Capitol
	Total	2724		

CERT TRAINED
Effective 01-21-2010

	Level 4		DEMHS Region	RPO
1	Andover	7	3	Capitol
2	CRCOG - Tolland	50	3	Capitol Region
3	Manchester	17	3	Capitol
4	Mohegan Sun	52	4	Southeastern
5	New Caanan	144	1	Southwest
6	West Hartford	4	3	Capitol
7	Berlin	1	3	Central CT
8	Litchfield	1	5	Litchfield Hills
	Total	276		