

STATE OF CONNECTICUT
BOATING ADVISORY COUNCIL

BYLAWS

ARTICLE I – ORGANIZATION AND PURPOSE

Section 1. The name of this organization shall be THE BOATING ADVISORY COUNCIL to the Department of Environmental Protection, hereinafter referred to as the “Council”.

Section 2. The purposes for which the Council is formed are as follows:

- a) To help in improving communications between the boating public and the Bureau of Outdoor Recreation (BOR) Boating Division of the DEP;
- b) To delineate problems that affect all users of marine and inland water recreation areas; and
- c) To assist the BOR Boating Division of the DEP in solving problems in connection with Connecticut’s boating related land and water resources.

ARTICLE II - MEMBERSHIP

Section 1. The Council shall consist of representatives of not more than ten (10) member organizations to be appointed by the Commissioner of Environmental Protection (Commissioner) upon recommendation of the sitting Council.

Section 2. The appointed representative of a member organization may designate one alternate member to the Council to serve in his or her stead regarding all matters of the Council.

Section 3. Council representatives and designated alternate members shall serve at the designation of the organization unless otherwise specified by the Commissioner.

Section 4. There shall be no limitation upon the number of terms, consecutive or non-consecutive, an individual member may serve on the Council.

Section 5. Any member organization who is not represented by a Council representative or designated alternate member for three (3) consecutive meetings of the Council or one-half of the total meetings held in any calendar year may be removed by vote of the Council. The Committee shall notify an organization that it is not being represented and allow the organization to submit a plan to correct the lack of representation by the next meeting.

ARTICLE III - OFFICERS

Section 1. The executive officers of the Council shall be: a Chairman, a Vice-Chairman/Treasure and a Secretary.

Section 2. The Chairman shall be the chief executive officer of the Council and shall be responsible for the general and active management of the business and affairs of the Council. He/she shall carry out the general supervision and direction of all the other officers of the Council and see that their duties are properly performed. The Chairman shall preside over all meetings of the Council and serve as chief spokesperson for the Council.

Section 3. The Vice-Chairman/Treasurer shall preside at any meeting of the Council from which the Chairman is absent. In the event the office of Chairman is vacant, for any reason, the Vice-Chairman shall become Chairman and serve as such until a replacement is formally elected by the Council. The Vice-Chairman/Treasurer shall have custody of all funds of the Council and shall perform generally all duties normally related to the office of Treasurer of an organization.

Section 4. The Secretary shall keep the minutes of all meetings of the Council and shall keep a current and accurate record of all Council members. The BOR Boating Division shall be the custodian of all records, papers, books and files of the Council.

Section 5. The Council shall elect the executive officers by voting to approve or not to approve the slate of officers proposed by the Nominating Committee or to accept nominations from the floor. Designated alternate members shall not serve as executive officers.

Section 6. Executive officers of the Council shall serve for a period of twelve (12) months from the date of election and there shall be no limit placed upon the number of terms, consecutive or non-consecutive, an individual may serve as an executive officer of the Council.

Section 7. If an executive office becomes or is vacant, for any reason, a successor shall be elected by the Council to hold office for the unexpired term.

ARTICLE IV - COMMITTEES

Section 1. The standing committees of the Council shall be a Nominating Committee, a Publicity Committee and a Legislative Committee.

Section 2. The Nominating Committee shall serve the sole purpose of proposing names of individual Council members to serve as executive officers of the Council.

Section 3. The Publicity Committee shall function to keep the public informed of the activities of the Council by keeping the news media and concerned organizations informed of the Council's activities.

Section 4. The Legislative Committee has the specific responsibility of keeping the Council advised of all pertinent proposed and pending legislation, which may affect

Connecticut's boating activities. The Legislative Committee shall also endeavor to keep the Council advised of any administrative decisions or rulings that may have an impact on boating related resources.

Section 5. Ad Hoc Committees to deal with specific problems or projects shall be designated by the Chairman as needed.

Section 6. An individual committee shall elect its own chairman.

ARTICLE V - MEETINGS

Section 1. By direction of the chair, regular meetings of the Council shall be held at a time and place to be announced by the Secretary.

Section 2. At any meeting of the Council, 1/3 representation by the member organizations shall constitute a quorum for all purposes.

Section 3. Special meetings of the Council may be called by the Chairman, at the request of the Commissioner or upon the written request of not less than one-half the Council members. The Secretary shall notify each Council member and designated alternate member upon scheduling of such special meetings.

Section 4. At any Council meeting, it shall be the policy of the Council that only appointed representatives of member organizations and designated alternate members shall be entitled to debate and discuss issues before the Council, unless a specific exception is approved by the Chairman.

Section 5. Each member organization shall have one vote. A designated alternate member shall vote only in the absence of the member organization's appointed Council representative. Council members will be granted voting privileges in both physical meetings and by electronic mail. The Chair may call for a vote via electronic mail. The Chair, or person designated by the Chair, shall tally the electronic votes and make it available to all members.

Section 6. At all times when the Council or any committee thereof is formally convened for the purpose of deliberation and the transaction of business, the Robert's Rules of Order and Procedure shall govern the meetings on all matters relating to order and procedure not covered in these bylaws.

Section -7. The Secretary shall cause a written notification of Council meetings to be sent to all council members at least ten (10) days prior to such meetings. A tentative meeting agenda will be included with the meeting notification.

Section -8. Council members desirous of having a particular issue considered at a Council meeting should contact the Chair in order that the issue might be included in the tentative meeting agenda.

ARTICLE VI - AMENDMENTS

Section 1. The bylaws of the Council may be adopted, added to, amended or repealed, in whole or in part, by a verbal vote of at least two-thirds of all Council members, by written proxy or by electronic vote. Said vote to be taken no sooner than the next monthly meeting after reading and written notification is made to members.

Bylaws amended: March 12, 2008

Accepted: May 14, 2008