

Local Education Agency	State Project No.	Phase
School	Architect	Date

DAS OFFICE OF SCHOOL FACILITIES PLAN REVIEW CHECK LIST

TECHNOLOGY EQUIPMENT PHASE

- Technology Equipment is eligible for reimbursement only when part of a Major Building Project, a project type "New", "Renovation", "Extension", or "Alteration".
- Do not use Not Applicable (N/A). Use "None", "NPS" (Not in Project Scope), or explain condition.
- Submit completed **Pre-Bid Conformance Review (PCR) Checklist** with this completed form.

Document		Notes	Accepted
1.	Documentation: Drawings and Project Manual with Specifications		
2.	Product / Item Data Sheet of major items		
3.	Location plans with items identified and quantified		
4.	Narrative explaining distribution of hardware		
5.	Room-by-room location list (on drawings or separate document)		
6.	Identification of software as basic operational or application		
7.	Identification of extended warranties and service contracts		
8.	Secure/Seismic attachment note for floor-mounted, ceiling-mounted, and wall-mounted items		