

**Camp Harkness Advisory Committee**  
**Camp Harkness Office**  
**301 Great Neck Road**  
**January 23, 2014**  
**Minutes**

**Present:** Stan Soby, Vicki Severin, April Dipollina, Bev Jackson, Shannon Aiello, Jackson Pierre Jackson, Thomas Dailey, Ron Rasi

**Others Present:** Ernie Smith, Neil Cobleigh, Chris Pierce, Carin Mancini, Charle Smith, RoseAnna Smith

1. **Call to Order:** 10:38 AM
2. **Public Comments:** None
3. **Additions to Agenda:** Camp Rules
4. **Approval of Minutes:** October 24, 2013 – unable to be reviewed on December 5, 2013 due to lack of quorum. Jackson motioned that we approve minutes. April seconded. All in favor.
5. **Correspondence:** None
6. **Camp Harkness Fund:**
  - Marian unable to attend meeting
  - working on getting website up and running
  - Spring Clean Up Day - Saturday, May 17, 2014 (same weekend as 2013)
7. **Old Business:**
  - A. **Camp Report**
    - i. **Physical Plant**
      - Ernie reported bid opening January 28<sup>th</sup> at 10:00 AM in Wallingford
      - Harkness Hall – lights in kitchen
      - Ceiling patched
      - Information needed for insulation for dining room
      - Ceiling needs to be taken down to move any further
      - Future project – dining floor
      - Lumber for barn and fence delivered (half of cost estimate)
      - Lumber ordered for super deck building; 5 more sections this year/ 5 more next year
      - Partitions in bath house (ladies) removed; fiberglass to be installed after sand blasting of walls and floors; clear seal to be applied
      - Cottage 1, 2, 3 replace floors; #2 has the worst floor; replace tile as in-house job
      - Staff spoke with Liz from High Hopes regarding tour of their facility and their “wish list” for our facility. Meeting will be February 6, 2014 at 10:30 AM. Others are invited to attend.
      - Feasibility Study – for master plan for Camp, including equestrian area
      - Thomas shared construction services will provide a consultant

- ii. **Camp Programs/Usage/Events**
  - See attached
  - Tentative reservations for Memorial Day weekend
  - MS group to do walk, would like use of dining hall
  
- iii. **Summer Fest**
  - July 26 or August 2<sup>nd</sup> – TBD; will determine the date at the February meeting
  - Still do not have tax exempt number
  
- iv. **Equestrian Program**
  - Meeting on Feb 4, 2014 will be attended by Vicki, Stan, Tom, Marian who will get Special Education representatives from Waterford. April will attend as community advocate. Tom will clarify questions regarding High Hopes working with the state
  
- v. **Other**
  - a) **Camp Rules**
    - See attached
    - Vicki and Karin composed a regulation form for pass holders to sign when using camp
    - Several suggestions were added
    - Revised form will be presented at next meeting
  
  - b) **Attendance**
    - Stan reviewed 2006 by-laws regarding excused and unexcused absence. Further discussion at next meeting
  
  - c) **Meeting Dates**
    - The committee will continue to meet the 4<sup>th</sup> Thursday of each month
    - Exceptions for Nov/ Dec – the 1<sup>st</sup> Thursday of the month
  
  - d) **Election of Officers**
    - Jackson motioned the slate of officers be accepted as:  
Stan Soby – Chair  
April Dipollina – Vice Chair  
Shannon Aiello – Secretary
    - Ron seconded, all in favor, motion passed
  
  - e) **High Hopes**
    - Looking to work with 4H to bring more animals to the program. Possible source of part time help for barn maintenance
  
  - f) **IT**
    - Project may be on hold due to loss of state IT personnel. Jackson shared another individual has expressed interest in the program.
  
  - g) **Appointments/Reappointments:** No information received.

**8. Adjournment:** 11:30AM

**Next Meeting:** February 27, 2014

**Respectfully submitted by: Shannon Aiello, Secretary**