

**DDS Autism Waiver Service Descriptions
Rates and Qualifications**

Type of Support	Description	Where Can Be Provided	Fee Range	Qualifications
Community Companion Homes	<p>Assist with the acquisition, improvement and /or retention of skills and provide necessary support to achieve personal outcomes that increase an individual's independence and an individual's ability to live in their community as specified in their Individual Plan. This service is specifically designed to result in learned outcomes, but can also include elements of personal support that occur naturally during the course of the day.</p> <p>Examples of the type of support that may occur in these settings include:</p> <ul style="list-style-type: none"> • Provision of instruction and training in one or more need areas to enhance the individual's ability to access and use the community; • Implement strategies to address behavioral, medical or other needs identified in the Individual Plan; • Implement all therapeutic recommendations including Speech, O.T., P.T., and assist in following special diets and other therapeutic routines; and • Training or practice in basic consumer skills such as shopping, banking, personal care or other ADL skills. <p>Provision of these services is limited to licensed CCH settings. The home is owned, leased or rented by the licensed CCH provider. The total number of individuals (including participants served in the waiver) living in the home, who are unrelated to the principal care provider, cannot exceed three. Services are provided 24 hours a day 7 days per week. Payments for residential habilitation in these settings does not include room and board, the cost of facility maintenance, upkeep or improvement. In some other states this service is known as Adult Foster Care. Individuals receiving CCH cannot receive the following services: Life skills, or PERS.</p>	In Licensed CCH	Per DDS Rate	<p>Prior to Employment:</p> <ul style="list-style-type: none"> ▪ 21 yrs of age ▪ Criminal background check ▪ Registry check ▪ Have ability to communicate effectively with the individual/family ▪ Have ability to complete record keeping as required <p><u>Prior to being alone with the Individual:</u></p> <ul style="list-style-type: none"> • Demonstrate competence and knowledge of DDS policies and procedures: abuse/neglect; incident reporting; client rights and confidentiality; handling fire and other emergencies, prevention of abuse/neglect, knowledge of policies prohibiting the use of physical management techniques • Demonstrate competence/knowledge in topics required to safely support the individual as described in the Individual Plan • Demonstrate competence, skills, abilities, education and/or experience necessary to achieve the specific outcomes as described in the Individual Plan • Demonstrate knowledge of Person Centered Planning • Must pass competency tests for the Autism Program Orientation Training Levels I and II within three months.
Live-In Companion	<p>This service is intended to be used by participants who are capable of being alone for significant periods of time but who may be afraid to be alone at night or who may need assistance with accessing help if an emergency were to occur at night. The Live-In Companion agrees to provide regular companionship and support should an emergency arise. Other informal supports such as, occasional transportation, assistance with meal preparation, or participating in an activity such as going to the movies or bowling, may be provided by the Live-in Companion without any payment for the support.</p> <p>The residence must be leased/owned by the DDS consumer, his/her family or legal representative. Live-In Companion is NOT a staff relationship. The Live-In Companion cannot be related to the DDS consumer.</p> <p>The consumer is reimbursed by the Fiscal Intermediary for the additional cost of the rent and utilities that is related to having the additional person living with them. Payment will not be made when the participant lives in the companion's home or in a residence that is owned or leased by the provider of Medicaid services.</p>	In Person's Own Home	Based on the individual situation. DDS Rent Subsidy Guidelines	<p>The FI will verify that employees meet the following qualifications:</p> <p>Prior to Employment</p> <ul style="list-style-type: none"> • 21 yrs of age • Criminal background check • Registry check • Have ability to communicate effectively with the individual/family • Have ability to complete record keeping as required by the employer <p><u>Prior to being alone with the Individual:</u></p> <ul style="list-style-type: none"> • Demonstrate competence in knowledge of DDS policies and procedures: abuse/neglect; incident reporting; client rights and confidentiality; handling fire and other emergencies, prevention of sexual abuse, knowledge of approved and prohibited physical management techniques • Demonstrate competence/knowledge in topics required to safely support the individual as described in the Individual Plan • Demonstrate competence, skills, abilities, education and/or experience necessary to achieve the specific training outcomes as described in the Individual Plan • Ability to participate as a member of the team if requested by the individual • Demonstrate understanding of Person Centered Planning • Must pass competency tests for Autism Program Orientation Training Level I and II within three months.

Type of Support	Description	Where Can Be Provided	Fee Range	Qualifications
Respite	Services provided to individuals unable to care for themselves; furnished on a short-term basis because of the absence or need for relief of those persons normally providing the care. This service may be self-directed.	In-Home or Out-of-Home	Up to 30 Days In-Home: \$299/ Day \$24.92/Hour Out-of-Home: \$326/Day \$26.05/Hour	<ul style="list-style-type: none"> • 18 yrs of age • Criminal background check • Have ability to communicate effectively with the individual/family • Have ability to complete record keeping as required by the employer <p><u>Prior to being alone with the Individual:</u></p> <ul style="list-style-type: none"> • Demonstrate competence and knowledge of DDS Division of Autism policies and procedures. • Demonstrate competence in their role necessary to safely support the individual as described in the Individual Plan • Must pass competency tests for Autism Program Orientation Training Level I and II within three months.
Assistive Technology	<p>An item, piece of equipment, or product system, that is used to increase maintain, or improve functional capabilities of participants. Assistive technology includes:</p> <ul style="list-style-type: none"> • Evaluation of the technology needs including a functional evaluation • Services consisting of purchasing, leasing or otherwise providing • Selecting, designing, fitting, customizing, adapting, applying, maintaining, repairing, or replacing assistive technology devices • Coordination and use of necessary therapies, interventions, or services • Training for the participant, family members and other individuals who provide services 	Per 5 year period	Prior Approval Up to \$5000	<p>Private Vendors: Conn. State Agency Reg. Section 10-102-3(e)(8)</p> <p>Dept. of Admin. Services Bureau of Purchasing/Purchasing Manual 11/91</p> <p>Direct Purchase Activity No. 8-F (CGS 4a-50 and 4a-52.</p>
Behavioral Services	<p>Services that assist natural support persons and/or paid support staff in carrying out individual support plans, which are not covered by the Medicaid State Plan, necessary to improve the individual's independence and inclusion in their community. The services include descriptive behavioral assessments including functional analysis, interpretations of the results, development of a behavioral treatment plan, training of support staff and family to carry out the plan, and monitoring of the individual and the provider in the implementation of the plan.</p> <p>Professionals with a M.A. or M.S. degree in psychology, special education, social work or behavior management.</p> <p>Professionals who have a current licensure in clinical psychology or current certification as a Board Certified Behavioral Analyst.</p>	Hourly	<p>Prior Approval \$121.20</p> <p>⇒</p> <p>⇒</p>	<p>For professionals with a M.A. or M.S. degree in psychology, special education, social work or behavior management:</p> <ul style="list-style-type: none"> • Criminal background check • Abuse Registry check • Resume • Three Letters of Recommendation • Copy of M.A. or M.S. degree in psychology, special education, social work or behavior management. • Required to show evidence of expertise in developing and implementing behavioral support plans for individuals with ASD. <u>Please submit 2 samples.</u> • Two years experience providing behavioral services to individuals • One additional year experience providing behavioral services to individuals with ASD <p>For professionals who have a current licensure in clinical psychology or current certification as a Board Certified Behavioral Analyst:</p> <ul style="list-style-type: none"> • Criminal background check • Abuse Registry check • Resume • Three Letters of Recommendation • Professionals who have a current licensure in clinical psychology or current certification as a Board Certified Behavioral Analyst need to provide a copy of current license or certification. • Required to show evidence of expertise in developing and implementing behavioral support plans. <u>Please submit 2 samples.</u>

Type of Support	Description	Where Can Be Provided	Fee Range	Qualifications
Community Mentor	<p>Assistance necessary to meet the individual's day-to-day activity and daily living needs and to reasonably assure adequate support at home and in the community to carry out personal outcomes. Cueing and supervision of activities is included. Examples include:</p> <ul style="list-style-type: none"> • Providing social interactions • Assistance to or supervising the individual with such tasks as light housekeeping, meal preparation, laundry or shopping • Assistance to access and attend community activities such as accompanying the individual while traveling to activities or helping the individual to access leisure activities. • May provide some intermittent checking in by telephone call during periods of absence from the caregiver. 	Hourly	<p>Agency \$26.87</p> <p>Direct Hire \$17.37</p>	<ul style="list-style-type: none"> • Two years experience providing behavioral services to individuals • One additional year experience providing behavioral services to individuals with ASD <ul style="list-style-type: none"> • 18 years of age • Criminal background check • Abuse Registry check • Possess a valid CT Drivers License • Ability to communicate effectively with the individual/family • Ability to communicate effectively with life and social skills coach • Ability to complete necessary documentation <p><u>Prior to being alone with the Individual:</u></p> <ul style="list-style-type: none"> • Demonstrate competence and knowledge of DDS Autism Division policies and procedures in: abuse/neglect; incident reporting; human rights; confidentiality; handling fire and other emergencies, prevention of sexual abuse; • Demonstrate competence in their role necessary to safely support the individual as described in the Individual Service Plan • Must pass competency tests for Autism Program Orientation Training Level I and II within three months.
Individual Goods and Services	<p>Services, equipment or supplies that will provide direct benefit to the individual and support specific outcomes identified in the Individual Plan. The service, equipment or supply must either reduce the reliance of the individual on other paid supports, be directly related to the health and/or safety of the individual in his/her home, be habilitative or rehabilitative in nature and contribute to an individual's outcome, enhance the individual's ability to be integrated into the community, provide resources to expand self-advocacy skills and knowledge, and, the individual has no other funds to purchase the described goods or services. This service may be used only by participants who use participant directed services. This service may not duplicate any Medicaid State Plan service. It may not cover room and board and may not cover any purchases of meals or food. Must be pre-approved by case manager supervisor and will be written in the individual plan outcomes and in the individual budget.</p>		Cannot Exceed \$1000 per year	<p>Meets any applicable state regulations for the type of supply or service as described in the approved Individual Plan. If the participant is purchasing direct supports, the agency will ensure that employees meet the following qualifications prior to employment:</p> <p><u>Prior to Employment:</u></p> <ul style="list-style-type: none"> • 21 yrs of age • Possess a high school diploma • Possess a valid Connecticut Driver's License • Criminal background check • Registry check • Have ability to communicate effectively with the individual/family • Have ability to complete record keeping as required by the employer <p><u>Prior to being alone with the Individual:</u></p> <ul style="list-style-type: none"> • Demonstrate competence and knowledge of DDS policies and procedures: abuse/neglect; incident reporting; mandated child abuse reporting; client rights and confidentiality; handling fire and other emergencies, prevention of abuse/neglect, knowledge of policies prohibiting the use of physical management techniques • Demonstrate competence/knowledge in topics required to safely support the individual as described in the Individual Plan • Demonstrate competence, skills, abilities, education and/or experience necessary to achieve the specific training outcomes as described in the Individual Plan • Ability to participate as a member of the team • Demonstrate understanding of Person Centered Planning • Must pass competency tests for Autism Program Orientation Training Level I and II within three months.
Interpreter Services	<p>Service of an interpreter to provide accurate, effective and impartial communication where the individual or representative is deaf or hard or hearing or where the individual does not understand spoken English.</p>	Hourly	Prior Approval \$53.56	<p><u>Prior to Employment:</u></p> <ul style="list-style-type: none"> • 18 yrs of age • Criminal background if required by participant • Abuse Registry check if required by participant

Interpreter Serv. Cont.				<ul style="list-style-type: none"> • Have ability to communicate effectively with the individual/family • Be proficient in both languages • Be committed to confidentiality • Understand cultural nuances and emblems • Understand the interpreter's role to provide accurate interpretation. <p>Sign language interpreter: Certified by National Assn. Of the Deaf or National registry of Interpreters for the Deaf and must be registered with the Commission on the Deaf and Hearing Impaired.</p>
Type of Support	Description	Where Can Be Provided	Fee Range	Qualifications
Job Coaching	<p>Could include work, volunteer and apprenticeship experiences. Includes activities to support:</p> <ul style="list-style-type: none"> • Stabilization with job • Measurement of production, social abilities, essentials and independence at the job • Job satisfaction • Social skills training, practice scripts and social autopsy • Monitoring job performance • Assessment of interests, strengths and opportunities for employment • Training in activities to secure and sustain employment: interviewing skills, workplace etiquette, workplace culture, travel training • Job development • Task analysis • Job analysis, natural supports at worksite 	Hourly	<p>Agency \$46.38</p> <p>Direct Hire \$36.53</p> <p>Required to engage w/ BRS if new service</p>	<p>Prior to Employment:</p> <ul style="list-style-type: none"> • 21 years of age • Verification of Bachelor's Degree • Possess a valid CT Drivers License • Criminal background check • Abuse Registry check • Have experience with job support. • Have ability to communicate effectively with the individual/family • Have ability to complete record keeping as required by the employer <p><u>Prior to being alone with the Individual:</u></p> <ul style="list-style-type: none"> • Demonstrate competence and knowledge of DDS Autism Division policies and procedures in: abuse/neglect; incident reporting; human rights; confidentiality; handling fire and other emergencies, prevention of sexual abuse • Demonstrate competence in their role necessary to safely support the individual as described in the Individual Service Plan • Demonstrate competence, skills, abilities, education, and/or experience necessary to achieve the specific job/career outcomes as described in the Individual Service Plan • Must pass competency tests for Autism Program Orientation Training Level I and II within three months.
Life Skills Coach	<p>Assist with the acquisition, improvement and/or retention of skills and provide necessary support to achieve personal outcomes that enhance an individual's ability to live in their community as specified in the individual service plan. This service is intended for specific instruction and training in a personal outcome. Provision of the service may be limited to the person's own or family home and/or in their community. This service is expected to coordinate strategies with all other service providers and to adjust strategies as needed. This service may be self-directed or provided through a qualified agency.</p> <p>Examples include:</p> <ul style="list-style-type: none"> • Instruction and training in one or more need areas • Implementation of strategies to address needs identified in the Individual Service Plan. • Data collection on target strategies • Implementation of therapeutic recommendations including speech, communication, social skills, leisure/recreation skills, O.T., P.T. • Identification and adjustment of strategies as needed • Ongoing communication with service coordinator and all other service providers pertaining to implementation of strategies. • Mobility training • Adaptive communication training • Provide training or practice in basic consumer skills such as banking, budgeting, and shopping. • Provide instruction and training in one or more need areas to enhance the person's ability to live independently in their own home, and enhance the 	Hourly	<p>Agency \$46.38</p> <p>Direct Hire \$36.53</p>	<p>Prior to Employment:</p> <ul style="list-style-type: none"> • 21 years of age • Possess a valid CT Drivers License • Verification of Bachelor's Degree • Criminal background check • Abuse Registry check • Ability to communicate effectively with the individual/family • Ability to communicate effectively with other service providers including the service coordinator • Ability to complete necessary documentation <p><u>Prior to being alone with the Individual:</u></p> <ul style="list-style-type: none"> • Demonstrate competence and knowledge of DDS Autism Division policies and procedures in: abuse/neglect; human rights; confidentiality; handling fire and other emergencies, prevention of sexual abuse; • Demonstrate competence in their role necessary to safely support the individual as described in the Individual Service Plan • Must pass competency tests for Autism Program Orientation Training Level I and II within three months.

	<ul style="list-style-type: none"> individual's ability to access in the community Assist the individual to complete daily living activities, or to access the community. Periodic telephone or e-mail communication with individual receiving services as specified in plan 			
Type of Support	Description	Unit	Fee Range	Qualifications
Non-Medical Transportation	Service offered in order to enable individuals served on the waiver to gain access to waiver and other community services, activities and resources, specified by the plan of care. This service is offered in addition to medical transportation required under 42 CFR 431.53 and transportation services under the State plan, defined at 42 CFR 440.170(a) (if applicable), and shall not replace them. Transportation services under the waiver shall be offered in accordance with the individual's service plan. Whenever possible, family, neighbors, friends, or community agencies which can provide this service without charge will be utilized.		.86 per mile \$11.26 per trip	<ul style="list-style-type: none"> Valid CT Driver's License Proof of insurance if transporting in employees vehicle 21 years of age Criminal background check Registry check Have ability to communicate effectively with the individual/family Have ability to complete record keeping as required by the employer <p>Prior to being alone with the Individual:</p> <ul style="list-style-type: none"> Demonstrate competence in knowledge of DDS policies and procedures: abuse/neglect; incident reporting; client rights and confidentiality; handling fire and other emergencies, prevention of abuse/neglect, knowledge of policies prohibiting use of physical management techniques.
Personal Emergency Response Systems (PERS)	PERS is an electronic device, which enables certain individuals at high risk of institutionalization to secure help in an emergency.	Installation Month	\$37.88 install \$63.12 (2-way)	Regulations of CT. State Agencies 17-134-165 Provide trained emergency response staff on a 24-hour basis <ul style="list-style-type: none"> Have quality control of equipment Provide service recipient instruction and training Assure emergency power failure backup and other safety features Conduct a monthly test of each system to assure proper operation Recruit and train community-based responders in service provision Provide an electronic means of activating a response system to emergency medical and psychiatric services, police or social support systems.
Social Skills Groups	Weekly group sessions of between 4-6 individuals to work on specific social skills. Facilitated by a clinical psychologist. Professionals who hold a license or certificate as a Psychologist, Clinical Social Worker, Marriage and Family Therapist, Professional Counselor or Board Certified Behavior Analyst.	45 Weekly sessions of 1.25 hours	\$30.92 Per Person	<ul style="list-style-type: none"> Registry check 21 yrs of age Criminal background check Professionals who have a current licensure as a Clinical Psychologist, Clinical Social Worker, Marriage and Family Therapist, Professional Counselor or BCBA need to provide a copy of current license or certification. Have ability to communicate effectively with the individual/family Have ability to complete record keeping as required <p>Prior to being alone with the Individual:</p> <ul style="list-style-type: none"> Demonstrate competence and knowledge of DDS policies and procedures: abuse/neglect; incident reporting; client rights and confidentiality; handling fire and other emergencies, prevention of abuse/neglect, knowledge of policies prohibiting the use of physical management techniques Demonstrate competence, skills, abilities, education and/or experience necessary to achieve the specific training outcomes as described in the Individual Plan Demonstrate knowledge of Person Centered Planning

Type of Support	Description	Unit	Fee Range	Qualifications
Specialized Driver Assessment	Specialized assessment in order to obtain a driver's license. Professionals who hold a license or certificate as an Occupational Therapist or Driver Rehabilitation Specialist.	Per Assessment	Prior Approval	<ul style="list-style-type: none"> Registry check 21 years of age Criminal background check Provide a copy of a valid CT Driver's License Professionals who hold a license or certificate as an Occupational Therapist or Driver Rehabilitation Specialist need to provide a copy of current license or certification. Have ability to communicate effectively with the individual/family Have ability to complete record keeping as required. <p><u>Prior to being alone with the Individual:</u></p> <ul style="list-style-type: none"> Demonstrate competence and knowledge of state policies and procedures: abuse/neglect: incident reporting; client rights and confidentiality, handling of fire and other emergencies, prevention of abuse/neglect.

Provider Agency Minimum Qualifications

Qualified Supports	Minimum Qualification for the Business Entity	Minimum experience for the Principal of the Entity or Connecticut Administrator (If an out of state corporation)	Demonstration of Managerial Experience
Autism Division Supports: Community Companion Homes Live-in Companion Respite – In Home Respite - Out of Home Assistive Technology Clinical Behavioral Support Services Community Mentor Individual Goods and Services Interpreter Services Job Coaching Life Skills Coach Non-Medical Transportation Personal Emergency Response System Social Skills Group Specialized Driving Assessment	Connecticut corporations must demonstrate compliance with the Secretary of State requirements. Out of state corporations must demonstrate they are properly registered with the Secretary of State. Sole proprietors and partnerships may be required to submit records of their status as an employer.	The Principal of the entity must have three (3) years experience in an administrative capacity for an organization that provides supports and services to individuals with Autism Spectrum Disorder	At least one (1) staff member of the Executive Management Team must have at least three (3) years of experience supervising staff providing supports to individuals with Autism Spectrum Disorder **Additional requirements may be required after the first two years of service.