



STATE OF CONNECTICUT

Board of Examiners of Environmental Professionals

Board Members:
Denise Ruzicka, PE, Chairman
John Adams, LEP
Christopher Buchholz
Robert F. Good, Jr., LEP
Stephen Holtman PE, LEP
Jeffrey Loureiro, PE, LEP
Kelly Meloy, LEP
Elsie Patton
Alisa Phillips-Griggs
Carol Violette, PhD, CHMM

MINUTES

State Board of Examiners of Environmental Professionals

Regular Meeting – June 16, 2016

A. Call to Order and Sign-In

A regular meeting of the State Board of Examiners of Environmental Professionals (“the Board”) was called to order on Thursday, June 16, 2016 at 9:35 AM in Russell Hearing Room on the 5th floor, 79 Elm Street, Hartford, by Chair D. Ruzicka. Board members J. Adams, J. Loureiro, A. Phillips-Griggs, R. Good and C. Buchholz and E. Patton were present. Also present was Board Administrator Kim Maiorano, Nelson Walter representing the EPOC. Chair Ruzicka introduced DEEP staff member Craig Motasky, who administers operator certification, licensure and test process for waste water treatment operators and she felt that he could gain some knowledge as to the workings of this board and how some of the workings could be incorporated into the waste water treatment board operations.

B. Reading and Approval of the Minutes

The draft minutes of the Regular Board meeting of May 12, 2016 were read and approved as written; motion by C. Buchholz, second: A. Phillips-Griggs, passed unanimously.

C. Public Participation

Nelson Walter was present representing EPOC had no comments.

D. Unfinished Business and General Orders

Renewal Booklet

Discussion on this matter was tabled until the Board’s next meeting.

Update on complaint #15-101

J. Adams reported that a compliance meeting had been scheduled with the LEP.

Update on complaint #16-101

R. Good reported that a compliance meeting had been tentatively scheduled.

Item Development and Test Assembly

September 28th Item Development

October 26th Test Assembly

Dates provided as a reminder and solicitation that volunteers are needed.

Course approval request from the Nielson Environmental Field School for various distance learning courses for CECs see listing. These courses have all been approved for classroom CECs and are being converted into distance learning courses.

Course approval request from the Nielson Environmental Field School for distance learning course titled “**The Environmental Sampling E-Course**” for 33.0 CECs [this e-course is converted from course #CTLEP-067]. On a motion by C. Buchholz, seconded by E. Patton, passed unanimously for 33.0 CECs.

Course approval request from the Nielson Environmental Field School for distance learning course titled “**The Low-Flow Purging & Sampling and No-Purge Sampling E-Course**” for 14.0 CECs” [this e-course is a combination of CTLEP-065 and 224]. On a motion by C. Buchholz, seconded by A. Phillips-Griggs, passed unanimously for 14.0 CECs.

Course approval request from the Nielson Environmental Field School for distance learning course titled “**The Complete Soil Sampling E-Course**” for 18.0 CECs” [this e-course is converted from CTLEP-348]. On a motion by C. Buchholz, seconded by R. Good, passed unanimously for 18.0 CECs.

Course approval request from the Nielson Environmental Field School for distance learning course titled “**The Soil Sampling for Volatile Organic Compounds E-Course**” for 15.0 CECs [this e-course is converted from CTLEP-094]. On a motion by J. Adams, seconded by C. Buchholz, passed unanimously for 15.0 CECs.

A motion was made by J. Adams and seconded by R. Good to add an approval for the Nielson course titled **The Ground-Water Monitoring Well Design, Construction & Development E-Course** to the agenda passed unanimously

Course approval request from the Nielson Environmental Field School for distance learning course titled “**The Ground-Water Monitoring Well Design, Construction & Development E-Course**” for 15.0 CECs” [this e-course is converted from CTLEP-068]. On a motion by C. Buchholz, seconded by J. Loureiro, passed unanimously for 15.0 CECs.

The approval letter to be sent to Neilson will stress that the courses are approved but **only 12 credits may be used from e-courses during a biennial period** unless the LEP demonstrates certain hardships as described in the regulations.

E. New Business

Course Approvals

Course approval request from EPOC for course titled “*Sonic Drilling Overview and Field Demonstration*” for 4.0 CECs. On a motion by C. Buchholz, seconded by E. Patton, passed unanimously for 4.0 CECs.

Course approval request from GeoPractical for course titled “*Crystalline Bedrock of Eastern New England – Characterizing Fractures to Understand Bedrock Flowpaths*” for 8.0 CECs. On a motion by E. Patton, seconded by C. Buchholz, passed unanimously for 8.0 CECs.

Course approval request from GeoPractical for course titled “*Introduction to Arsenic in New England Soil and Groundwater*” for 8.0 CECs. On a motion by J. Adams, seconded by C. Buchholz, passed unanimously for 8.0 CECs.

Course approval request from LSPA for course titled “*X-Ray Fluorescence Analysis-A Short Course for LSPs and Other Environmental Professionals*” for 6.0 CECs. On a motion by C. Buchholz, seconded by J. Loureiro, passed unanimously for 6.0 CECs.

Request from Applicant for Exam to Reuse References

An applicant was rejected from this year’s exam. The applicant had requested the ability to use references provided for the previous application. The Board discussed the matter and reaffirmed the need for new references with the new application for next year’s exam.

LEP License Renewals

Motion to authorize Commissioner to issue licenses to those who filed timely and sufficient renewal applications by C. Buchholz, second by J. Loureiro; approved unanimously. 327 applicants fall into this category.

Motion to authorize Commissioner to waive the deadline and issue licenses to those who requested a waiver of the deadline and filed a sufficient renewal application after June 1, 2016 but before June 14, 2016 by C. Buchholz, second A. Phillips-Griggs; approved unanimously. Fourteen applicants fall into this category.

Motion to authorize Commissioner to waive the deadline to those who requested a waiver, apply a 10% late fee, and issue licenses to those who filed a sufficient renewal application on or after June 14, 2016 but before July 1, 2016 C. Buchholz, second R. Good; approved unanimously.

Any renewal applications submitted untimely and insufficient expire as a matter of law on July 1st.

Issuance of New Licenses

Motion by C. Buchholz, seconded by R. Good to authorize the Commissioner to issue licenses to those individuals receiving a passing score on the LEP Exam. Passed unanimously.

Complaint #16-102

Chair Ruzicka assigned the complaint to J. Loureiro for an initial review.

Executive Session - Review of test questions

A motion to enter executive session was made by C. Buchholz and seconded by J. Loureiro, for the purpose of reviewing test questions with the Board Administrator Kim Maiorano and Craig Motasky joining the Board for discussion. The motion passed unanimously. The Board entered the executive session at 10:15 AM. Chair Ruzicka declared the executive session over at 11:30 AM. No votes were taken.

Next regular meeting is July 14, 2016.

Miscellaneous Items

J. Adams had updated the Board on a possible banking representative as a replacement for C. Buchholz. The banking rep will contact C. Buchholz to further discuss the requirements of the Board.

Ms. Maiorano reported that an LEP had expressed interest in filling the open Board LEP position. Ms. Maiorano provided the information to the LEP concerning the person to contact in the Governor's office that would need to be contacted regarding the ability to fill the position.

Chair Ruzicka read a letter of accolade prepared by the Commissioner Klee concerning the retirement of C. Buchholz. His resignation was accepted with regrets to take effect upon the close of this meeting. The Board was in full agreement with the Commissioners splendid comments.

F. Adjournment

Chair Ruzicka declared the meeting adjourned at 11:40 AM.

Minutes were approved on July 14, 2016.

Respectfully submitted,



John E. Adams
Board Secretary