

School Building Projects Advisory Council/ SBPAC Meeting

Wednesday, January 30, 2013  
1:00p.m. – 3:18p.m., Room 532.  
165 Capitol Avenue, Hartford, CT

**Council Members:**

Pasquale "Bud" Salemi	DCS, Deputy Commsr.	860-713-5850	<a href="mailto:pasquale.salemi@ct.gov">pasquale.salemi@ct.gov</a>
Sara Bronin	SBPAC	646-228-7336	<a href="mailto:sarabronin@gmail.com">sarabronin@gmail.com</a>
Lou Casolo	SBPAC	203-273-5672	<a href="mailto:casolo@optonline.net">casolo@optonline.net</a>
Antonio Iadarola	City of Danbury	203-223-7451	

**Attendees:**

Price Jepsen	STV Consultants	212-614-7622	<a href="mailto:price.jepson@STVINC.com">price.jepson@STVINC.com</a>
Norbert Young	STV Consultants	212-614-3448	<a href="mailto:norbert.young@STVINC.com">norbert.young@STVINC.com</a>
Craig Smith	DCS/BSF	860-713-6486	<a href="mailto:craig.a.smith@ct.gov">craig.a.smith@ct.gov</a>
Craig Russell	DCS	860-713-6467	<a href="mailto:craig.russell@ct.gov">craig.russell@ct.gov</a>
Paige Farnham	DCS/BSF	860-713-6479	<a href="mailto:paige.farnham@ct.gov">paige.farnham@ct.gov</a>
Bruce Bockstael	DCS	860-713-5631	<a href="mailto:bruce.bockstael@ct.gov">bruce.bockstael@ct.gov</a>
Jenna Padula	DCS Legal Department	860-713-5868	<a href="mailto:jenna.padula@ct.gov">jenna.padula@ct.gov</a>
Diana Whitehead	DCS Secretary	860-713-5620	<a href="mailto:diana.whitehead@ct.gov">diana.whitehead@ct.gov</a>

**Review of Last Meeting Minutes:**

Jenna Padula was listed as a member, this was incorrect. Correction noted.

**New Business:**

- Item 1. Draft of the Finding & Observations Report; Cost per Square Foot Comparison; and Cost Breakdown by Division was handed out by STV for review. There were concerns from SBPAC that the report required a more thorough explanation of its findings. A two-day turn-around for information seems unrealistic to establish accurate findings. Columns to be added to the comparison report to reflect detailed information on internal data and external data for comparable costs.
- Item 2. Review of Work Plan
  - Four Phase plan has been designed; 1) Discovery, 2) Findings, 3) Research, 4) Recommendations
- Item 3. SBPAC expressed concerns about the following:
  - How broad is the discovery aspect
  - What is the method of delivery form of contract
  - Cost vs. jurisdiction – why such variations in square foot cost between schools
  - Requirement of square feet – does this influence cost (a data report requested to show findings)
  - Additional information provided be attached to STV meeting notes.
- Item 4. What are the standard process costs? Who and what determines them?
  - Standards for the state. No two contracts are the same.
  - A plan for standard requirements for 50 year life expectancy on materials used in schools
- Item 5. Reimbursements for District
  - How are they calculated and reimbursement given?
  - A plan for standard requirements for 50 year life expectancy on materials used in schools
- Item 6. BSF to provide a list of contacts for schools to consultants.
- Item 7. The meeting scheduled for Feb. 13, 2013 has been changed to Feb. 20, 2013.  
Next council meetings will be Feb. 20, 2013 and Mar. 20, 2013 and a Staff Work Session is schedule for Feb. 27, 2013 and Mar. 6, 2013.

Meeting adjourned 3:18p.m.

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