



STATE OF CONNECTICUT

Board of Examiners of Environmental Professionals

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COURSE/SEMINAR APPROVAL PROCESS

A listing of courses/seminars which have been approved for continuing education credits (CECs) by the Connecticut State Board of Examiners of Environmental Professionals (commonly known as the LEP Board) can be found on DEEP's website (Approved Courses).

If you wish to seek approval of a course that is not already approved, make certain you provide the LEP Board with the information specified in the LEP Regulations, RCSA section 22a-133v-2(e)(6). You must provide a detailed course outline and timeline, including the time it starts, breaks, lunch and stop times, detailed description of the course/seminar and qualifications of the instructors. The LEP Board may request a copy of any instructional materials that are used. As part of this process, a course approval form must be submitted to the LEP Board. (course approval form)

The LEP Regulations outline what could be deemed approvable courses. In order for a course to be approved, it must be a course that would enhance a licensee's ability to competently perform, supervise and/or coordinate the scientific and/or technical components of the investigation and remediation of releases of hazardous waste and petroleum products into soil or groundwater in Connecticut. A licensee must attend 90% of a course in order to obtain any credit whatsoever.

The LEP Regulations also outline the approval process for distance learning courses. There is a process to apply to become a Sponsor of distance learning courses and a Provider of distance learning courses, please refer to RCSA 22a-133v-2(e) for the complete details. Unless a hardship can be clearly demonstrated, an LEP can only claim a maximum credit of 12 CECs in any biennial period for distance learning courses even if such course(s) exceed 12 CECs. In addition, should a distance learning course be an electronic conversion of a course previously offered as a classroom or field course, an LEP cannot take such distance learning course for credit if the LEP has taken the classroom or field course for credit unless 2 biennial periods have passed since the taking of the classroom or field course. LEPs must complete a distance learning course in its entirety to claim any credit whatsoever, partial credit will not be awarded.

Please contact Kim Maiorano, CT DEEP-LEP Program Coordinator at (860) 424-3788 or Kim.Maiorano@ct.gov if you have any questions about the course listing or approval process.