



## Application to Audit the Spring 2017 Pre-Certification Training Program

This form must be submitted when requesting a seat to audit sessions in the Fire Pre-Certification Training Program for continuing education credit hours. (Approval is based on class size.) On the back of this sheet, check (✓) the box next to the session (s) you wish to attend, and forward to the address below. You

will be notified by email as to the status of your application. Only approved applicants will be admitted into the classroom; walk-ins will not be accepted. *Type or print clearly and complete the application in its entirety. Incomplete applications will result in delay or denial of your audit request.*

**You must be a credentialed fire or building official to audit the Fire Certification Training Program. Indicate your classification below:**

- |  |  |   |  |
|--|--|---|--|
| <b>Fire</b>                                  | <b>Building</b>                                      | <input type="checkbox"/> RESIDENTIAL BUILDING INSPECTOR | <input type="checkbox"/> HEATING & COOLING INSPECTOR |
| <input type="checkbox"/> FIRE MARSHAL        | <input type="checkbox"/> BUILDING OFFICIAL           | <input type="checkbox"/> MECHANICAL INSPECTOR           | <input type="checkbox"/> ELECTRICAL INSPECTOR        |
| <input type="checkbox"/> FIRE INVESTIGATOR   | <input type="checkbox"/> ASSISTANT BUILDING OFFICIAL | <input type="checkbox"/> PLUMBING INSPECTOR             | <input type="checkbox"/> CONSTRUCTION INSPECTOR      |
| <input type="checkbox"/> FIRE CODE INSPECTOR | <input type="checkbox"/> PLAN REVIEW TECHNICIAN      |   |  |

**OEDM ID Number (required)**

\_\_\_\_\_ - \_\_\_\_\_ (first 3 letters of last name - last 4 digits of your Social Security Number)



**First and Last Name** \_\_\_\_\_

**Email Address (required)** \_\_\_\_\_ OEDM will notify you by email to let you know if your request has been accepted or denied. If accepted, we will email you back your approved application form and class handouts that you must print and bring to the session, along with the appropriate code book(s). Directions to class will also be provided.

**Send Application Form to:**

**Mail:**  
Office of Education and Data Management  
DAS/Division of Construction Services  
Attention: Pre-Cert Audit Application  
450 Columbus Boulevard—Suite 1306  
Hartford, CT 06103

**Fax:**  
860.920.3093  
Attention: Pre-Cert Audit Application

**Email:**  
OEDM@ct.gov  
Subject: Pre-Cert Audit Application

**Audit Information**

If your audit application is approved, you must:

- Bring your approved application form that OEDM emailed back to you.
- Be in your seat and ready to start class *promptly* at 8:30 a.m.
- For the Fire Code Inspector class, bring the appropriate book(s) as indicated on the back of this form.
- For the Fire Code Inspector class, bring a copy of the Connecticut Amendments found on the State Fire Marshal’s website at [www.ct.gov/dcs](http://www.ct.gov/dcs)
- Legibly sign your name and write your OEDM ID

Number on the class roster. This will be the only proof of attendance that OEDM will have—make sure we can read it.

Class is scheduled from 8:30 a.m. to 4:00 p.m. at the Rocky Hill Fire Headquarters. Participation in each full day of class is worth six credit hours unless otherwise noted.

Credits will be awarded for instructional class time only; no credits will be given for class exam periods, lunch or breaks.

For the **Fire Code Inspector Module**: Attendance at each day of class is worth six credit hours, unless otherwise noted\*\*. You must bring the book(s) indicated below, as well as a copy of the 2016 Connecticut Amendments.

<b>Fire Code Inspector Module</b>			
✓	Date	Topic(s)	Required Book(s)
	M, 4/17/17	Building Construction, Occupancy Types, Performing an Inspection	
	W, 4/19/17	Occupancy Safety, Fire Detection Systems, Fire Flow and Suppression Systems	
	F, 4/21/17	Fire Extinguishers, Electrical and HVAC Hazards, Storage and Handling Practices	
	M, 4/24/17	Safe Housekeeping Practices, Reports and Records, Life Safety and Fire Inspector <b>**8:30–12: 3 hours</b>	
	W, 4/26/17	Organization and Structure of CFSC and CFPC, Legal Concepts, Use and Occupancy	2012 IFC, NFPA 101 2012
	F, 4/28/17	Means of Egress	2012 IFC, NFPA 101 2012
	M, 5/1/17	Means of Egress, Fire Protection Systems	2012 IFC, NFPA 101 2012
	W, 5/3/17	Alarms and Sprinklers <b>** 10–4: 4.5 hours</b>	NFPA 72 + 13
	M, 5/8/17	Fire Resistance Rated Construction <b>** 10–4: 4.5 hours</b>	
	W, 5/10/17	Building Services and Systems, Interior Finishes	
	M, 5/15/17	Plan Review Fundamentals <b>** 10–4: 4.5 hours</b>	
	M, 5/22/17	Existing Occupancies: Business, Storage, Residential	2012 IFC, NFPA 101 2012
	F, 5/26/17	Existing Occupancies: Educational, Industrial, Health Care, Day Care, Ambulatory, Special Structure and High Rise	2012 IFC, NFPA 101 2012
	W, 5/31/17	Existing Occupancies: Board and Care, Mercantile, Assembly	2012 IFC, NFPA 101 2012
	M, 6/5/17	Connecticut Fire Prevention Code Chapters 1–25	NFPA 1 2012, NFPA 54 2012
	W, 6/7/17	Connecticut Fire Prevention Code Chapters 26–75	NFPA 1 2012, NFPA 54 2012
	F, 6/9/17	Connecticut Fire Prevention Code Chapters 26–75	NFPA 1 2012, NFPA 54 2012
	M, 6/12/17	Connecticut Fire Prevention Code Chapters 26–75	NFPA 1 2012, NFPA 54 2012
	W, 6/14/17	Explosives, Fireworks <b>** 10–4: 4.5 hours</b>	
	F, 6/16/17	Abatement and Enforcement	
	M, 6/19/17	Citations, Modification Process, Manufacturers Survey	
	F, 6/23/17	Three-Decker Apartment Inspection Process <b>**8:30–12: 3 hours</b>	2012 IFC, NFPA 101 2012

For the **Fire Investigator Module**: Attendance at each day of class is worth six credit hours, unless otherwise noted\*\*.

<b>Fire Investigator Module</b>			
✓	Date	Topic(s)	Required Book(s)
	M, 2/27/17	Methodology, Basic Fire Science	
	W, 3/1/17	Fire Scene Safety, Incendiary Fires <b>** 4 hours</b>	
	F, 3/3/17	Fire Patterns	
	M, 3/6/17	Electrical Basics	
	W, 3/8/17	Building Construction <b>** 3 hours</b>	
	F, 3/10/17	Origin Determination, Cause Determination	
	M, 3/13/17	Explosions, Planning and Supervising the Investigation	
	W, 3/15/17	Vehicle Fires, Fatal Fires <b>** 9:30–4: 5 hours</b>	
	F, 3/17/17	Physical Evidence, Rules of Evidence <b>** 4 hours</b>	
	M, 3/20/17	Electrical Fires, Accelerant Canine	
	F, 3/24/17	Sources of Information, Interview & Note Taking, Report Writing <b>** 9:30–4: 5 hours</b>	
	M, 3/27/17	Recording the Scene	
	W, 3/29/17	Public Information, Legal Considerations, Courtroom Procedures	