

**Connecticut Family Support Council
Monthly Meeting
August 12, 2010**

Place: DDS, East Hartford with call-in option
Facilitator: Sharon Dexler
Recorder: Karen Zrenda

Participants:

Voting Members: April Dipollina, Sharon Dexler (designated representative from OCA), Colleen Hayles, Mona Tremblay, Jennifer Carroll, Karen Zrenda, Ann Gionet (call-in), Merva Jackson (call-in)

Other Participants: Eveleen McDonald, Cathy Adamczyk, Peter Szruba, Terry Cote

Call to order: Meeting called to order by Sharon Dexler at 10:25

Public Comment: None

Approval of the Minutes from May 13, 2010

Motion to accept – Karen Zrenda

Second – April Dipollina

Corrections: Correct spelling is Cathy Adamczyk (not Adamcyck, K)

April's last name misspelled, should be Dipollina

Alice's last name misspelled, should be Buttwell

Vote: None Opposed, One Abstention (S. Dexler), Motion carried, minutes accepted as corrected

FSC Annual Retreat – September 23, 2010, 9:00am to 2:00 pm

Place: Manchester Community College, Room A-108

Hosted by: Institute on Disability & Community Inclusion (George Ducharme & Pat Beeman)

Food: Lunch: Brown bag lunch provided for small donation (approx. \$5/person)

Breakfast: Coffee can be purchased from vendors

Parking, directions & other details will be emailed to everyone

Purpose of Retreat:

Why we did the FSC Review / Self-evaluation

What the FSC is – our mission, vision, roles and responsibilities

How the FSC will proceed in the future

Packets for Retreat to include:

Copy of By-laws

Updated Statute Grid, with latest input from committees (send to K. Reddington)

FSC Statute

To be addressed at retreat:

Will we need permanent working groups / committees?

How many sub-committees?

Format and content of minutes
Meeting schedules
Standing agenda items
Participation rules
New member packets
How decisions are made by FSC (Executive Comm, Entire Council)
Who prepares reports, correspondence
Funding – opportunities for the FSC (possibly a student to look for grants, donations, etc)
FSC Brochure (funding for)
Contingency plan for unavailability of officers
Annual Report – possibly an ongoing process in place (i.e. subcommittee worknotes, minutes)
Prioritizing Key Legislative Issues – Communicating to membership & families
 Partnering with Agencies
 Funding – collaborating with legislative leadership
Outreach to new Governor and Legislators – FSC is available to partner
Use of Listserves & FSC Website
Sharing Resources (DPH Intern's materials & resources on flash drive)

The FSC members in attendance voted to have Sharon Dexler serve as the facilitator at the retreat.

* Terry Cote offered to do an "ice breaker" exercise at the beginning of the day.

* Sharon Dexler asked for members to contact her with any retreat agenda ideas that were not discussed at the meeting. She can be reached at sharon.dexler@ct.gov or at 860-566-2106.

* Motion from April Dipollina for adjournment and second from Mona Tremblay. Adjournment at 11:54am.

Respectfully submitted: Karen Zrenda