

**Connecticut Statewide Citizen Corps Council**  
**Advisory Committee Minutes**  
**May 19, 2011**

**Attendees:** Dagmar Noll; (WINCOG); Norma Peterson (Fairfield CC/R1 CCC); Susan Dubb (DEMHS); Joel Severance (Region 2); Virginia Mason (COGCNV); Michael Berry (New Britain); Ted Janelle (Southington CERT); Don MacKenzie (Southington CERT); Don Davis (Ellington); Adam Lasny (SWRPA); Art McLean (American Legion); David Hannon (HVCEO); Kristin Thomas (CCRPA); Christopher Erickson (Mohegan Sun); Patricia Rogers (Mohegan Sun); (Paul Gibb (LHCEO); Gary Ruggiero (DEMHS); Ed Murray (DEMHS); Viola Heath (CRCOG);

The meeting was chaired by Joel Severance and called to order at 2:00 p.m. followed by the pledge of allegiance and introductions.

**Public Comments: No public Comments**

**Approval of Meeting Minutes:** A motion to approve the April 21, 2011 meeting minutes was made by Virginia Mason, seconded by David Hannon. All in favor so voted.

**Guest Speaker:** None

**Report on State DEMHS Coordinating Council Meeting:** Virginia Mason reported on the May 12, 2011 Coordinating Council meeting.

**Old Business:**

- Correspondence: No report.
- American Legion NET Program Update: Art McLean reported that the American Legion will recognize Pearl Rathbun, East Lyme EMD, for emergency preparedness on June 15, 2011.
- DEMHS Report:
- Susan Dubb gave a reminder regarding the NEW cash advance policy.
- American Red Cross is looking for shelter residents for their upcoming exercise in June. For more detailed information contact Susan Dubb at susan.dubb@ct.gov.
- Susan Dubb attended the RHAM Video Unit graduation and was very impressed. Commissioner Boynton would like to see an article submitted to the DEMHS advisor and information about the team passed on for National attention.
- All paperwork requires ORIGINAL signatures in order to be processed for financial reimbursement. If originals do not make it in time for the Statewide CCC meeting, it will not be processed until the following month. Please allow sufficient time for your paperwork to arrive via USPS or, submit your original documents in person at the meeting.
- Ed Murray has been assigned as the Training Department Liaison.
- Bob Scata and Susan Dubb continue to communicate almost daily regarding backpacks, student and instructor manuals and train the trainer issues.
- Training instructors who wish to have their contact information given out when requests come through the state should provide Susan Dubb with their contact information.

- Citizen Corps Council Program Re-registration: No report.

**Statewide Operational Update:** Updates and changes were made to the applicable levels. Total trained is now 3,743

**New Business:**

CERT Team Funding And Funding Requests:

**Category A:**

- **Town of Monroe** – Approved for \$1,625 for basic CERT training for 25 people.

A motion to approve the Category A requests was made by Norma Peterson, and seconded by Virginia Mason. All in favor so voted.

**Category B:**

- **Town of Killingworth** – Application **Denied**.

**Category C:**

- **CT Regional Planning Agency**- Approved for \$4,000

A motion to approve the Category C requests was made by Virginia Mason, and seconded by David Hannon. All in favor so voted.

**Category D:**

- **Norwich**– Approved for \$500 with a cash advance

A motion to approve the Category D requests was made by Dagmar Noll, and seconded by David Hannon. All in favor so voted.

**Special Category C:** A motion to modify the previously approved Statewide Citizen Corps Council conference request from cash advance to encumbrance was made by Virginia Mason seconded by Norma Peterson. All in favor so voted. Susan Dubb has modified the application request accordingly.

MRC train the trainer program at Yale: Sue Dubb gave highlights of the program. Norma Peterson will send information to Viola Heath for distribution via e-mail.

2011 Citizen Corps Statewide Conference Committee: The conference committee will meet Monday, May 23, 2011.

Citizen Corps Application for Program Funding and Project Completion Report: Dagmar Noll handed out copies and reviewed the two forms. The Council unanimously agreed to approve the forms with the addition of category limits and ID apparel.

Mohegan Sun CERT: Chris Erickson gave a report of the success of the Mohegan Sun CERT.

**Next Meeting Date: June 16, 2011 at West Hartford Town Hall, Council Chambers – Room 314**

**Future meeting dates for 2011:** July 21; **August – NO MEETING;** September 15; October 20; November 17; December 15.

**PENDING TRAINING**  
**Effective 5-19-2011**

Date		Level 1		DEMHS Region	RPO
5/11	1	Bristol	14	3	Capitol
R3/17/2	2	Durham	20	2	Midstate
R1/11	3	Enfield	16	3	Capitol
5/11	4	Monroe	25	1	Greater Bridgeport
5/11	5	Prospect	23	5	Central Naugatuck
1/11	6	Southington	25	3	Central CT
5/11	7	Stamford	25	1	Southwest
3/17	8	WINCOG 12	25	4	Windham
		<b>Total</b>	<b>173</b>		

**IN TRAINING**  
**Effective 5-19-2011**

Date	Level 2			DEMHS REGION	RPO
4/11	1	East Hartford	25	3	Capitol
5/11	2	Litchfield Hills	25	5	Litchfield Hills
5/11	3	NW Community college	25	5	Litchfield Hills
5/11	4	Ridgefield	25	5	Housatonic
3/11	5	WINCOG 11	13	4	Windham
2/11	6	Windsor - South Windsor	20	2	Capitol
<b>Total</b>			<b>133</b>		

## PERSONNEL FULLY TRAINED

Effective 5-19-2011

Date	Level 3		DEMHS Region	RPO
	1 Andover	14	3	Capitol
	2 Avon	28	3	Capitol
	3 Branford	25	3	South Central
	4 1 <sup>st</sup> Connecticut Governors Foot Guard	70	3	Capitol
	5 1 <sup>st</sup> Connecticut Governors Horse Guard	85	3	Capitol
	6 2 <sup>nd</sup> Connecticut Foot Guard (New Haven)	32	2	
	7 2 <sup>nd</sup> Connecticut Governors Horse Guard (Newtown)	40	5	
	8 Bethany	17	2	S. Central
	9 Bethel	21	5	Housatonic
	10 Bristol 3	22	3	Central CT
	11 CT SART Region 3	105	3	
	12 Canterbury	13	4	Northeastern
	13 Colchester	22	4	Southeastern
	14 Danbury	75	5	Housatonic
	15 Danbury HAM	25	5	Housatonic
	16 Eastern CT State University	24	4	Windham
	17 East Haddam	29	3	Capitol
	18 East Hartford	76	3	Capitol
	19 East Haven	71	2	South Central
	20 East Lyme	58	4	Southeastern
	21 Ellington & Vernon	19	3	Capitol
	22 Ellington	30	3	Capitol
	23 Enfield	38	3	Capitol
	24 ESPN	22	3	Central CT
	25 Fairfield	63	1	Greater Bridgeport
	26 Goshen	15	5	Litchfield Hills
	27 Granby	20	3	Capitol
	28 Groton	20	4	Southeastern
	29 Hamden	25	2	South Central
	30 Quinnipiac	15	2	South Central
	31 Hartford	35	3	Capitol
	32 Harwinton	18	5	Litchfield Hills
	33 Manchester	116	3	Capitol
	34 Middletown	80	3	Capitol
	35 Middletown Wesleyan	60	3	Capitol
	36 Milford	20	2	South Central
	37 Milford Westfield	20	2	South Central
	38 Mohegan Sun	113	4	Southeastern
	39 Montville	22	4	Southeastern
	40 N.W. Community College	18	5	Litchfield Hills
	41 Northwest Community College	15	5	Litchfield Hills
	42 Naugatuck	18	5	Central Naugatuck
	43 New Britain	25	3	Central CT
	44 New Canaan	110	1	Southwest
	45 New Haven	22	2	South Central
	46 New London	20	4	Southeastern
	47 New Milford	10	2	South Central
	48 New Milford	10	5	Housatonic
	49 New Milford	15	5	Housatonic
	50 Northeast CERT	45	4	North East
	51 Orange	8	2	South Central

**PERSONNEL FULLY TRAINED**

**Effective 5-19-2011**

**Level 3 Continued**

Date				DEMHS Region	RPO
	52	Portland	30	3	Midstate
	53	Prospect	12	5	Central Naugatuck
4/11	54	RHAM Video Unit	21	3	Capitol
	55	Ridgefield A	30	5	Housatonic
	56	Ridgefield B	15	5	Housatonic
	57	Ridgefield	25	5	Housatonic
	58	Ridgefield SART	15	5	Housatonic
	59	Rocky Hill Veterans	24	3	Capitol
	60	University of New Haven	21	2	
	61	Somers	18	3	Capitol
	62	Southbury	15	5	Central Naugatuck
	63	Southbury Team 2	25	5	Central Naugatuck
	64	Southington	98	3	Central CT
	65	State Militia	74		
	66	Thomaston	22	5	Central Naugatuck
	67	Torrington	70	5	Litchfield Hills
	68	Torrington	20	5	Litchfield Hills
	69	Torrington High School	20	5	Litchfield Hills
	70	Town of Prospect	11	5	Central Naugatuck
	71	Town of Redding	35	5	Housatonic
	72	Vernon	26	3	Capitol
	73	VSEMA	33	2	
	74	Waterbury 2	7	5	South Central
	75	Wallingford	20	2	Southeastern
	76	Waterford/East Lyme	58	4	Southeastern
	77	West Haven	31	2	South Central
	78	Westport	80	1	Southwest
	79	WINCOG 1	13	4	Windham
	80	WINCOG 2	15	4	Windham
	81	WINCOG 3	19	4	Windham
	82	WINCOG 4	8	4	Windham
	83	WINCOG 5	13	4	Windham
	84	WINCOG 6	8	4	Windham
	85	WINCOG 7	17	4	Windham
	86	WINCOG 8	8	4	Windham
	87	WINCOG 9	12	4	Windham
	88	Windsor Locks	22	3	Capitol
	89	Wilton	73	1	Southwest
	90	Wolcott	16	5	Central Naugatuck
	91	Woodbury	18	5	Central Naugatuck
	92	West Hartford	30	3	Capitol
4/11	93	Weston	13	1	Southwest
		<b>Total</b>	<b>3060</b>		

**CERT TRAINED**  
**Effective 5-19-2011**

Date	Level 4	DEMHS Region	RPO
	1 Andover	7	3 Capitol Region
	2 Bloomfield	15	3 Capitol Region
	3 Bristol	15	3 Central CT
	4 Berlin	1	3 Central CT
	5 CRCOG - Tolland	50	3 Capitol Region
	6 East Hartford	75	3 Capitol Region
	7 East Hartford Housing	22	3 Capitol Region
	8 Hartford	68	3 Capitol
	9 Litchfield	1	5 Litchfield Hills
	10 Manchester	92	3 Capitol Region
	11 Mohegan Sun	52	4 Southeastern
	12 New Caanan	144	1 Southwest
	13 Northeast	74	4
	14 Putnam	16	4 Northeastern
	15 RHAM Video	21	3 Capitol
	16 Southington	5	3 Central CT
	17 West Hartford	4	3 Capitol Region
	18 Woodbridge	16	2 South Central
	19 University of New Haven	5	3
	<b>Total</b>	<b>683</b>	