

MINUTES

State Board of Examiners of Environmental Professionals

Regular Meeting – May 9, 2013

A. Call to Order and Sign-In

A regular meeting of the State Board of Examiners of Environmental Professionals (“the Board”) was called to order on Thursday, May 9, 2013 at 9:08 a.m. in the Russell Room, 3rd Floor, 79 Elm Street, Hartford, by Chair D. Ruzicka. Board Members K. Meloy, J. Adams, R. Potterton, A. Phillips-Griggs and J. Loureiro were present. Also present was DEEP staff member K. Maiorano.

B. Reading and Approval of the Minutes

The draft minutes of the Board meeting of April 4, 2013 were read and approved as written; motion. R. Potterton second: J. Loureiro passed unanimously.

C. Public Participation

No members of the public were present.

D. Unfinished Business and General Orders

Complaints on web

Chair Ruzicka reported that Jack Looney advised that the Board be consistent in our handling of disciplinary matters and how they are reported on the Board web page. Mr. Looney had checked with the Medical Board to determine their practice. They have a searchable data base linked to their web site that includes all complaints, the status of those complaints and outcomes. He urged that the Board develop a policy and that the movement is to improve transparency.

Chair Ruzicka supported the inclusion of a letter indicating the LEP was in full compliance with the Order on the web site. Mr. Loureiro indicated that if a searchable data base is developed that it is only fair that it include the disposition of the matter, such as a letter documenting full compliance. There is a clear desire to at a minimum link the order with the resolution. It may be possible to re-post the order with the resolution in the same pdf document.

Mr. Potterton expressed support for the database anticipating more actions in the future. It is easier to construct the database while the number of complaints remains low. The Board discussed the merits of a database and believed it would improve transparency. The Board did not support the deletion of Orders from the web site.

Discussion will continue during future meetings.

Distance Learning

The draft regulation were reviewed by Jack Looney and he provided the following comments. His revisions were incorporated into the draft regulations by Ms. Maiorano.

Mr. Potterton identified an issue on Page 2 defining an approved “Distance-Learning Provider”.

(m) “Distance learning provider” or “Provider” is a person or organization that offers continuing education to licensed environmental professionals in the form of distance learning courses provided that at least one course offered by the Provider has been approved by either the State Board of Examiners of Environmental Professionals or an approved distance learning sponsor.

The language indicated that an approved “Distance-Learning Provider” may approve a course. This is not the case as the Board must approve content, not the “Provider”. See text below.

Mr. Potterton provided comment on Page 8 Section (4) subpart (C)

(C) Such course or seminar is taught by a competent instructor knowledgeable in the subject matter presented;

Question was whether an on-line course is “taught”? Would the word “developed” be a better alternative? Chair Ruzicka indicated that the section applied to both on-line as well as traditionally taught courses. Clarification will be sought from Mr. Looney.

Chair Ruzicka identified some additional revisions made to the draft regulation.

(i) “Course” means a body of prescribed studies taken by any means including distance learning.

The “Course” definition was added to reflect that both traditional and distance learning courses are included in the regulations definition of “Course”. This also eliminates the need to define course wherever it it used in the regulation.

Mr. Potterton asked if “Seminar” needed to be defined. Ms. Meloy asked if these terms have clear definitions in the english language, do we need to define it? Chair Ruzicka will seek clarification with Mr. Looney.

Update on complaint 11-102 and 11-103

A compliance meeting has been rescheduled to August 2013 with the complainants. K. Maiorano continues to work on satisfying the FOI request.

Update on Transformation Process

No new information was available.

Proposed Bills 5825 & 1082

HB 5825 has died in committee. HB1082 is moving though the committee process.

E. New Business

Course Approval Requests

Course approval request from LSPA for course titled “**Regulatory Overview of MCP Remediation Waste Management**” for 2 CECs. Motion to disapprove by R. Potterton seconded by K. Meloy passed unanimously.

Course approval request from LEP for course titled “**Application of Steady-State and Transient Multi-Layer Analytical Element Groundwater Models**” for 24.0 CECs. Motion to approve for 24.0 CECs by R. Potterton, seconded by J. Louriero, passed unanimously.

Complaints and Investigations flow chart

Mr. Potterton provided a copy of a flow chart covering the complaint process. The flow chart was discussed by the Board and Mr. Potterton offered to revise the flow chart and re-distribute to the Board.

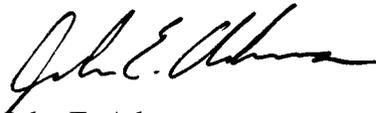
Next Meeting is June 12, 2013 at 9:00am.

F. Adjournment

Upon a motion by R. Potterton; second by K. Meloy; approved unanimously; Chair Ruzicka declared the meeting adjourned at 10:02 am.

Minutes approved on June 13, 2013.

Respectfully submitted,



John E. Adams
Board Co-Secretary