



STATE OF CONNECTICUT

Board of Examiners of Environmental Professionals

Board Members:
Denise Ruzicka, PE, Chairman
John Adams, LEP
Christopher Buchholz
Robert F. Good, Jr., LEP
Stephen Holtman PE, LEP
Jeffrey Loureiro, PE, LEP
Kelly Meloy, LEP
Elsie Patton
Alisa Phillips-Griggs
Robert S. Potterton, Jr., LEP
Carol Violette, PhD, CHMM

MINUTES

State Board of Examiners of Environmental Professionals

Regular Meeting – June 11, 2015

A. Call to Order and Sign-In

A regular meeting of the State Board of Examiners of Environmental Professionals (“the Board”) was called to order on Thursday, June 11, 2015 at 9:10 AM in Russell Room, 3rd Floor, 79 Elm Street, Hartford, by Chair D. Ruzicka. Board members J. Adams, A. Phillips-Griggs, R. Potterton, E. Patton, R. Good, C. Buchholz, S. Holtman, J. Loureiro and C. Violette (arrival at 9:28) were present in person. Also present was Board Administrator Kim Maiorano, Nelson Walter representing the EPOC and Jacques Gilbert of DEEP.

B. Reading and Approval of the Minutes

The draft minutes of the Regular Board meeting of May 21, 2015 were read and approved as written; motion by J. Adams, second: A. Phillips-Griggs passed unanimously with C. Buchholz abstaining.

C. Public Participation

N. Walter had no comments.

D. Unfinished Business and General Orders

Distance learning – status of regs

Chair Ruzicka reported that the regulations went to regs review where they were rejected without prejudice due to minor technical matters (punctuation and capitalization). There were two substantive reasons. First in cases of hardship would physical and or financial hardship qualify. Revision offered was that precluded financial hardship from consideration. Second, for sponsors, there was clarification on requesting additional information for course approval. The next meeting of Regs Review will be in July.

Update on complaints 11-102 & 11-103

R. Potterton reported that he is hopeful that a Consent Agreement will be reached with the LEPs.

Update on Item Development

K. Maiorano reported that 37 items were entered into the bank, 10 of which were in classifications highlighted as needing additional items.

Update on Test Assembly Workshop

K. Maiorano reported the workshop will be held on June 25th and Sam Haydock will be replacing John Adams. Other participants will include Kelly Meloy, Steve Holtman, Bob Potterton, Kim Maiorano, Jeff Loureiro and Maurice Hamel.

E. New Business

Course Approval Requests

- Course approval request from LSP Association for course titled “*Emerging Contaminants*” for 4.0 CECs. Motion to approve for 3.5 CECs by R. Potterton, seconded by J. Loureiro; passed **with S. Holtman opposing**.

- **LEP License Renewals – Board Authorizes Commissioner to Issue Licenses**

LEP License Renewals

K. Maiorano reported that based on the renewals, there will be 363 LEPs, 4 LEPs chose to retire, 22 LEPs provided no responses to the renewals 15 applications are currently deficient.

Motion to authorize Commissioner to issue licenses to those who filed timely and sufficient renewal applications by S. Holtman, second by C. Buchholz; approved unanimously.

Motion to authorize Commissioner to waive the deadline and issue licenses to those who requested a waiver of the deadline and filed a sufficient renewal application after June 1, 2015 but before June 14, 2015 by A. Phillips-Griggs, second E. Patton; approved unanimously.

Motion to authorize Commissioner to waive the deadline to those who requested a waiver, apply a 10% late fee, and issue licenses to those who filed a sufficient renewal application on or after June 14, 2015 but before July 1, 2015 by A. Phillips-Griggs, second E. Patton; approved unanimously.

Any renewal applications submitted untimely and insufficient expire as a matter of law.

Motion to provide a standing motion to authorize Commissioner in future renewal cycles to issue licenses to those who filed timely and sufficient renewal applications by J. Adams, second by J. Loureiro; approved unanimously at the June 12, 2014 meeting.

Announcement of R. Potterton’s retirement from the Board. Discussion followed as to whether he will continue to serve until the Governor appoints a replacement. Mr. Potterton indicated he would be willing to serve the Board in any capacity. J. Adams made a motion to accept Mr. Potterton’s resignation with deep regrets, seconded by S. Holtman, passed unanimously. The process of appointment was outlined by E. Patton.

Review of Test Questions

Move into executive session to review test questions, motion by J. Adams and seconded by A. Phillips-Griggs, passed unanimously. Entered executive session at 9:30 AM and came out of executive session at 10:38 AM. No votes or actions were taken during the executive session.

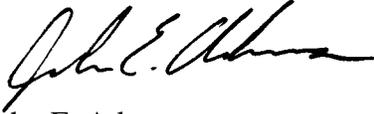
Next regular meeting is July 9, 2015.

F. Adjournment

Upon a motion by J. Adams and seconded by A. Phillips-Griggs, Chair Ruzicka declared the meeting adjourned at 10:40 AM.

Minutes approved July 8, 2015.

Respectfully submitted,



John E. Adams
Board Co-Secretary