THE BYLAWS
OF THE
STATEWIDE EMERGENCY MANAGEMENT AND HOMELAND SECURITY ADVISORY COUNCIL
OF THE
DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION
DIVISION OF EMERGENCY MANAGEMENT AND HOMELAND SECURITY

July, 2014

ARTICLE I
NAME, AUTHORITY & MISSION

1.1 Name, Authority and Purpose. The name of this organization shall be the Department of Emergency Services and Public Protection (DESPP), Division of Emergency Management and Homeland Security (DEMHS) Statewide Emergency Management and Homeland Security Advisory Council (Advisory Council). The Advisory Council shall operate as the DEMHS advisory board, under Connecticut General Statutes Section 4-8. The Advisory Council's authority also derives from Connecticut General Statutes Titles 28 and 29. Its mission is to protect the people and property in the State of Connecticut from all types of natural and human-made disasters, fostering regional collaboration and mutual aid through research, collaborative plan development, resource and information sharing, and coordination.

ARTICLE II
GOALS

2.1 Goals. The goals of the Advisory Council include the following:

- The maintenance and enhancement of a coordinated, integrated program of statewide emergency management and homeland security.
- Foster coordination and collaboration at the federal, state, and local levels, and the private sector, with regard to emergency management and homeland security prevention, preparedness, planning, response, recovery, mitigation, and public education, with an emphasis on multi-municipality regional collaboration.
- Assist DEMHS with the development of integrated state and local all-hazards emergency planning, including training and exercises.
- Provide State Emergency Support Function (ESF) working group liaisons to DEMHS in order to coordinate local, state, or regional resources in major emergencies or serious disasters.
- Evaluate and make recommendations to DEMHS and/or municipalities with regard to resources for plan development, maintenance, and implementation for all types of emergencies.
- Report on at least a quarterly basis to the DESPP Coordinating Advisory Board.

ARTICLE III
MEMBERS

3.1 Members

Members of the Advisory Council shall be the following individuals, or his/her designee:

State Partners (ESF designation may change depending on specific circumstances):

State

- **Deputy Commissioner, DESSP/DEMHS** (Chair).
- **Governor's Non-Profit Liaison** (multiple ESFs).
- **Governor's Liaison to the Disabled Community** (multiple ESFs).
- **Commissioner of CT Department of Administrative Services**, representing 3, Public Works; and 7, Resource Support/Private Sector.
- **State Chief Information Officer, CT Department of Administrative Services Bureau of Enterprise and Systems Technology (BEST)**, representing 2, Communications.
- **Commissioner, CT Department of Agriculture**, representing 11, Agriculture and Natural Resources.
- **Commissioner, Department of Consumer Protection**, representing 7, Resource Support/Private Sector; 10 Hazardous Materials Response; 11, Agriculture and Natural Resources; 12, Energy and Utilities; and 14, Long Term Recovery and Mitigation.
- **Commissioner of CT Department of Correction**, representing 1, Transportation; 7, Resource Support/Private Sector; and 9, Search and Rescue.
- **CT Department of Economic and Community Development**, representing 11, Agriculture and Natural Resources; and 14, Long Term Recovery and Mitigation.
- **Commissioner, CT Department of Energy and Environmental Protection**, representing 1, Transportation; 2, Communications; 3, Public Works; 4, Fire Prevention and Control; 9, Search and Rescue; 10, Hazardous Materials Response; 11, Agriculture and Natural Resources; 12, Energy and Utilities; 13 Law Enforcement/Homeland Security; and 14, Long Term Recovery and Mitigation.
- **Executive Director, DESPP/Statewide Emergency Telecommunications**, representing 2, Communications.
- **State Emergency Management Director**, representing 1, Transportation; 2, Communications; 3, Public Works; 5, Emergency Management, 6, Mass Care; 7, Resource Support/Private Sector; 9, Search and Rescue; 10, Hazardous Materials Response; 12, Energy and Utilities; 13, Law Enforcement/Homeland Security; 14, Long Term Recovery and Mitigation; and 15, External Communications.
- **Director of the DEMHS Office of Counter Terrorism**, Connecticut Intelligence Center, representing 2, Communications; and 13, Law Enforcement/Homeland Security.

- **Deputy Commissioner of DESPP/CT State Police**, representing 1, Transportation; 9, Search and Rescue; 10, Hazardous Materials Response; and 13, Law Enforcement/Homeland Security.
- **Executive Director, DESPP/Commission on Fire Prevention and Control**, representing 1, Transportation; 4, Fire Prevention and Control; 9, Search and Rescue; and 10, Hazardous Materials Response.
- **Executive Director of DESPP/POST**, representing13, Law Enforcement/Homeland Security.
- **State Fire Rescue Plan Coordinator/Urban Search and Rescue Coordinator**, representing 4, Fire Prevention and Control; and 9, Search and Rescue.
- **Commissioner, CT Department of Mental Health and Addiction Services**, representing 6, Mass Care; 8, Public Health; and 14, Long Term Recovery and Mitigation.
- **The Adjutant General, CT Military Department**, representing 1, Transportation; 3, Public Works; 7, Resource Support/Private Sector; 9, Search and Rescue; 10, Hazardous Materials Response; and 13, Law Enforcement/Homeland Security.
- **Commissioner, Department of Motor Vehicles**, representing 1, Transportation; 7, Resource Support/Private Sector; 12, Energy and Utilities; and 13, Law Enforcement/Homeland Security.
- **Secretary, State Office of Policy and Management**, representing 5, Emergency Management; 7, Resource Support/Private Sector; and 14, Long Term Recovery and Mitigation.
- **Commissioner, CT Department of Public Health**, representing 1, Transportation; 6, Mass Care; 8, Public Health; 10, Hazardous Materials Response; 11, Agriculture and Natural Resources; 12, Energy and Utilities; and 14, Long Term Recovery and Mitigation.
- **Commissioner, CT Department of Insurance**, representing 14, Long Term Recovery and Mitigation.
- **Commissioner, CT Department of Social Services**, representing 6, Mass Care; 8, Public Health; 14, Long Term Recovery and Mitigation, Emergency Assistance, Housing, Human Services.

Local

- Representative from **CT Conference of Municipalities**.
- Representative from **CT Council of Small Towns**.
- Representative from the **Regional Planning Organizations**.
- Representative of **CT Public Works Association**, representing 3, Public Works, 7, Resource Support/Private Sector.
- **CT Career Fire Chiefs Association**, representing 4, Fire Prevention and Control.
- **CT Fire Chiefs Association**, representing 4, Fire Prevention and Control.

- **Uniformed Professional Firefighters Association**, representing 4, Fire Prevention and Control.
- **Connecticut State Fire Service**, representing 4, Fire Prevention and Control.
- **President of CT Emergency Management Association**, representing 5, Emergency Management.
- **CT Chiefs of Police Association**, representing 13, Law Enforcement/Homeland Security.
- **CT AFSCME Council 34,** representing 13, Law Enforcement/Homeland Security.
- Each **Chair**, or his/her designee, of the **five Regional Emergency Planning Teams** established under DESPP/DEMHS.

Federal

- **Federal Bureau of Investigation.**
- **Federal Emergency Management Agency.**
- **United States Coast Guard.**
- **United States Department of Homeland Security.**
- **United States Transportation Security Administration.**

Non Governmental Organizations

- **CT Chapter of American Red Cross**, representing 5, Emergency Management; 6, Mass Care; 14, Long Term Recovery and Mitigation.
- **United Way, 2-1-1**, representing 5, Emergency Management; 6, Mass Care; 14, Long Term Recovery and Mitigation; and 15, External Communications.
- **Chair, CT Volunteer Organizations Active In Disaster**, representing 6, Mass Care.
- **InfraGard**, representing the Private Sector and 7, Resource Support/Private Sector.
- Such other local, state, federal or nongovernmental agencies as the Chair determines.

ARTICLE IV
MEETINGS

4.1 Regular Meetings. The regular meetings of the Advisory Council shall be held at the Office of the Chief State's Attorney in Rocky Hill, or other designated location. At a minimum, the Advisory Council shall meet quarterly, with other meetings to be held as needed. DESPP and DEMHS staff shall provide support to the Advisory Council.

ARTICLE V
EMERGENCY SUPPORT FUNCTION WORKING GROUPS

5.1 Emergency Support Function Working Groups: Establishment. The Advisory Council Chair/DEMHS Deputy Commissioner shall convene such Emergency Support Function (ESF) Working Groups as are necessary to assist in fulfilling the mission of DEMHS and the Advisory Council. DESPP and DEMHS staff shall provide support to the Working Groups. The Advisory Council Chair/DEMHS Deputy Commissioner shall establish or eliminate working groups as is appropriate to address the needs of the State. ESFs may be identified by name and number, or by name alone. The terms "Committee" and "Working Group" may be used interchangeably.

5.2 Definition and Mission. Emergency Support Functions (ESFs) are defined as discipline-oriented working groups. The mission of the ESF Working Groups is to foster collaborative planning and procedures within a particular discipline. The ESF group structure is intended to provide statewide policy and planning, as well as a resource tool, including support of the State Emergency Operations Center.

5.3 ESF Working Group Members: Chair(s). The purpose of the ESF Working Groups is to advise and make recommendations to DEMHS. The DEMHS Deputy Commissioner shall approve the selection of a Chair or Co-Chairs by and for each Working Group, who will preside at that working group's meetings and will report the status and nature of the group's activities to the DEMHS Advisory Council. Every effort will be made to provide broad representation of that discipline's interest groups on each of the ESF Working Groups.

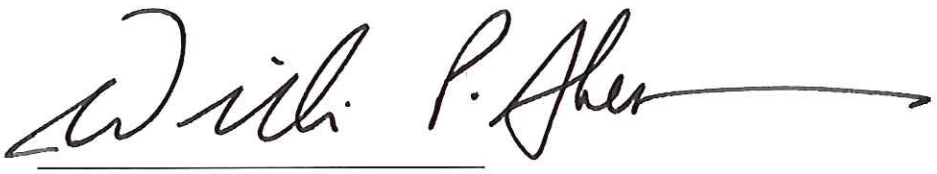
5.4 ESF Task Forces. The DEMHS Deputy Commissioner may establish such mission-oriented ESF Task Forces as are necessary to address specific emergency management or homeland security issues as they arise. Members of the Task Forces may include one or more members of related ESF Working Groups. Representatives of the ESF Working Groups shall chair or serve on ESF Task Forces as requested by the DEMHS Deputy Commissioner.

5.5 ESF Working Groups and Task Forces Designated. ESF Working Groups and Task Forces may include the following:

- ESF 1: Transportation and Transportation Security.
- ESF 2: Communications.
    - State Interoperable Communications.
    - Telecommunications Restoration Task Force.
- ESF 3: Public Works, Critical Infrastructure.
    - Debris Management.
- ESF 4: Fire Prevention and Control/State Fire Plan.
- ESF 5: Emergency Management.
    - Child Emergency Preparedness.
        - Child Care.
    - Regional Collaboration.
    - Citizens Corps.
    - Training.
    - Incident Management Teams.

- ESF 6: Mass Care.
- ESF 7: Resource Support/Private Sector Coordination.
    - Commodities Distribution Task Force.
    - Credentialing.
- ESF 8: Public Health and Medical Services.
    - Medical Reserve Corps.
- ESF 9: Search and Rescue.
    - Evacuation Task Force.
- ESF 10: Hazardous Materials Response.
    - HazMat Teams.
- ESF 11: Agriculture and Natural Resources.
    - State Animal Response Teams.
- ESF 12: Energy and Utilities.
    - Fuel Task Force.
    - Water Task Force.
- ESF 13: Law Enforcement/Homeland Security.
- ESF 14: Long Term Recovery and Mitigation.
- ESF 15: External Communications.
- ESF 19: Functional Needs.
- ESF 20: Marine, Port Security.

Bylaws approved by the DEMHS Statewide Advisory Council on July 10, 2014



William P. Shea
Deputy Commissioner
Division of Emergency Management and Homeland Security
Department of Emergency Services and Public Protection