



# STATE OF CONNECTICUT

## Board of Examiners of Environmental Professionals

Board Members:  
Denise Ruzicka, PE, Chairman  
John Adams, LEP  
Christopher Buchholz  
Robert F. Good, Jr., LEP  
Stephen Holtman PE, LEP  
Jeffrey Loureiro, PE, LEP  
Kelly Meloy, LEP  
Elsie Patton  
Alisa Phillips-Griggs  
Robert S. Potterton, Jr., LEP  
Carol Violette, PhD, CHMM

### MINUTES

#### State Board of Examiners of Environmental Professionals

#### Regular Meeting – November 13, 2014

##### A. Call to Order and Sign-In

A regular meeting of the State Board of Examiners of Environmental Professionals (“the Board”) was called to order on Thursday, November 13, 2014 at 9:13 am in the Russell Room, 3rd Floor, 79 Elm Street, Hartford, by Chair D. Ruzicka. Board members A. Phillips-Griggs, R. Potterton, E. Patton, R. Good, S. Holtman and J. Loureiro were present. Kim Maiorano, Board Administrator was also present as was Nelson Walter representing the EPOC.

##### B. Reading and Approval of the Minutes

The draft minutes of the Regular Board meeting of September 18, 2014 were read and approved; motion by S. Holtman, second: J. Loureiro passed unanimously.

##### C. Public Participation

N. Walter had no comments, EPOC is waiting to get a sense of where the Department is going with Risk Assessment.

##### D. Unfinished Business and General Orders

###### **Distance learning – status of chgs to regs**

Chair Ruzicka reported that the hearing officer’s report is almost done.

###### **Update on complaints 11-102 & 11-103**

R. Potterton reported that he and J. Loureiro have drafted letters to the LEPs and are moving the matter along.

## **Update on complaint 13-101**

R. Good reported in detail at the August meeting of the Board that he and K. Meloy have completed the investigation and they found no merit to the complaint. The Board authorized no further action letters that went out to the complainant and the LEP on October 31<sup>st</sup>. K. Maiorano will provide a copy of the letters to the Board members for their records and any final discussion at the next Board meeting.

## **Regulation Revisions – Degree/Experience**

The discussion concerning this matter will be postponed until a full complement of Board Members can be present. Chair Ruzicka will work with K. Maiorano to draft some language for the Board's consideration.

## **Review of Application – Subcommittee - Responsible Charge Demonstration**

J. Loureiro reported that the subcommittee had not had an opportunity to meet to further discussion of the application.

## **Job Analysis Study**

K. Maiorano will contact James Henderson of CASTLE to address the Board via conference call at the December Board meeting.

## **E. New Business**

### **Course Approval Requests**

- Course approval request from Good Earthkeeping Organization, Inc. for course titled **“Workshop on Advanced Investigation and Contaminant Remediation at Diffusion Limited Sites”** for 6.25 CECs. Motion to approve for 7.0 CECs by S. Holtman, seconded by R. Potterton; passed unanimously.
- Course approval request from EPOC for course titled **“Connecticut Geology Review:Bedrock Tectonic History, Understanding Glacial Deposition and a Related Field Excursion”** for 4.0 CECs. Request tabled until more information is obtained from EPOC.
- Motion to add course approval request from MA LSPA for course titled **“Introduction to Environmental Forensics of Organic Chemicals”** requesting approval for 8.0 CECs; A. Phillips-Griggs; second, E. Patton; passed unanimously.

J. Loureiro shared an email he received from EPOC expressing concern over the DEEP's policy of issuing Notice of Deficiency letters to LEPs with respect to verifications. Chair Ruzicka explained that this was common practice within the Agency. She suggested that the Board could seek clarification of the process from the Remediation Division's Robert Robinson and/or Robert Bell who will be asked to attend a future meeting.

Next regular meeting is December 11, 2014.

**F. Adjournment**

Chair Ruzicka declared the meeting adjourned at 9:43 am.

Minutes approved December 11, 2014.

Respectfully submitted,

Kim Maiorano  
Board Administrator