

**INSTRUCTIONS FOR
SPACE STANDARDS WORKSHEET**

The enclosed worksheet will assist you in computing the maximum facility total square footage eligible for reimbursement for this project. This worksheet must be submitted with your school construction grant application package for any N (new), E (extension), A (alteration), or RENO (renovation) project, or combination of such types of project.

Please refer to the worksheet itself for direction. It is self-explanatory.

SPACE STANDARDS WORKSHEET

This worksheet should be completed and submitted with the application for any N (new), E (extension), A (alteration), or RENO (renovation) project, or combination of such types of project.

State Standard Space Specifications Grades

Projected Enrollment	Pre-K and K	1	2	3	4	5	6	7	8	9	10	11	12
Allowable Square Footage per Pupil													
0 - 350	124	124	124	124	124	156	156	180	180	180	194	194	194
351 - 750	120	120	120	120	120	152	152	176	176	176	190	190	190
751 - 1500	116	116	116	116	116	148	148	170	170	170	184	184	184
Over 1500	112	112	112	112	112	142	142	164	164	164	178	178	178

- Under the column headed "Projected Enrollment", find the range within which your school's highest projected 8 year enrollment falls.
- Using the figures on that line, complete the grid below for only those grades housed within the school.

Pre-K		6	
K		7	
1		8	
2		9	
3		10	
4		11	
5		12	
(a) Total (grades Pre-K through 12)			
(b) Number of grades housed			
(c) Average [(a)/(b)]			
(d) Highest Projected 8-year Enrollment			
(e) Maximum Square Footage [(c) x(d)]			

- Total square footage at completion of project:
 - Existing area constructed pre-1950. _____
 - Multiply "a." by 80% _____
 - Area (at completion of project) constructed 1950 or later. _____
 - Square footage for space standards computation (b+c). _____

If line 2(e) is greater than line 3(d) there is no grant reduction.

If line 3(d) is greater than line 2(e), divide line 2(e) by line 3(d). _____ *

* This factor will be used to reduce total eligible costs because of space in excess of the maximum eligible for reimbursement.
 If a project exceeds the standards solely as the result of extraordinary programmatic requirements, the superintendent may submit a request to the Commissioner for a waiver. A detailed list of space allocations for all extraordinary programs with explanations must be included with the request.