INTERDEPARTMENTAL MEMORANDUM

TO: David Busanet, Bidding and Contracts Supervisor
Bidding & Contracts, Room G-9A
165 Capitol Avenue, Hartford, CT 06106

FROM: Ronald W. Giddix, Project Manager
Team Education, Room #453
165 Capitol Avenue, Hartford, CT 06106

DATE: **July 02, 2008**

SUBJECT: ADDENDUM # 2

PROJECT TITLE: Eastern Conn. State University
Relocation of Existing Soft Ball Field
Mansfield, CT

PROJECT NO.: **BI-RW-291**

SCHEDULED BID OPENING: **July 09, 2008**

Please expedite the attached Addendum # 2.

1. The total number of pages in this addendum is: **Two (2)**
2. The total number of drawings in this addendum is: **Two (2)**
3. See attached Revised "Bid Released" form (55) dated: N/A.
4. Coordinator to explain reason for addendum (clarification purposes, added work, etc.).
   The reason for Addendum #2 is primarily for Clarification purposes, and the drawing included is to illustrates NO IMPACT to the wetland regulated areas.

Attachment
xc: N. Tinker - ECSU
Team File #R1
Ronald Giddix, Project Manager

INTERDEPARTMENTAL MEMORANDUM

TO: David Busanet, Bidding and Contracts Supervisor
Bidding & Contracts, Room G-9A
165 Capitol Avenue, Hartford, CT 06106

FROM: Ronald W. Giddix, Project Manager
Team Education, Room #453
165 Capitol Avenue, Hartford, CT 06106

DATE: **June 25, 2008**

SUBJECT: ADDENDUM # 1

PROJECT TITLE: Eastern Conn. State University
Relocation of Existing Soft Ball Field
Mansfield, CT

PROJECT NO.: **BI-RW-291**

SCHEDULED BID OPENING: **July 09, 2008**

Please expedite the attached Addendum # 2.

1. The total number of pages in this addendum is: 31.
2. The total number of drawings in this addendum is: Three (3).
3. See attached Revised "Bid Released" form (55) dated: N/A.
4. Coordinator to explain reason for addendum (clarification purposes, added work, etc.).
   Addendum #1 was created to change the DAS Classification, define the location of the temporary wetland crossing and for clarification. There will be no change in construction cost.

Attachment
xc: N. Tinker - ECSU
Team File #R1
Ronald Giddix, Project Manager

INVITATION TO BID

FOR PROJECTS ESTIMATED TO COST MORE THAN $500,000.00

ADV. NO.: 08-16 ADV. DATE: June 6, 2008

SEALED BIDS FROM CONTRACTORS WHO HAVE BEEN PREQUALIFIED IN THE DAS CLASSIFICATION NOTED BELOW SHALL BE ADDRESSED TO THE DEPARTMENT OF PUBLIC WORKS - STATE OF CONNECTICUT FOR:

Project Title:	Relocation of Existing Softball Field Eastern Connecticut State University Mansfield City Road Mansfield, CT
Project Number:	BI-RW-291 (Re-Bid)
DAS Classification:	Group A – Construction Manager At Risk
Special Requirement:	Project landscape and irrigation subcontractors must have a minimum of 5 years experience in the provision & installation of turf fields.
Cost Estimate Range:	$2,034,000. – $2,248,000.
Plans & Specs Ready Date:	June 11, 2008
A NON-REFUNDABLE FEE OF PER SET IS REQUIRED	$90.00 Checks should be made payable to "TREASURER, STATE OF CONNECTICUT" and should include the prospective bidder's correct mailing address, telephone and fax numbers of where addendum(a) should be submitted. USE A SEPARATE CHECK FOR EACH PROJECT.
Examination or Purchase of Plans & Specs	at the State Of Connecticut, Department Of Public Works, Plans And Specifications Section, Room No. G-36, 165 Capitol Avenue, Hartford, CT 06106, during the hours of 7:30 A.M. to 3:00 P.M. (Monday-Friday) or by addressing a request to the above address. Tel: (860) 713-5795
Pre-Bid Conference:	All prospective bidders are required to attend a **MANDATORY** Pre-Bid Conference
Pre-Bid Conference Time	to be held AT 10:00 AM
Pre-Bid Conference Date	ON June 24, 2008
Pre-Bid Conference Location	AT Eastern Connecticut State University, Charter Oak Road, Willimantic, CT (see www.Eastern ct.edu) meet in the conference room, 2nd Floor of the Facilities Mgmt. Planning.
Pre-Bid Conference Registration	All prospective bidders are required to *properly* register. *Proper* registration means that the attendee has *signed* his or her name to the official roster and *listed* the name and address of the company he or she represents on the official roster no later than the designated start time of the pre-bid conference. No attendee

	will be allowed to register *after* the advertised start time of the pre-bid conference. Bids submitted by contractors who have *not properly* registered and attended the pre-bid conference shall be *rejected* as non-responsive.
Pre-Bid Conference Contact	Nancy Tinker @ 860-465-5348
BID OPENING DATE:	July 9, 2008
Receipt of Bid Package	Bids will be received at the State Office Building, 165 Capitol Avenue, Hartford, CT, 06106 in Room No. G-36 UNTIL 1:00 P.M. on the date shown above and thereafter publicly opened and read aloud in Room No. G-32.
Bid Results:	Call (860) 713-5798 after 3:00 p.m. on bid opening date.
Set-Aside Participation	25%
Including MBE/WBE	6.25%
Gift And Campaign Contribution Certification	If awarded the subject contract and the contract has a value of $50,000 or more the contractor will be required to sign and submit, at the time of contract execution, a Gift And Campaign Contribution Certification. See the DPW home page, http://www.ct.gov/dpw, click on Affidavits. For the purposes of signing the Certification, the "date DPW began planning" the subject project or services is such date noted below.
Date DPW Began Planning the Subject Project:	2/26/06
Summary and Affidavit Regarding State Ethics	Any one seeking a contract with a value of more than $500,000 shall provide with their bid an Ethics Affidavit *located* at CT DPW Website (www.ct.gov/dpw). Failure to provide this affidavit with the bid proposal shall result in rejection of the bid.
Bid Security	As *security*, each bid must be accompanied by a CERTIFIED CHECK made payable to "Treasurer, State of Connecticut," or the bid must be accompanied by a BID BOND, in the form required by the awarding authority and having surety thereto such Surety Company or Companies as are authorized to do business in this State and/or accepted by the Commissioner of the Department of Public Works for an amount not less than 10% of the bid.
Bidders are advised that *both* the DEPARTMENT OF ADMINISTRATIVE SERVICES PREQUALIFICATION CERTIFICATE and UPDATE STATEMENT must accompany the *bid* proposal for projects *estimated* to *exceed* Five Hundred Thousand Dollars ($500,000.00) (C.G.S. 4b-91 as amended). *Failure to supply them with the bid will result in rejection of the bid*	
Department of Administrative Services (DAS) Contractor Prequalification Program: http://www.das.state.ct.us/busopp.asp	
To access Executive Order #1: http://www.ct.gov/governorrell/cwp/view.asp?Q=276038&A=1720	
To access the Department of Public Works Web Site: http://www.ct.gov/dpw	

Performance and Labor and Material Bonds to be furnished by the bidder awarded the contract shall be an amount not less than 100% of the contract price.

The awarding authority reserves the right to waive technical defects or to reject any and all bids.

Nonresident contractors: At the time of contract signing a certificate from the Commissioner of Revenue Services must be provided which evidences that C.G.S. 12-430 for non-resident contractors has been met. For details call the Department of Revenue Services at (860) 541-3280, ext. 7.

EXECUTIVE ORDERS:

The Contract is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices, Executive Order No. Seventeen of Governor Thomas J. Meskill, promulgated February 15, 1973, concerning the listing of employment openings and Executive Order No. Sixteen of Governor John G. Rowland promulgated August 4, 1999, concerning violence in the workplace, all of which are incorporated into and are made a part of the Contract as if they had been fully set forth in it. At the Contractor's request, the Client Agency shall provide a copy of these orders to the Contractor. The Contract may also be subject to Executive Order No. 7C of Governor M. Jodi Rell, promulgated July 13, 2006, concerning contracting reforms and Executive Order No. 14 of Governor M. Jodi Rell, promulgated April 17, 2006, concerning procurement of cleaning products and services, in accordance with their respective terms and conditions.

This contract is subject to the provisions of the Department of Public Works Sexual Harassment Policy ("Policy") and, as such, the contract may be canceled, terminated, or suspended by DPW for violation of or noncompliance with said Policy. Said document is hereby incorporated herein by reference and made a part hereof as though fully set forth herein. This policy may be found at the Department of Public Works Website at http://www.ct.gov/dpw/lib/dpw/SexualHarassmentPolicy092407.pdf

All technical questions must be in writing (not phoned or emailed) and faxed to the Architect/Engineer with a copy to the DPW Project Manager listed below.

		Tel. No.	Fax No.
Architect/Engineer/ Consultant:	BL Companies – Ann Hartjen 355 Research Parkway Meriden, CT 06450	203-630-1406	203-630-2615
Construction Administrator	Charles E. Warrington, Jr., PE University Construction Coord'ntr Eastern CT State University	860-465-0293	860-465-5318
DPW Project Manager:	Ronald Giddix 165 Capitol Avenue, Rm. 453 Hartford, CT 06106	860-713-5927	860-713-7264

All bid questions should be addressed to the Purchasing Officer listed below.

Associates Fiscal Administrative Officer:	Mellanee Walton 165 Capitol Avenue, Rm. G-35 Hartford, CT 06106	860-713-5794	(860) 713-7395

Contract Time Allowed: 201 Calendar Days

Liquidated Damages: $ 550.00 Per Calendar Day

Prevailing Wage Rates: Prevailing wages are required on this project, in accordance with the schedule provided in the bid documents, pursuant to Connecticut General Statutes Section 31-53 (a) through (h), as amended.

Each contractor who is awarded a contract on or after October 1, 2002 shall be subject to provisions of the Connecticut General Statutes, Section 31-55a concerning annual adjustments to prevailing wages.

Wage Rates will be posted each July 1st on the Department of Labor website: www.ctdol.state.ct.us . Such prevailing wage adjustment shall not be considered a matter for any contract amendment.

The wages paid on an hourly basis to any mechanic, laborer or workman employed upon the work herein contracted to be done and the amount of payment or contribution paid or payable on behalf of each such employee to any employee welfare fund, as defined in subsection (h) of section 31-53 of the Connecticut General Statutes, shall be at a rate equal to the rate customary or prevailing for the same work in the same trade or occupation in the town in which such public works project is being constructed. Any contractor who is not obligated by agreement to make payment or contribution on behalf of such employees to any such employee welfare fund shall pay to each employee as part of his wages the amount of payment or contribution for his classification on each pay day.

Procurement
Department of Public Works