

Service Descriptions

The following service descriptions define the services in the new Purchase of Service contract for fee for services. The descriptions are in draft form and are currently being reviewed by the Office of the Attorney General. They closely follow on the HCBS Waiver submission.

A. Day Programs

1. **Individual Supported Employment (SEI)**

SEI consists of intensive, ongoing supports that enable participants, for whom competitive employment at or above the minimum wage is unlikely absent the provision of supports, and who because of their disabilities, need supports to perform in a regular work setting. Supported employment may include assisting the participant to locate a job or develop a job on behalf of the participant. Supported employment is conducted in a variety of settings, particularly work sites where persons without disabilities are employed. Supported Employment includes activities needed to sustain paid work by participants, including supervision and training. Supports will vary in the intensity of initial job development, intensive training, and decreasing periodic monitoring. This service is not for use to provide ongoing long-term 1:1 support to enable an individual to complete work activities. Supported employment may include services and supports that assist the participant in achieving self-employment through the operation of a business.

The person receives needed and appropriate supports such as job site training, transportation, family support, or any service necessary to achieve and maintain the supported employment placement, throughout the term of the employment. Ongoing support must include, at a minimum, twice monthly contact with the supported employee at the work site to assess job stability unless it is determined that off-site monitoring is more appropriate for a particular individual.

2. **Group Supported Employment (GSE)**

GSE is a supported employment situation in a competitive employment environment in which a group of participants with disabilities are working at a particular work setting. The participants may be disbursed throughout the company and among workers without disabilities or congregated as a group in one part of the business; or part of a Mobile Work Crew in which a group of participants perform work in a variety of locations under the supervision of a permanent employment specialist (job coach/supervisor).

3. **Day Support Options (DSO)**

DSO provides supports to individuals that lead to the acquisition, improvement, and/or retention of skills and abilities to prepare an individual for work and/or community participation, or support meaningful socialization, leisure, and retirement activities. Supports include the development, maintenance or enhancement of independent functioning skills in the areas of sensory-motor, cognition, personal grooming, hygiene, toileting, etc., assistance in developing

and maintaining friendships of choice and skills to use in daily interactions; the development of work skills; opportunities to earn money; opportunities to participate in community activities, etc.

4. Sheltered Workshop (SHE)

SHE provides services in a segregated facility where individuals are supervised in producing goods or performing services under contract to third parties and are paid at a wage that is commensurate with workers who do not have a disability for essentially the same type, quality, and quantity of work in accordance with Department of Labor regulations.

5. Individualized Day Support

Individualized Day Supports provide supports to individuals tailored to their specific personal outcomes related to the acquisition, improvement, and/or retention of skills and abilities to prepare and support an individual for work and/or community participation and/or meaningful retirement activities, or for an individual who has their own business, and could not do so without this direct support. This service is not provided in or from a facility-based day program. This service may not be provided at the same time as GSE, DSP, SHE, Supported Employment, Respite, Personal Support, Adult Companion, or Individualized Home Supports.