



State of Connecticut
Department of Administrative Services
DIVISION OF CONSTRUCTION SERVICES
Office of Education and Data Management

Date: October 21, 2013
To: Fire Marshals, Appointing Authorities
From: Douglas Schanne, Training Program Supervisor
Re: Spring 2014 Fire Marshal/Inspector Pre-Certification Training Program Announcement
Fire Inspection Module and Fire Investigator Module

The Office of Education and Data Management (OEDM), in cooperation with the Office of State Fire Marshal, will be conducting the Fire Investigator and the Fire Inspection Pre-Certification Training Modules in the spring of 2014. The Fire Inspection Module and the Fire Investigator Module will both be offered again in the fall of 2014. This applications is only for the spring modules.

Applicants must meet the following criteria *to be considered* for enrollment:

- 1) Candidate must be at least 18 years of age
- 2) Candidate must have a high school diploma or its equivalent
- 3) Appointing Authority must provide signed statement indicating that s/he will appoint applicant upon successful completion of program.

Applicants who meet the above criteria will be considered based on the need for certified fire officials in the community they are to serve. If submitting more than one applicant for a jurisdiction, selection will be based on the priority assigned to each applicant. (Complete the "Statement of Intent" section on page two of the application form). Class size is limited based on seating capacity.

Applications must be signed by the appointing authority and received **no later than December 9, 2013**. Notification of acceptance into the Fire Investigator Module or the Fire Inspection Module will be sent no later than January 6, 2014.

Fire Investigator Module: January 29, 2014 – March 17, 2014*
Mondays, Wednesdays and Fridays
8:30 a.m. to 4:00 p.m.

Fire Inspection Module: April 2, 2014 – June 20, 2014*
Fire Safety Code and
Hazardous Materials
Mondays, Wednesdays and Fridays
8:30 a.m. to 4:00 p.m.

* Completion Date Subject to Change

Questions regarding the application process should be directed to Douglas Schanne at 860-685-8194 or douglas.schanne@ct.gov.



APPLICATION FOR PRE-CERTIFICATION TRAINING PROGRAM

Please type or print clearly. Complete application in its entirety. Incomplete applications may result in delay or denial of admittance to the program.

Section 1-217 of the Connecticut General Statutes exempts the residential addresses of a number of occupational categories from

release to the public under the Freedom of Information Act. Such categories include, but are not limited to, police officers, firefighters and employees of the Department of Correction. If you believe that your residential address is exempt under this law, please make a check mark in the box.

Module Selection

FIRE INVESTIGATION MODULE

JANUARY 29, 2014—MARCH 17, 2014

MONDAYS, WEDNESDAYS, FRIDAYS 8:30—4:00

FIRE INSPECTOR MODULE

HAZARDOUS MATERIALS AND FIRE SAFETY CODE

APRIL 2, 2014—JUNE 20, 2014

MONDAYS, WEDNESDAYS, FRIDAYS 8:30—4:00

Application Deadline: December 9, 2013

Notification of Acceptance no later than January 6, 2014

Successful completion of both the Fire Investigation Module and the Fire inspector Module are necessary to be appointed as a Fire Marshal, Deputy Fire Marshal or Fire Inspector.

APPLICANT

| | | |
|-----------------------|---|------------------|
| LAST NAME | FIRST NAME | MI |
| HOME ADDRESS | | |
| TOWN/CITY, STATE, ZIP | | DATE OF BIRTH |
| DAY PHONE () - | BUSINESS PHONE () - | |
| HOME PHONE () - | CELL PHONE () - | |
| FAX NUMBER () - | ID # | APPLICATION DATE |
| EMAIL | ID # is the first 3 letters of your last name and the last 4 digits of your Social Security Number. Example: ABC-1234 | |

| | | |
|-------------|---|------------|
| High School | NAME OF SCHOOL | |
| | ADDRESS | |
| | TOWN/CITY, STATE, ZIP | |
| | DATES ATTENDED | FROM: TO: |
| | YEAR GRADUATED | |
| | CERTIFICATE EARNED IF VOCATIONAL/TECHNICAL SCHOOL | DISCIPLINE |

CIRCLE HIGHEST LEVEL ACHIEVED — COLLEGE: 13 14 15 16 POST GRADUATE: 17 18 19 20

APPOINTING AUTHORITY

SPONSORING JURISDICTION (Town or District)

APPOINTING AUTHORITY (Name and Title)

ADDRESS

TOWN/CITY, STATE, ZIP

BUSINESS PHONE
() -

EMAIL

STATEMENT OF INTENT

Upon successful completion of the Office of State Fire Marshal Precertification Module(s),

NAME OF APPLICANT

will be appointed to the position of

in the jurisdiction of

IF YOU HAVE MORE THAN ONE CANDIDATE, PLEASE CIRCLE THE PRIORITY OF THIS APPLICANT: 1 2 3 4

APPOINTING AUTHORITY (PRINT)

TITLE (PRINT)

APPOINTING AUTHORITY (SIGNATURE)

DATE

Contact Information:

Mail:

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Office of Education and Data Management, 3-C
1111 Country Club Road
Middletown, CT 06457-2389

Fax:

860.685.8611

Phone:

860.685.8604

Please direct any questions regarding applications to the Fire Investigator or Fire Inspector Modules to Douglas Schanne at douglas.schanne@ct.gov or 860-685-8194.

The Fire Inspector Module is made possible through the Code Training and Education Fund. Revenue for the fund comes from assessments on building permits.