

(SCHOOL DISTRICT LETTERHEAD)

Date \_\_\_\_\_

Commissioner Melody A. Currey  
Department of Administrative Services  
Office of School Construction Grants  
165 Capital Ave, Room 437  
Hartford CT, 06106

Re: Cost Estimate Certification

Facility Name \_\_\_\_\_  
State Project No. \_\_\_\_\_  
Grant Application Date: \_\_\_\_\_

Dear Commissioner Currey:

This letter is to confirm compliance, with Section 10-287c-21(a) (2) of the Regulations of the Department of Administrative Services, Concerning School Construction Grants, of a school construction project.

Attached hereto is a professional cost estimate done in accordance with Level 3 of ASTM #E1557, Classification of Building Elements and Related Sitework-UNIFORMAT II (in electronic Excel spreadsheet format). I hereby certify that this cost estimate has been completed by a licensed architect; a construction cost estimator certified by the American Society of Professional Cost Estimators (ASPE) or the Association for the Advancement of Cost Engineering International, Inc. (AACE International, Inc.); or a construction cost estimator with eight years of industry related experience or four years of industry related experience and a four year industry related degree, i.e. construction management, architecture.

Cost estimates shall be submitted at the time of grant application, at the completion of the design development phase and at submission of final documents for bidding. Actual cost figures shall be submitted at substantial completion/prior to submission for audit.

*(Check applicable statement below)*

- Grant Application: Uniformat II, Level II Estimate
- Completion of Design Development: Uniformat II, Level III Estimate
- Final Bid Package Estimate (100% Construction Documents): Uniformat II, Level III Estimate
- Project Completion or Certificate of Occupancy Final Costs: Uniformat II, Level II with Actual Cost

Sincerely,

\_\_\_\_\_  
Superintendent of Schools