



APPLICATION TO CHALLENGE FIRE OFFICIAL CERTIFICATION

Fire Investigation Certification Examination and Fire Code Inspection Certification Examination

Requirements to be Considered for Acceptance into the Exam(s)

- Candidate must be at least 18 years of age.
- Candidate must require proof of a high school diploma or its equivalent
- Candidates applying for both exams must provide documentation that s/he meets one of the minimum standards of qualification as set forth in CGS 29-298(a).

Requirements to Become Certified as a Fire Marshal

- Candidate must be certified as a Fire Code Inspector.
- Candidate must be certified as a Fire Investigator.
- Candidate must meet one of the minimum standards of qualification set forth in CGS 29-2989(a).

Exam Selection

Please check the appropriate boxes. **Individuals are allowed to sit for only one test per quarter.**

- | | |
|---|--|
| <input type="checkbox"/> Fire Investigation Examination | <input type="checkbox"/> February 6, 2017 Examination (application deadline 12/1/16) |
| <input type="checkbox"/> Fire Code Inspection Examination | <input type="checkbox"/> May 1, 2017 Examination (application deadline 3/1/17) |
| <input type="checkbox"/> Both Fire Investigator Exam and Fire Code Inspector Exam toward Fire Marshal Certification (You will be notified which exam you will be taking prior to the challenge date.) | <input type="checkbox"/> August 7, 2017 Examination (application deadline 6/1/17) |
| | <input type="checkbox"/> November 6, 2017 Examination (application deadline 9/1/17) |

Complete the following in its entirety. **Incomplete applications will not be accepted.**

ETC Card ID Number _____ Email _____
First three letters of Last Name — Last Four Digits of SS Number

Last Name _____ First Name _____

Home Address _____
Street and Number City State Zip

Day Phone_(_____)_____ Cell Phone_(_____)_____ Date of Birth _____

Name of High School or Vocational/Technical School _____ Year Graduated _____

Address of High School or Vocational/Technical School _____

If Vocational/Technical School, Discipline Studied _____ College Degree(s) Earned _____

Section 1-217 of the Connecticut General Statutes exempts the residential addresses of a number of occupational categories from release to the public under the Freedom of Information Act. Such categories include, but are not limited to, police officers, firefighters and employees of the Department of Correction. If you believe that your residential address is exempt under this law, please make a check mark in the box.

Office Use Only

Date Received Approved
 Denied

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The Office of State Fire Marshal and The Office of Education and Data Management will consider applications from candidates who are sponsored by an appointing authority, as well as from candidates who are not sponsored by an appointing authority. **Preference will be given to individuals who will be appointed to a jurisdiction upon successful completion of the Fire Inspector and/or Fire Investigation examinations.**

Complete the following in its entirety. **Incomplete applications will not be accepted.** Lack of documentation is considered an incomplete application.

Required Experience for All Fire Marshal Candidates

CGS Section 29-298 (a) establishes minimum standards of qualification for local fire marshals. **Indicate which of the following minimum standards of qualification applies** (only one required):

- At least three years experience in fire suppression or fire prevention activities
- At least three years experience in responding and controlling the release or potential release of hazardous materials
- At least three years experience in inspection activities concerning the fire safety or prevention code or hazardous materials
- At least three years experience in the investigation of the cause and origin of fires and explosions
- At least three years experience as a sworn member of the Division of State Police, DESPP or an organized local police department
- Equivalent experience as determined by the State Fire Marshal and the Codes and Standards Committee

All applicants for Fire Marshal certification **must submit documentation** that they meet the minimum standard of qualification for local fire marshals checked above.

Documentation approved by State Fire Marshal _____
SFM Initials

For Candidates Sponsored by an Appointing Authority

To Be Completed and Signed by the Appointing Authority

Upon earning certification as a Fire Code Inspector and/or a Fire Investigator, _____
Name of Applicant

will be appointed to the position of _____ in the jurisdiction of _____.

By signing below, I attest that the applicant will be appointed to the position indicated.

Signature

Date

Please Print Name and Title

IF JURISDICTION HAS MORE THAN ONE CANDIDATE, PLEASE CHECK THE PRIORITY OF THIS APPLICANT: 1 2 3 4

Sponsoring Jurisdiction (Town or District) _____

Address of Appointing Authority _____ Phone _____

Email _____ Name and Number of Contact (if different) _____

To Be Signed by the Candidate

By signing below, I request that my final pass/fail notification be shared with my Appointing Authority:

Signature

Date

Please Print Name

Send your Application and (if applicable) Documentation

Mail:
Department of Administrative Services
Office of Education and Data Management
450 Columbus Boulevard—Suite 1306
Hartford, CT 06103

Email:
OEDM@ct.gov
Subject: Challenge Exam

Fax:
860.920.3093
Attention: Challenge Exam

For questions regarding applications, contact OEDM at 860.713.5522 or at OEDM@ct.gov