

## Connecticut Statewide Citizen Corps Council

Advisory Committee Minutes

February 20, 2014

**Attendees:** William Austin (Chairman); Joel Severance (Region2); Virginia Mason (COGCNV); Jim Larkin (NECCOG); Sue Prosi (SWRPA); Lisa King-Riley (Danbury/HVCEO); Ed Murray (DEMHS); Greg Martin (CCRPA); Norma Peterson (Fairfield CCC); Dagmar Noll (WINCOG); Don Janelle (Manchester/CEMA); Don Davis (CRCOG ESF-16); Gary Mason; (Town of Wallingford MRC); William Kramer (Town of Hebron/Chatham Health District MRC Manchester/Glastonbury MRC); Katherine McCormack (CR-MRC); Craig Mansfield (Town of East Haddam); David Laliberte (Southington CERT); Debbie DiLeone (Hamden CERT); Bob Freeman (Hamden CERT); Viola Heath (CRCOG)

Chairman Austin called the meeting to order at 2:00 p.m. followed by the pledge of allegiance and introductions.

Public Comments: None

**Approval of Meeting Minutes:** A motion to approve the January 16, 2014 meeting minutes was made by Norma Peterson seconded by Don Janelle. All in favor so voted.

**Guest Speaker:** none

**Report on State DEMHS Coordinating Council Meeting:** No report

### Old Business

**Correspondence:** Chairman Austin received a stack of correspondence, mostly about the Simple D Grant.

**Informational Messages:** Chairman Austin reported that Messages 5-15 had been issued so far and this meetings message will be 6-16.

**DEMHS Report:** No report.

**American Legion Report:** No report

**Statewide Operational Update:** Updates and changes were made to applicable levels.

**DEMHS Website Citizen Corps Information:** No report

**Draft Guide on DEMHS CERT Grants:** No report

### New Business

#### Funding

CERT Team Funding and Funding Requests: Please see attachment for all grants approved at the February 20, 2014 meeting.

Motions:

**Category A:** motion to approve made by Virginia Mason seconded by Don Janelle. All in favor so voted. **Category B:** motion to approve made by Don Janelle seconded by Don Davis. All in

favor so voted. **Category D:** motion to approve made by Norma Peterson seconded by Dagmar Noll. All in favor so voted. **Simple D:** motion to approve made by Dagmar Noll seconded by Virginia Mason. All in favor so voted.

Chairman Austin informed the Council there were 24 recognized MRCs in the State of Connecticut and two Simple D funding requests were received from two MRCs that were not recognized as registered in the State of Connecticut.

Katherine McCormack spoke on behalf of the two MRCs, asking the Council for special consideration in approving their Simple D grant request. Ms McCormack also made mention that of the twenty four recognized MRCs, only eight had applied for the said funding.

A motion to approve the two Simple D funding requests for the unrecognized MRCs was made by Dagmar Noll seconded by Don Davis. All in favor so voted. The motion passed with a vote of seven to two. Don Janelle was an exception to the vote, he did not vote.

Chairman Austin reminded everyone that completion reports for the Simple D grant should be sent to DEMHS by March 20, 2014.

**Tabled Request:** None.

**Bylaws of CT Citizen Corps Advisory Committee:** Chairman Austin directed the council to the bylaws handout, page two, bullet four, and stated this is to be done annually. Chairman Austin stated that each council that exists, regional or local, will need to send information for 2013 showing when they meet, along with copies of meeting minutes to [ctcitizencorps@gmail.com](mailto:ctcitizencorps@gmail.com) in 14 days.

Chairman Austin proposed a motion that this be done by March 20, 2014. The motion was moved and seconded by Norma Peterson. All in favor so voted.

**Fiscal Year 2012 Budget:** Chairman Austin handed out a FY 2012 Funding/Fiscal analysis presentation which showed the total 2012 funding for the council to be \$100,000. He informed the council that by losing WINCOG and CCRPA there will be eight remaining RCCCs and the proposal for funding the remaining eight is \$6,000 per year. The Chairman spoke about items a, through e, under assumption notes which was amended: item b, Category A grants, amended from \$1,200 to \$1,000 per class, item c, Category B grants, amended from \$800 once per year per municipality/sponsor to \$500 and eliminating the grant to be used for CPR, first aid, and AED classes or recertifying of these classes. ALSO, under the Expense categories summarized: Training (A & B grants was amended to Training and Special grants.

A motion to accept this fiscal analysis presentation with amendments was made by Joel Severance, seconded by Don Janelle. All in favor so voted.

**Regional Council Updates:** None

**Adjournment:** The meeting was adjourned at 3:48 pm.

**Next Meeting Date:** March 20, 2014, West Hartford Town Hall, Mayor's office, Room 312, 3<sup>rd</sup> Floor, 50 South Main Street, West Hartford, CT 06107

**Future meeting dates for 2014:** April 17; May 15; **June 19 at Waterbury;** July 17; **August – No meeting;** **September 4 at the Conference site;** **October 16 at North Haven;** November 20; and December 18th