

INTERDEPARTMENTAL MEMORANDUM

TO: David Busanet, Bidding and Contracts Supervisor
Bidding & Contracts, Room G-35
165 Capitol Avenue, Hartford, CT 06106

FROM: Ashour Gevargisnia, Project Manager
Team CSU, Room 460
165 Capitol Avenue, Hartford, CT 06106

DWO

DATE: December 16, 2009

SUBJECT: ADDENDUM # 1

PROJECT TITLE: Department of Correction – New Data Center
24 Wolcott Hill Road, Wethersfield, CT

PROJECT NO.: BI-JA-449

SCHEDULED BID OPENING: 01-06-2010

Please expedite the attached Addendum # 1

1. The total number of pages in this addendum is: 15
2. The total number of drawings in this addendum is: N/A
3. See attached Revised "Bid Released" form (55) dated: N/A

Issued for clarification purposes.

Attachment

xc: Agency, Kevin Roy
Team File, BI-JA-449 (R3)
Project Manager, Ashour Gevargisnia

Department of Correction – New Data Center
24 Wolcott Hill Road
WETHERSFIELD, CONNECTICUT
PROJECT: BI-JA-449

BID OPENING	1:00 P.M.	01-06-2010
ADDENDUM NUMBER 1	DATE OF ADDENDUM	DECEMBER 16, 2009

The following clarifications are applicable to drawings and specifications for the project referenced above.

Response to the Request For Information:

Item 1

The Contractor will not be responsible for the cost of Prolog software.

Item 2

The Bid Opening Date is 1/6/2010 as indicated in the Invitation to Bid.

Item 3

Question: What is the normal occupancy of the building?

The Agency and the DPW will work with the successful contractor for access to the building.

The existing facility is normally occupied from 6am till 5pm on a typical weekday. Limit disturbances to occupied areas to after or before these typical work hours. Where electrical shut downs or work in occupied areas is required, it shall be performed after 7pm on weekdays and before 5am on weekdays or during weekend hours or state holidays. Shut down durations shall be kept to a minimum regardless of timing. Provide written notice to the department of correction a minimum of 7 days prior to proposed scheduled shut down. Shut down requests shall be specific as to what areas of the building will be affected and what duration they are expected to be down. The department of corrections has the right to request alternative time within this 7 day notification for shut downs if the shutdown will interfere with the DOC operations.

Item 4

Question: The Chiller Pad is indicated on the plan but no grading information is provided. Please provide the grading information.

The new concrete pad for the chillers shall be installed at an elevation matching the existing equipment pad against the building. The pad shall be installed with a pitch of 1/8" per foot away from the building. As such, the edge of the pad at the east side shall be 2-1/2" lower than the pad against the building. The slab perimeter shall have the 24"

haunch, as detailed, and shall have a minimum of 12" of structural fill below the haunch and the slab, as detailed and specified. Grade around the pad will match existing, and will be backfilled against the 24" haunch at the slab perimeter. For bidding purposes, it shall be anticipated that the site is balanced and material removed to establish grade for the new pad will be used as backfill against the 24" haunch and be blended to existing grade. The extent of structural fill required shall be as required to achieve detailed depths of stone. The Contractor shall be responsible for establishing lawn at all disturbed areas.

Item 5

Question: The Bid Document Schedule 7.6.1 Supplemental Bids is not clear on the scope of work in regards to the Supplement 1.

Base Bid and Supplemental drawings are listed on the cover sheet of the drawing set. In addition, specifications related to the Supplemental work is indicated as such in the footer of the specification section. Where there is no reference to Supplement 1, the specification relates to the base bid.

In General Terms, the base bid includes all infrastructure work to support the data center. Supplement 1 includes the following equipment, placement, wiring, and connections to same as specifically indicated on the Supplemental drawings and specifications:

- 1) Chillers 1 and 2
- 2) In Row Cooling Units (IR-1) Quantity as indicated on plans
- 3) Cooling Distribution Units (CDU-1)
- 4) Uninterruptible Power Supplies (UPS-1 and UPS-2)
- 5) Power Distribution nits (PDU-1 and PDU-2)
- 6) Telecom Racks. Quantity as indicated on plans

Item 6

Question: Are there electrical circuit breakers included for the future equipment.

Yes. Please refer to drawing E3.0.

Item 7

Question: Please clarify the work associated with future equipment.

Equipment labeled "Future" is equipment that is not in the scope of work for this project. In some cases infrastructure to the future equipment is provided under the base bid. More specifically, the following should be noted.

For the future Chiller, provide electrical conduits as indicated on drawing E.2.3 (wiring not required under this contract for Future CH-3, only conduit as indicated). The extent of the concrete pad and fencing required is indicated on drawing A1.1. There is no piping requirements to the future chiller except for the capped sections for future extension as indicated on drawing M2.1.

The computer racks indicated as future are not part of this scope of work.

Item 8

Question: Item 7.5 on the bid form indicates we are to name Masonry subcontractor included in our bid. Please delete reference.

There is no Masonry work associated with this scope of work. Reference shall be deleted from bid form.

Item 9

Question: Is Structured Cabling Systems required in this scope of work.

Structured cabling or data wiring to and within the data racks are not included in this scope of work. Low voltage cables for controls and other miscellaneous equipment is indicated in the base drawings and specifications where noted. Please note the infrastructure and/or pathways, cable trays, ect. shall be provided as indicated on the drawings.

End of Addendum Number One



Mellanee Walton
Associate Fiscal Administrative Officer
Department of Public Works

FOR PROJECTS ESTIMATED TO COST MORE THAN \$500,000.00

STATE OF CONNECTICUT
DEPARTMENT OF PUBLIC WORKS
BID PROPOSAL FORM

DATE: _____

PROPOSAL OF

BIDDER'S LEGAL COMPANY NAME

BIDDER'S ADDRESS

To the Commissioner, Department of Public Works
State Office Building
Hartford, Connecticut

Dear Sir:

- 1.0 In accordance with Chapter 60 Part II of the Connecticut General Statutes, as amended, and pursuant to, and in compliance with your Invitation to Bid, the Notice to Bidders, the Contract, including the conditions thereto, the Bid Security, I (we) propose to furnish the labor and/or materials, installed as required for the project named and numbered on this Bid Proposal Form, submitted herein, furnishing all necessary equipment, machinery, tools, labor and other means of construction, and all materials specified in the manner and at the time prescribed strictly in accordance with the provisions of the Contract including, but not limited to, the specifications and/or drawings together with all addenda issued by your authority and received prior to the scheduled closing time for the receipt of the bids, and in conformity with requirements of the Awarding Authority and any laws or Departmental regulations of the State of Connecticut or of the United States which may affect the same, for and in consideration of the price(s) stated on the said Bid Proposal Form, hereof.
- 2.0 The **Lump Sum Base Bid** by me (us) on the Bid Proposal Form *includes* all work indicated on the drawings and/or described in the specifications, *except*:
- 2.1 Work covered by **Supplemental Bids** as may be listed on the Bid Proposal Form and General Requirements.
 - 2.2 Contingent Work covered by the **Unit Prices** included within the General Requirements.
 - 2.3 Contingent Work covered by the **Contractor Provided Unit Prices** as may be listed on the Bid Proposal Form in Section 00020, Item 7.7.

3.0 I (we) *acknowledge* and *agree* to the following:

- 3.1 To use and accept the **Contractor Provided Unit Prices** on the Bid Proposal Form, Section 00020, Item 7.7, as provided by the Contractor in evaluating either additions to or deductions from the Work.
- 3.2 To use and accept the **Unit Prices** in Section 01019 "Contract Considerations" Division 1 as provided by the Owner in evaluating either additions to or deductions from the Work.
- 3.3 To use and accept the **Allowances** in Section 01019 "Contract Considerations" Division 1, as part of the Total Contract Sum as listed in Section 7.3 of this Bid Proposal form.
- 3.4 To use and accept the **Supplemental Bids** in Section 01030, Division 1, as provided by the Contractor, when authorized by the Owner as scheduled in Section 7.6 of this Bid proposal form.
- 3.5 To complete and submit a **Contractor/Consultant Certification** along with a **Resolution/Certificate of Authority** for contracts with a value of \$50,000 or more when requested in the **Letter of Intent**.

DPW Website location <http://www.ct.gov/dpw/cwp/view.asp?a=1983&q=289926>

This certification must be *updated annually* by the *successful* bidder. **Annually**, on or within two (2) weeks of the **anniversary** date of the execution of this contract, the Contractor shall submit a completed **Annual Certification** with authorizing resolution to DPW, 165 Capitol Ave., Room G-35, Hartford, CT 06106. For the purposes of this paragraph, the execution date of the contract will be the date the Commissioner of DPW signs the contract.

- 3.6 To hold the bid price for ninety (90) calendar days and any extensions caused by the Contractor's delays in required submissions. The Contractor and the State may mutually agree to extend this period.

The apparent low bidder is required to submit key supporting documents as noted under the caption **Bid Submittal Time Line** at the end of this Section 00020, within ten (10) calendar days of the bid opening, and to submit their Affirmative Action Plan to CHRO within fifteen (15) calendar days of bid opening. If there are any delays in the receipt of these materials then the Bid shall remain valid for the same additional number of days. For example, if the materials are submitted four (4) days later; then the bid shall remain valid for ninety-four (94) days.

- 3.7 With regard to a State contract as defined in **P.A. 07-01** having a value in a calendar year of \$50,000 or more or a combination or series of such **agreements** or **contracts** having a value of \$100,000 or more, the **authorized signatory** to this **submission** in response to the State's solicitation expressly **acknowledges** receipt of the **State Election Enforcement Commission's notice** advising prospective state contractors of the state campaign contribution and solicitation prohibitions, and will inform its principals of the contents of the **notice**. See Attachment **SEEC Form 11**.

4.0 This Bid Proposal Form is submitted to and in compliance with the foregoing and following conditions and/or information:

4.1 AWARD

4.1.1 All proposals shall be subject to provisions of **Article 1 of the Notice to Bidders** and for purpose of award, consideration shall be given only to Bid Proposals submitted by qualified and responsible bidders.

4.1.2 The award shall be made on the **lowest Lump Sum Bid** as stated in Section 7.3 of this Bid Proposal Form and any or all **Supplemental Bids** as stated in Section 7.6 of this **Bid Proposal Form**, taken sequentially, as applicable, provided funds are available.

4.1.3 In the event of any discrepancy between the amount written in words and the amount written in numerical figures, the amount written in words shall be controlling.

4.2 COMMENCEMENT AND FINAL COMPLETION OF WORK: (ARTICLE 4 GENERAL CONDITIONS)

4.2.1 The General Contractor shall commence Work within fourteen (14) calendar days after receiving "Construction Start Date and Notice To Proceed" by the Commissioner or the authorized representative and continue for One Hundred Eighty (**180**) calendar days for completion of the project.

4.3 LIQUIDATED DAMAGES: (ARTICLE 8, GENERAL CONDITIONS)

4.3.1 The General Contractor shall be assessed **One Thousand One (\$1,001.00) Dollars in Liquidated Damages** per day for each calendar day beyond the Date given for Final Completion of the Contract according to the Contract Time.

4.4 CONTRACTOR'S INSURANCE REQUIRED: (ARTICLE 36, GENERAL CONDITIONS)

4.4.1 The limits of liability for the Insurance required for this project shall be those listed in Article 36 of the General Conditions.

4.4.2 SPECIAL HAZARDS INSURANCE REQUIRED:

None Required

4.4.3 BUILDERS RISK INSURANCE

The General Contractor shall maintain Builder's Risk insurance providing coverage for the entire Work at the project site, and shall also cover portions of the Work located away from the site but intended for use at the site, and shall also cover portions of the Work in transit. Coverage shall be written on an All-Risk, Replacement Cost, and completed Value Form basis in an amount at least

equal to the projected completed value of the Work and the policy shall state that it is for the benefit of and payable to the state of Connecticut.

4.5 **NOT USED**

4.6 The General Contractor on this project shall be required to award not less than **25%** of the total Contract Sum to contractors who are certified and eligible to participate under The State of Connecticut Set-Aside Program for small contractors, including **6.25%** to certified and eligible Minority Business Enterprises, in accordance with Connecticut General Statutes Section 4a-60g.

4.6.1 This requirement must be met even if the General Contractor is certified and eligible to participate in the Small Business Set-Aside Program. To facilitate compliance with this requirement for set-aside subcontractors, the three (3) apparent low bidders will have ten (10) calendar days from the date of bid opening within which to submit a list of certified set-aside contractors to be used on this project along with the dollar amounts to be paid to each, on the form provided, and a copy of their current certification must be attached. This information will be considered as part of your Bid Proposal Form and failure to comply with any portion of this requirement within the ten (10) days, including but not limited to failure to list or meet the necessary dollar amount or percentage of the bid price will be cause to reject your bid.

4.7 **BIDDER'S QUALIFICATION STATEMENT AND OBJECTIVE CRITERIA FOR EVALUATING QUALIFICATIONS OF BIDDERS:**

4.7.1 Information in regards to the General Contractor's and the Named Subcontractor's Bidder's Qualification is submitted and is made part of this Bid Proposal Form. **Note: Individual Specification Sections may contain General Contractor and/or Subcontractor Qualification requirements that exceed those in Section 00040, "Objective Criteria Established for Evaluating Qualifications of Bidders."**

4.7.1.1 The General Contractor is required to complete the General Contractor Bidder's Qualification Statement in section 00030.

4.7.1.2 Any Named Subcontractor as listed in schedule 7.5.1 of this Bid Proposal Form is required to complete the Named Subcontractor Bidder's Qualification Statement in section 00035. To facilitate compliance with this requirement, the three (3) apparent low bidders will have ten (10) calendar days, from the bid opening date, to submit the completed Named Subcontractor Bidder's Qualification Statement as required in section 00035. This information will be considered as part of your Bid Proposal Form and failure to comply with any portion of this requirement will be cause to reject your bid.

4.7.2 The Objective Criteria for Evaluating Bidders that are included in Division 0, Section 00040, of this Project Manual, is to assure that the State of Connecticut

will secure the "lowest responsible and qualified bidder" who has the ability and capacity to successfully complete the Bid Proposal Form and the Work.

4.8 NONDISCRIMINATION AND LABOR RECRUITMENT:

4.8.1 The Contract is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices, Executive Order No. Seventeen of Governor Thomas J. Meskill, promulgated February 15, 1973, concerning the listing of employment openings and Executive Order No. Sixteen of Governor John G. Rowland promulgated August 4, 1999, concerning violence in the workplace, all of which are incorporated into and are made a part of the Contract as if they had been fully set forth in it. At the Contractor's request, the Client Agency shall provide a copy of these orders to the Contractor. The Contract may also be subject to Executive Order No. 7C of Governor M. Jodi Rell, promulgated July 13, 2006, concerning contracting reforms and Executive Order No. 14 of Governor M. Jodi Rell, promulgated April 17, 2006, concerning procurement of cleaning products and services, in accordance with their respective terms and conditions.

4.9 FEDERAL & STATE WAGE DETERMINATIONS:

4.9.1 The U. S. Secretary of Labor's latest decision and the State of Connecticut Wage Schedule are all incorporated in the documents. The higher rate (Federal or State) for any given occupation shall prevail. At the time of bidding, the bidder agrees to accept the current prevailing wage scale, as well as the annual adjustment to the prevailing wage scale, as provided by the Connecticut Department of Labor.

4.10 CERTIFICATION OF BIDDER REGARDING EQUAL EMPLOYMENT OPPORTUNITY & NON-SEGREGATED FACILITIES:

4.10.1 The General Contractor and Subcontractors are hereby advised that upon acceptance of their bids they are obligated to fill out within seven (7) calendar days the certification required pursuant to Executive Order No. 11246, and agree to certify to the compliance of non-segregated facilities.

4.11 EQUALS AND/OR SUBSTITUTIONS:

4.11.1 All submissions requesting "Equals and/or Substitutions" shall be made by the Contractor in accordance with Article 15 of the General Conditions and Section 01631 of the General Requirements. All submissions shall contain all the information necessary for the Department of Public Works to evaluate the submission and the request. Failure to submit sufficient information to make a proper evaluation, including submittal of data for the first manufacturer listed as well as the data for the "Equals and/or Substitutions" proposed, shall result in a rejection of the submission and request. Upon receipt of the submission and request the Department of Public Works shall notify the Contractor the request has been received and within fourteen (14) calendar days of date received shall render a decision on such submission and request.

5.0 ACCOMPANYING THIS PROPOSAL IS:

5.1 A CERTIFIED CHECK drawn to the order of – Treasurer, State of Connecticut, in the which it is understood shall be cashed and the proceeds thereof used so far as may be necessary to reimburse the State of Connecticut for losses and damages arising by virtue of my (our) failure to file the required Bonds and execute the required contract if this proposal is accepted by the Awarding Authority.

OR

5.2 A BID BOND having as surety thereto a Surety Company or Companies authorized to transact business in the State of Connecticut and made out in the penal sum of 10% of the bid.

5.3 GIFT AND CAMPAIGN CONTRIBUTION CERTIFICATE AT TIME OF CONTRACT EXECUTION

5.4 A DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS) CONTRACTOR PRE-QUALIFICATION CERTIFICATE

The DAS Prequalification Certificate is required for projects estimated to exceed \$500,000.00 (C.G.S. 4b-91 as amended)

5.5 A DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS) UPDATE STATEMENT

The DAS Update Statement is required for projects estimated to exceed \$500,000.00 (C.G.S. 4b-91 as amended)

5.6 CHECKLIST OF INCLUDED ITEMS WITH BID PROPOSAL AT TIME OF BID PROPOSAL SUBMITTAL

IMPORTANT:		
Item		Section
	A. All forms below must be included when you submit your bid package.	
	B. Failure to submit any of items marked below with an asterisk (*) shall cause rejection of the bid and shall not be considered a minor irregularity under CGS 4b-95.	
1 *	Bid Proposal Form*	00020
2 *	Appropriate Resolution or Certificate of Authority*	00021
3 *	Ethics Affidavit (Regarding State Ethics) (New July 1, 2005)*	00021
4 *	Department of Administrative Services Pre-qualification Certificate*	00022
5 *	Department of Administrative Services Update Statement *	00022
6 *	Standard Bid Bond or Certified Check*	00024
7	General Contractor Bidder's Qualification Statement	00030

6.0 I (we), the undersigned, hereby declare that I am (we are) the only person(s) interested in the Bid Proposal and that it is made without any connection with any other person making any Bid Proposal for the same work. No person acting for, or employed by, the State of Connecticut is directly or indirectly interested in this Bid Proposal, or in any Contract which may be made under it, or in expected profits to arise therefrom. This Bid Proposal is made without directly or indirectly influencing or attempting to influence any other person or corporation to bid or refrain from bidding or to influence the amount of the Bid Proposal of any other person or corporation. This Bid Proposal is made in good faith without collusion or connection with any other person bidding for the same work and this proposal is made with distinct reference and relation to the plans and specifications prepared for this Contract. I (we) further declare that in regard to the conditions affecting the Work to be done and the labor and materials needed, this Bid Proposal is based solely on my (our) own investigation and research and not in reliance upon any representations of any employee, officer or agent of the State.

7.0 Each **class of Work** set forth in a separate section of the specifications pursuant to this Section shall be a **subtrade** designated in Schedule 7.5.1 of this Bid Proposal Form and shall be the matter of a **subcontract** made in accordance with the procedure set forth in this chapter.

7.1 The undersigned proposes to furnish all labor and materials required for

Project Number: BI-JA-449
Project Title: Department of Correction New Data Center
24 Wolcott Hill Road, Wethersfield, CT

in accordance with the accompanying Plans and Specifications

Prepared by: Consulting Engineering Services, Inc.
811 Middle Street, Middletown, CT 06457

Engineer/Architect

for the Contract Sum specified in Section 7.3 subject to additions and deductions according to the terms of the specifications:

7.2 This Bid Proposal includes _____ number of **Addenda/Addendum**.

7.2.1 The **Contractor is to fill in item 7.2 above**, acknowledging the number of Addenda that the Contractor is including in the Bid Proposal Form.

7.3 **THE PROPOSED CONTRACT PRICE IS AS FOLLOWS:**

\$, , .

(Place figures in appropriate boxes.)

DOLLARS

(Written Amount)

7.3.1 In Accordance With Section 4.6 Not Less Than **25%** Of This Total Must be Awarded to Certified Set-Aside Contractors, including **6.25% Minority Business Enterprises**. Failure to Meet This Requirement Will Be Cause To Reject Your Bid.

7.4 NOT USED

7.5 Subcontractors and their price must be listed for the trades identified in Schedule 7.5.1.

FAILURE TO PROPERLY COMPLETE THIS SECTION ACCORDING TO THE BELOW INSTRUCTIONS SHALL RESULT IN REJECTION OF THE BID.

SCHEDULE 7.5.1 – NAMED SUBCONTRACTORS					
Description	Name of Subcontractor	Amount Dollars	Labor & Material Payment Bond	Performance Bond	State of CT D.C.P. License/Registration No.
					Format: Prefix - No. - Suffix
1. Electrical	_____	\$ _____	_____ %	_____ %	_____
2. Mechanical	_____	\$ _____	_____ %	_____ %	_____
3. HVAC	_____	\$ _____	_____ %	_____ %	_____

On and after October 1, 2007, no person whose **subcontract exceeds** five hundred thousand dollars in value may perform work as a **subcontractor** on a project estimated to cost more than five hundred thousand dollars, unless the person is **prequalified** in accordance with section 4a-100, as amended by **Public Act 06-134**.

7.5.2 List the *names* and *prices* of the **Named Subcontractor** that will perform the work of the trades listed in Schedule 7.5.1.

7.5.3 The General Contractor may list itself together with its price (**failure to provide both will be cause for rejection**), if it customarily performs any of the trades specified. If the General Contractor leaves the spaces for a specific "Trade Description" completely blank, it will be assumed that the General Contractor will perform that Work.

7.5.4 If the General Contractor requires a **Performance and/or Labor and Material Payment Bond**, then the General Contractor must indicate in Schedule 7.5.1 which of the Named Subcontractors are subject to this requirement. The amount (%) shall not exceed the Named Subcontractor's price listed in Schedule 7.5.1.

7.5.5 The undersigned agrees that each of the **Named Subcontractors** listed in Schedule 7.5.1 of the Bid Proposal Form will be used for the Work indicated at the amount stated, unless a substitution is permitted by the awarding authority as provided for in section 00100 **Notice to Bidders**.

7.6 Any Supplemental Bids listed in schedule 7.6.1, if accepted by the Owner, will be taken cumulatively and in numerical order as scheduled. No Supplemental Bid will be skipped or taken out of numerical order as scheduled. Supplemental Bids: Division 1, Section 01030 of the General Requirements identify and describe the Supplemental Bids as shown in Schedule 7.6.1.

SCHEDULE 7.6.1 – SUPPLEMENTAL BIDS	
Supplemental Bid No.: 1	Provide all labor, material and equipment to complete the Work in accordance with Division 1, Section 01030.
ADD: _____ Dollars	\$ _____.
(Written Amount)	

7.7 Contractor Provided Unit Prices are not needed for this project.

7.8 The undersigned agrees that *if* selected as the General Contractor, I (we) shall, within seven (7) calendar days (legal State holidays excluded) *after* notification thereof by the awarding authority, *execute* a Contract in accordance with the terms of this Bid Proposal Form and Contract.

7.9 The undersigned agrees and warrants that they have made **good faith efforts** to employ **minority business enterprises** as **Subcontractors** and **suppliers** of materials under such Contract and shall provide the Commission on Human Rights and Opportunities with such information as is requested by the Commission concerning their employment practices and procedures as they relate to the current provisions of the Connecticut General Statutes governing Contract requirements.

7.10 This project is not a “Threshold Building.”

8.0 CONFIDENTIALITY OF DOCUMENTS

8.01 The undersigned agrees that if not selected as the General Contractor for this project, all plans and specifications in their possession for the project shall be destroyed.

8.02 The undersigned agrees that if selected as the General Contractor for this project:

8.02.1 The plans and specifications shall not be disseminated to anyone except for construction of this project.

8.02.2 The following provision shall be included in all of its contracts with subcontractors and sub-consultants:

Any and all drawings, specifications, maps, reports, records or other documents associated with the contract shall only be utilized to the extent necessary for the performance of the work and duties under this contract. Said drawings, specifications, maps, reports, records and other documents may not be released to any other entity or person except for the sole purpose of the work described in this contract. No other disclosure shall be permitted without the prior written consent of the Department of Public Works. When any such drawings, specifications, maps, reports, records or other documents are no longer needed, they shall be destroyed.”

8.02.3 Upon completion of the construction and the issuance of a certificate of occupancy, the plans and specifications shall be returned to the Department of Public Works, or destroyed, or retained in a secure location and not released to anyone without first obtaining the permission of the Department of Public Works.

9.0 A duly authorized representative of the Bidder or Bidder’s partnership, firm, corporation or business organization must sign all Bid Proposals Forms.

(NO FACSIMILE SIGNATURE IS PERMITTED).
ALL INFORMATION BELOW IS TO BE FILLED IN BY THE BIDDER.

Project Number BI-JA-449

Signed this _____ **day of** _____ **20** _____

Firm Name _____
Complete BIDDER'S LEGAL COMPANY NAME

**General Contractor’s State of Connecticut,
D.C.P. License/ Registration No.** _____

*(Applicable for Threshold Building projects only.
Insert “N/A” if not applicable. Refer to Item 7.10)*

Firm Federal Employer Identification Number _____

Firm CT Tax Registration Number _____

Firm Address _____
Street City State Zip Code

Telephone Number _____

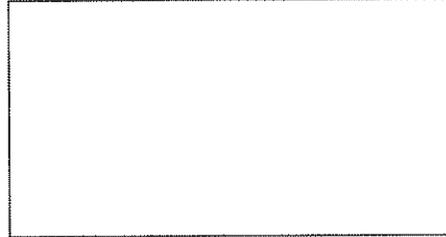
FAX Number _____

E-mail Address _____

Type of Business (check one):

Corporate Seal, *if* a Corporation

- ___ Corporation
- ___ Limited Liability Corporation (LLC)
- ___ Partnership
- ___ Sole Proprietor



___ Doing Business As (d/b/a), if yes,
provide complete name **below**:

Provide **Exact Wording** on Corporate Seal
below:

This Bid Submission is **only** for Contractors who are **Certified** in the **DAS Prequalification Classification** noted in the **Invitation to Bid**.

*** A Resolution/Certificate of Authority must be submitted with your Bid Proposal.***

Bidder's Signature _____

Duly Authorized

Title

Print Name

Date

The **apparent three low bidders** are required to submit key supporting documents as noted on the following page within ten (10) calendar days of the bid opening, while the **apparent low bidder** is required to submit his **Affirmative Action Plan** to **CHRO** within fifteen (15) calendar days of bid opening. If there are any delays in the receipt of these materials then the **Bids** shall remain valid for the same additional number of days. For example, since, the apparent three low bidders are required to hold the bid price for ninety (90) calendar days and any extensions caused by the Contractor's delays in required submissions, if materials are submitted four (4) days later; then the bid shall remain valid for ninety-four (94) days.

Bid Submittal Time Line

SUBMITTALS DUE WITHIN 10 CALENDAR DAYS AFTER BID OPENING
(From the Apparent **Three** Low Bidders):

1. Section 00400 DPW Set-Aside Schedule:
2. Listing of certified set aside contractors Subs with name, address, amount and whether a subcontractor or a supplier or both
3. DAS Set-Aside Subcontractor Certificate of Eligibility (SBE's & MBE's)
4. Section 00035 Named Subcontractor Bidder's Qualification Statements
5. Named Subcontractor's DAS Prequalification Certificate, when applicable

SUBMITTALS DUE WITHIN 15 CALENDAR DAYS AFTER BID OPENING
(From the **Apparent Low Bidder**):

1. Affirmative Action Plan to CHRO
2. Affirmative Action Plan Transmittal Letter Copy to DPW Procurement
3. Section 00610 Employment Information Form
4. Section 00610 Affidavit for Certified Subcontractors as MBE's
5. Section 00200 Wage Certification to DOL
6. On your letterhead, list of all named subcontractors, address and contact person

SUBMITTALS DUE WITHIN 10 BUSINESS DAYS AFTER BOND COMMISSION FUNDING APPROVAL VIA EXPRESS/OVERNIGHT MAIL (From The **Apparent Low Bidder**):

1. Section 00050 Subcontractor Agreements (Named & Listed)
2. Section 00300 Insurance Certificate Form
3. Section 00910 Performance Bond
4. Section 00910 Labor & Material Bond
5. Section 00910 Surety Sheet
6. Power of Attorney from the Surety Company
7. Section 00021 Certificate of Authority/Resolution - Certificate
8. Asbestos Abatement Liability Insurance (for asbestos abatement only)
9. Motor Vehicle Pollution Liability for Asbestos Abatement (for asbestos abatement only)
10. Section 00910 Non-Residents Certificate - DRS - Guarantee Bond (form AU-766)
11. Section 00910 Bidder's Certificate: Financial Position & Corporate Structure
12. Section 00500 Contract
13. Section 00021 Affidavit Regarding State Ethics – for each Named Subcontractor
14. Section 00021 Gift And Campaign Contribution Certification
15. Section 00021 Consulting Agreement Affidavit
16. Certificate of Legal Existence from Corporations

END OF SECTION

INVITATION TO BID

FOR PROJECTS ESTIMATED TO COST MORE THAN \$500,000.00

ADV. NO.: 10-14

ADV. DATE: November 27, 2009

SEALED BIDS FROM CONTRACTORS WHO HAVE BEEN PREQUALIFIED IN THE DAS CLASSIFICATION NOTED BELOW SHALL BE ADDRESSED TO THE DEPARTMENT OF PUBLIC WORKS - STATE OF CONNECTICUT FOR:

Project Title:	Department of Correction New Data Center 24 Wolcott Hill Road Wethersfield, CT
Project Number:	BI-JA-449
DAS Classification:	Group B- General Building Construction
Special Requirement:	N/A
Cost Estimate Range:	\$249,000. – \$275,000. Base Bid Only \$249,000. - \$1,137,000. Base Bid with Supplemental Bid/Bids
Plans & Specs Ready Date:	December 2, 2009
A NON-REFUNDABLE FEE OF PER SET IS REQUIRED	\$55.00 Checks should be made payable to “TREASURER, STATE OF CONNECTICUT” and should include the prospective bidder’s correct mailing address, telephone and fax numbers of where addendum(a) should be submitted. USE A SEPARATE CHECK FOR EACH PROJECT.
Examination or Purchase of Plans & Specs	at the State Of Connecticut, Department Of Public Works, Plans And Specifications Section, Room No. G-36, 165 Capitol Avenue, Hartford, CT 06106, during the hours of 7:30 A.M. to 3:00 P.M. (Monday-Friday) or by addressing a request to the above address.
Pre-Bid Conference:	All prospective bidders are required to attend a <u>MANDATORY</u> Pre-Bid Conference
Pre-Bid Conference Time	to be held AT 2:00 PM.
Pre-Bid Conference Date	ON December 10, 2009
Pre-Bid Conference Location	AT DOC/Engineering, 24 Wolcott Hill Road, Wethersfield, CT, Main Entrance Lobby.
Pre-Bid Conference Registration	All prospective bidders are required to <i>properly</i> register. <i>Proper</i> registration means that the attendee has <i>signed</i> his or her name to the official roster and <i>listed</i> the name and address of the company he or she represents on the official roster no later than the designated start time of the pre-bid conference. No attendee will be allowed to register <i>after</i> the advertised start time of the

	pre-bid conference. Bids submitted by contractors who have <i>not properly</i> registered and attended the pre-bid conference shall be <i>rejected</i> as non-responsive.
Pre-Bid Conference Contact	Kevin Roy @ 860-692-7558
BID OPENING DATE:	January 6, 2010
Receipt of Bid Package	Bids will be received at the State Office Building, 165 Capitol Avenue, Hartford, CT, 06106 in Room No. G-36 UNTIL 1:00 P.M. on the date shown above and thereafter publicly opened and read aloud in Room No. G-32.
Bid Results:	Bid results are posted on the DPW Website in approximately two (2) days after the bid opening date.
Set-Aside Participation	25%
Including MBE/WBE	6.25%
Gift And Campaign Contribution Certification	If awarded the subject contract and the contract has a value of \$50,000 or more the contractor will be required to sign and submit, at the time of contract execution, a Gift And Campaign Contribution Certification. See the DPW home page, http://www.ct.gov/dpw , click on Affidavits. For the purposes of signing the Certification, the "date DPW began planning" the subject project or services is such date noted below.
Date DPW Began Planning the Subject Project:	5/30/07
Summary and Affidavit Regarding State Ethics	Any one seeking a contract with a value of more than \$500,000 shall provide with their bid an Ethics Affidavit <i>located</i> at CT DPW Website (www.ct.gov/dpw). Failure to provide this affidavit with the bid proposal shall result in rejection of the bid.
Bid Security	As security, <i>each</i> bid must be accompanied by a CERTIFIED CHECK made payable to "Treasurer, State of Connecticut," or the bid must be accompanied by a BID BOND, in the form required by the awarding authority and having surety thereto such Surety Company or Companies as are authorized to do business in this State and/or accepted by the Commissioner of the Department of Public Works for an amount not less than 10% of the bid.
Bidders are advised that <i>both</i> the DEPARTMENT OF ADMINISTRATIVE SERVICES PREQUALIFICATION CERTIFICATE and UPDATE STATEMENT <u>must</u> accompany the <i>bid</i> proposal for projects <i>estimated to exceed</i> Five Hundred Thousand Dollars (\$500,000.00) (C.G.S. 4b-91 as amended). <i>Failure to supply them with the bid will result in rejection of the bid</i>	
Department of Administrative Services (DAS) Contractor Prequalification Program: http://www.das.state.ct.us/busopp.asp	
To access Executive Orders http://www.ct.gov/governorrell/cwp/browse.asp?a=1719&bc=0&c=18433	
To access the Department of Public Works Web Site: http://www.ct.gov/dpw	

Performance and Labor and Material Bonds to be furnished by the bidder awarded the contract shall be an amount not less than 100% of the contract price.

The awarding authority reserves the right to waive technical defects or to reject any and all bids.

Nonresident contractors: At the time of contract signing a certificate from the Commissioner of Revenue Services must be provided which evidences that C.G.S. 12-430 for non-resident contractors has been met. For details call the Department of Revenue Services at (860) 541-3280, ext. 7.

EXECUTIVE ORDERS:

The Contract is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices, Executive Order No. Seventeen of Governor Thomas J. Meskill, promulgated February 15, 1973, concerning the listing of employment openings and Executive Order No. Sixteen of Governor John G. Rowland promulgated August 4, 1999, concerning violence in the workplace, all of which are incorporated into and are made a part of the Contract as if they had been fully set forth in it. At the Contractor's request, the Client Agency shall provide a copy of these orders to the Contractor. The Contract may also be subject to Executive Order No. 7C of Governor M. Jodi Rell, promulgated July 13, 2006, concerning contracting reforms and Executive Order No. 14 of Governor M. Jodi Rell, promulgated April 17, 2006, concerning procurement of cleaning products and services, in accordance with their respective terms and conditions.

This contract is subject to the provisions of the Department of Public Works Sexual Harassment Policy ("Policy") and, as such, the contract may be canceled, terminated, or suspended by DPW for violation of or noncompliance with said Policy. Said document is hereby incorporated herein by reference and made a part hereof as though fully set forth herein. This policy may be found at the Department of Public Works Website at <http://www.ct.gov/dpw>, click Publications and scroll to Sexual Harassment Policy.

All technical questions must be in writing (not phoned or emailed) and faxed to the Architect/Engineer with a copy to the DPW Project Manager listed below.

Architect/Engineer/
Consultant: Consulting Engineering Services, Inc. Fax No: 860-632-1768

Construction
Administrator Ashour Gevargisnia, Project Manager Fax No: 860-713-7261

DPW Project Manager: Ashour Gevargisnia, Project Manager Fax No: 860-713-7261

All bid questions should be addressed to the Purchasing Officer listed below.

Associates Fiscal
Administrative Officer: Mellanee Walton Fax No: (860) 713-7395

Contract Time Allowed: 180 Calendar Days

Liquidated Damages: \$ 1,001.00 Per Calendar Day

Prevailing Wage Rates: Prevailing wages are required on this project, in accordance with the schedule provided in the bid documents, pursuant to Connecticut General Statutes Section 31-53 (a) through (h), as amended.

Each contractor who is awarded a contract on or after October 1, 2002 shall be subject to provisions of the Connecticut General Statutes, Section 31-55a concerning annual adjustments to prevailing wages.

Wage Rates will be posted each July 1st on the Department of Labor website: www.ctdol.state.ct.us . Such prevailing wage adjustment shall not be considered a matter for any contract amendment.

The wages paid on an hourly basis to any mechanic, laborer or workman employed upon the work herein contracted to be done and the amount of payment or contribution paid or payable on behalf of each such employee to any employee welfare fund, as defined in subsection (h) of section 31-53 of the Connecticut General Statutes, shall be at a rate equal to the rate customary or prevailing for the same work in the same trade or occupation in the town in which such public works project is being constructed. Any contractor who is not obligated by agreement to make payment or contribution on behalf of such employees to any such employee welfare fund shall pay to each employee as part of his wages the amount of payment or contribution for his classification on each pay day.

Procurement
Department of Public Works