Department of Energy and Environmental Protection
Seasonal Hiring Plan 2015

THE NUMBER, TYPE AND LOCATION OF EMPLOYEES NEEDED TO MEET AGENCY OPERATING NEEDS

The Department of Energy and Environmental Protection (DEEP) received approval from the Office of Policy and Management to hire approximately 700 seasonal employees.

These seasonal employment opportunities are assigned to various locations throughout the State of Connecticut. The majority of these positions are within the State Parks Division at various state parks and forests. Some seasonal employees assist DEEP professional staff in research projects for forestry, fisheries and wildlife management, and energy and environmental management programs. Many of these positions involve statewide field work. A limited number of positions are located in the central office in Hartford and New Britain.

The assignments and locations for the requested positions are as follows:

Bureau of Air Management - 2 positions in the Technician Research Assignment
Bureau of Central Services - 51 positions in the Clerical, Protective Services and Information Technology Assignments
Bureau of Materials Management and Compliance Assurance - 2 positions in the Technician Research Assignment
Bureau of Natural Resources - 65 positions in the Clerical, Technician Research, and Protective Services Assignments
Bureau of Outdoor Recreation - 625 positions in the Clerical, Technician Research, Protective Services Assignments
Bureau of Water Protection and Land Reuse - 2 positions in the Technician Research Assignment

Types of Seasonal Positions

Technician Research Assignments: interpretive guides, research assistants, boating research assistant

Clerical Assignments: ticket booth attendants, office assistant, office supervisor

Protective Services Assignments: special conservation officer, lifeguards, lifeguard supervisor, lifeguard beach director, park ranger, park supervisor, campground supervisor, park aids, EP maintainer, crew leader, range safety officer, boating education assistant, boating education staff assistant

Professional – Information Technology Assignments: geological survey, GIS program

SPECIAL SKILLS, EXPERIENCE, CERTIFICATIONS, EDUCATION AND LICENSES MAY BE REQUIRED

- Valid Motor Vehicle Operator license
- College training in a specific field
- Emergency Medical Technician (EMT) certification may be required by specific State facilities
- Incumbents performing patrol officer (Special Conservation Officer) functions must currently possess Police Officer Standard Training (POST) certification or be eligible for POST

recertification without completing the Basic Training program again (i.e. must be current or retired within two (2) years of last POST certified required employment) or Connecticut State Police (CSP) Academy certification (must be current or retired within two (2) years of last CSP certified required employment).

- Incumbents performing lifeguard services must minimally possess current American Red Cross Lifeguarding certification which includes CPR for the Professional Rescuer, and Basic First Aid. Those applicants who possess the American Red Cross Waterfront Skills Module are preferred.
- Current valid National Rifle Association (NRA) certification as a Range Safety Officer or Chief Range Safety Officer or Instructor certification as a Range Safety Officer through the Connecticut Conservation Education/Firearms Safety Program.
- Possession of a valid license to apply pesticides (Wildlife Division habitat and wetlands programs only)
- Safe boating Certificate or Certificate of Personal Watercraft Operation; must be able to swim 100 yards unassisted (Boating Division)

RATES OF PAY COMMENSURATE WITH SUCH SKILLS AND CREDENTIALS

The approved salary range is $10.10 to a maximum of $14.00 per hour depending on education and experience.

The approved salary range for Special Conservation Officer is $10.10 to a maximum of $15.00 per hour.

DURATION OF WORK ASSIGNMENTS

The majority of seasonal employees are hired for the period between April and November. Limited numbers of positions are available during other periods of the year. The duration of the work assignments will vary depending on the availability of each hired applicant. Seasonal positions are not to exceed 1040 hours.

LIKELY NUMBER OF HIRES FROM AMONG PREVIOUSLY EMPLOYED SEASONAL WORKERS

In order to meet agency operating needs, special skills and requirements, DEEP hires a large number of prior seasonal workers. However, to ensure a fair and equitable process, as well as a diverse applicant pool, the DEEP's outreach and recruitment plan is an inclusive process that will reach a variety of applicants throughout the state of Connecticut. Outlined below is a brief summary of DEEP's outreach and recruitment relevant to seasonal workers:

- Department of Energy and Environmental Protection
- Department of Administrative Services
- Department of Labor
- Department of Emergency Services and Public Protection, 'Employment Opportunities in Connecticut Law Enforcement Agencies'
- Community/Professional Organizations (i.e. churches, Chambers of Commerce), local college, high school, nonprofit, community, social/broadcast media, public libraries

How to Apply: Seasonal Employment Applications should be completed and **forwarded to the office where you wish to work**. For seasonal positions in a state park, send the application directly to the Park. Seasonal Employment Application - Word Form PDF

HIRING GOALS BASED ON STATEWIDE (LABOR MARKET) DEMOGRAPHICS OR OTHER GENERALLY ACCEPTED STATISTICAL MEASURES USED FOR THESE PURPOSES

The DEEP will utilize its' hiring goals for the job classification and/or EEO categories that mirrors the duties of the seasonal worker duties/assignment.

A breakdown of the hiring goals for seasonal worker assignments is as follows:

ASSIGNMENT	HIRING GOALS
Technician - Research Assignment	6-WF, 3-BF, 2-HF, 2-OF, 1-HM
Professional - Information Technology	16-WF, 5-BF, 4-OF, 2-HM, 4-OM
Protective Services and Maintenance	1-BF, 1-HF, 2-BM, 1-HM
Clerical	4-WF, 2-OF, 3-WM, 3-HM, 1-OM

Selection criteria and questions will be developed by each Bureau/unit. Every effort will be made to provide opportunity for diversity in the candidates interviewed to reflect the population we serve.