



DEPARTMENT OF ADMINISTRATIVE SERVICES  
OFFICE OF SCHOOL CONSTRUCTION GRANTS

FORM SCG-049, SCHOOL CONSTRUCTION GRANT  
APPLICATION REQUIRED LOCAL RESOLUTIONS

**SAMPLES OF THE THREE REQUIRED LOCAL RESOLUTIONS:**

- (1) **RESOLVED**, that the *legislative body* authorizes the *town/district/RESC/academy* Board of Education to apply to the Commissioner of Education and to accept or reject a grant for the *proposed project* at the *school name*.
- (2) **RESOLVED**, that the *building committee* is hereby established as the building committee with regard to the *proposed project* at the *school name*.
- (3) **RESOLVED**, that the *legislative body* hereby authorizes at least the preparation of schematic drawings and outline specifications for the *proposed project* at the *school name*.

Replace the underscored/italicized phrases above as appropriate:

*Legislative body* – Town governing body such as town council; except for regional school districts, the town governing body is **not** the local Board of Education

*Proposed project* – The type of construction such as alterations or roof replacement for which a grant application will be submitted; multiple facilities may be referenced in one resolution but the facilities must be separately identified and the type of construction needs to be facility-specific

*School name* – The specific facility at which the construction will take place; multiple facilities may be referenced in one resolution but the facilities must be separately identified and separate grant applications for each facility are required

*Building committee* – A standing building committee or a new building committee formed for the specific project