



Application Initial Screening

Site # _____, Claim # _____, Submission Date: _____, Site Name: _____,
Site Address: _____

Dear _____ :

An initial screening of the aforementioned application revealed that it lacks the following required items:

- Application Form (with original signatures on the Certification of Accuracy)
- Milestone Report
- Compliance Evaluation Form (if USTs on site) or Compliance Status Report (if no USTs on site).
- Invoice Summary Form (with original signature)
- Invoices
- Documentation of any insurance, contract, settlement, or other agreement that pertains to this release

If the required documents are not received **by** _____, the application shall be deemed:

INCOMPLETE

If your application is deemed incomplete, **no additional application review will be performed and your place in line will not be reserved.** This is not a final decision. Applicants may reapply however, all deadlines will be based on the date the applicant submits the missing required documents. If you have any questions, please call (860) 424-3370.

To reapply, attach all of the missing documents to this notice, sign below, and submit to the DEEP UST Petroleum Clean-up Program.

Certification of Accuracy:

I have personally examined and am familiar with the information submitted in all attachments and certify that based on reasonable investigation, including my inquiry of the individuals responsible for obtaining the information, the submitted information is true, accurate and complete to the best of my knowledge and belief.

For UST Petroleum Clean-up Program Use Only
DATE OF APPLICATION RESUBMISSION

By signing below you are indicating that you have read and understand the above Certification of Accuracy.

Signature of Applicant	Name of Applicant Signatory (Please Print)	Date
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Signature of Preparer	Name of Preparer (Please Print)	Date
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