



STATE OF CONNECTICUT
DEPARTMENT OF DEVELOPMENTAL
SERVICES
West Region



VACANCY
PLEASE POST IMMEDIATELY

DATE: **October 10, 2008**

CLOSING DATE: **October 20, 2008**

POSITION	Lead Developmental Services Worker (Lead Mental Retardation Worker)
POSITION #	015860
LOCATION	Chestnutland Group Home – New Milford
SCHEDULE	1 st Shift: Sunday 7:00 am-2:00 pm; Monday – Thursday 6:30 am-10:00am RDO's Friday, Saturday

Full Time Part Time X Hours Per Pay Period

DESCRIPTION OF DUTIES

Duties consistent with the Lead Developmental Services Worker job specification. Leads Developmental Service Workers on an assigned shift in implementation of residential living program for clients in a cottage, wing or other living quarter; oversees and may participate in general care of assigned living quarters and care, feeding, clothing and treatment of clients; directs and advises staff on implementation of clients daily teaching strategies; assists in evaluating performance of residential program within living quarters; confers daily with staff on routine operational, disciplinary and special problems; implements policies, programs and operational procedures in accordance with state and federal regulations and with regard to needs of clients; participates in caring for and instruction of clients in their activities of daily living; confers with parents concerning clients status; may administer selected oral medications with appropriate training; may complete a variety of reports, notes, logs, requisitions, etc.; may design and write residential living programs; may provide orientation and in-service training to subordinate staff; may order, secure and distribute supplies and equipment for program functioning and clients personal needs; may attend interdisciplinary team meetings; may arrange for appropriate support services such as housekeeping, maintenance and laundry; may administer first aid in emergency situations; may serve as backup for Supervising Developmental Service Worker; performs related duties as required.

EXPERIENCE & TRAINING

General Experience	One (1) year of experience working with the mentally retarded or developmentally disabled at the level of Mental Retardation Worker 2.
Special Requirements	All applicants must possess a valid CT driver's license. CPR and Medication Certification ~ within 4 months of transfer.

TO APPLY: Please complete a DDS Transfer/Promotion application, including the Position #, and a copy of your most recent performance appraisal before the close of business on the date indicated above. Appointment to this position will be made in accordance with applicable collective bargaining, statutory and SEBAC requirements.

SEND APPLICATIONS TO:
Department of Developmental Services– West Region
 Southbury Training School
 P.O. Box 872
 Southbury, CT 06488
Attn: Human Resources Recruiter