

## MINUTES

### HEATING, PIPING, COOLING AND SHEET METAL WORK EXAMINING BOARD

OCTOBER 6, 2016

The meeting was called to order by Acting Chairperson Robert Barrieau at 9:13 a.m. on October 6, 2016 in Room 117 at the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

**Members Present:**

Robert H. Barrieau, Acting Chairperson	Unlimited Contractor
David G. Foster	Unlimited/General Contractor
Cameron G. Champlin, Jr.	Unlimited Journeyperson
Philip H. Benoit	Sheet Metal Journeyperson

**Members Absent:**

Thomas F. Casey, Jr.	Unlimited Contractor
Michael Rosario	Unlimited Journeyperson
John T. Higgins, Jr.	Unlimited Journeyperson

**Board Vacancies:**

Four Public Members, Sheet Metal Contractor

**DCP Board Staff Present:**

Richard M. Hurlburt, Director  
Karen Layman, Board Secretary

**Others present:**

Commissioner Jonathan A. Harris  
Leslie O'Brien, Director  
Theodore Doolittle, Director  
Paul Femia, Dept. of Labor  
Chris Cavanaugh  
Jeffrey Elven  
Michael Cerulli

**Note:** The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director at (860) 713-6135 or Fax: (860) 706-1255.

**Agency Website:** [www.ct.gov/dcp](http://www.ct.gov/dcp) **Division E-Mail:** [dcp.occupationalprofessional@ct.gov](mailto:dcp.occupationalprofessional@ct.gov)

## **APPEARANCE BY LESLIE O'BRIEN, LEGISLATIVE PROGRAM DIRECTOR:**

Director Leslie O'Brien attended and reiterated the purpose and goals of the Memorandum of Understanding (MOU). The occupational trade licensing boards and the Department will continue to work together to finalize this document.

## **MINUTES OF PREVIOUS MEETING:**

The Board reviewed the draft minutes from the September 1, 2016 Heating, Piping, Cooling and Sheet Metal Work Examining Board meeting at voted unanimously to approve as written.

## **COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:**

None

## **APPEARING FOR RECONSIDERATION:**

### **Jeffrey Elven, Danbury, CT – (G-2) Limited Heating, Piping, and Cooling Journeyman – Denied**

Mr. Elven appeared for reconsideration of his (S-2) application. The Board reviewed documentation relating to the required on the job training and related instruction for the (S-2) license. A discussion took place regarding Mr. Elven's credentials and what type of license he may be best suited for based on his credentials and professional goals.

After discussion, Mr. Elven chose to change his application to the (G-2) license category. The Board voted unanimously to deny the (G-2) application due to lack of apprenticeship, related instruction, and on the job training. The Board noted that Mr. Elven can complete the (G-2) related instruction and document all related on the job training, and appear before the Board for further consideration.

### **Michael Cerulli, Monroe, CT – (D-2) Limited Warm Air, Air Conditioning, and Refrigeration Journeyman – Conditional approval**

Mr. Cerulli appeared for reconsideration of his (D-1) application and submitted additional documentation. After discussion and a review of documentation, Mr. Cerulli chose to change the category of license sought from (D-1) to (D-2), and the Board voted unanimously to conditionally approve Mr. Cerulli for the (D-2) examination *contingent upon proof of completion of 432 hours of related instruction*.

In addition, the Board voted unanimously to approve Mr. Cerulli for the (D-1) examination immediately upon passage of the (D-2) examination, waiving the two-year waiting period.

**APPLICATION ADDED TO AGENDA BY BOARD VOTE:**

**Christopher Cavanaugh, Jewett City, CT – (SM-4) Limited Sheet Metal Journeyperson – Approved**

Mr. Cavanaugh's (SM-4) application was reviewed by the Department on August 26, 2016 and additional documentation was requested. Mr. Cavanaugh appeared at today's board meeting. Paul Femia, Dept. of Labor, informed the Board that he has completed the on the job training and related instruction requirements for the (SM-4) license. Based on this information, the Board voted unanimously to approve Mr. Cavanaugh for the (SM-4) examination.

**OLD BUSINESS:**

None

**APPEARANCE BY COMMISSIONER JONATHAN A. HARRIS:**

Commissioner Jonathan Harris appeared today and discussed changes in enforcement and compliance procedures for hearings, at which board members may be requested to attend and participate in such meetings.

**NEW BUSINESS:**

**1. Meeting Schedule for 2016/2017**

The Department of Consumer Protection will be moving to 450 Columbus Boulevard, Hartford, Connecticut, 06103 in December of 2016. Please note the following changes in the schedule due to this move:

- November 3, 2016 – This meeting will take place at 9:00 a.m. at the State Office Building, 165 Capitol Avenue, Hartford, CT, Room 117
- December 2016 – The meeting previously scheduled for December 1, 2016 has been **cancelled**; No meetings will be held this month
- January 2017 – No meetings will be held this month
- All meetings in 2017 will take place at the new location. You will be notified of the 2017 meeting schedule as soon as it is completed by the Department.

**The 2017 Board Calendar was distributed. After a review of meetings scheduled for 2017, it was noted that additional meetings can be scheduled in the event that a situation arises where one is needed.**

**CORRESPONDENCE:**

1. Letter from Daniel Tierney, Deputy State Building Inspector, dated September 27, 2016 regarding State Building Code Interpretation No. 1-01-16

Board so noted

**DCP OCCUPATIONAL ENFORCEMENT UNIT:**

1. The Board reviewed a complaint report provided by the Department dated January 1, 2016 to September 30, 2016 including open and closed cases.

**COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:**

There being no further business, the meeting adjourned at 10:24 a.m.

Respectfully submitted,

Karen Layman,  
Board Secretary

**2016 MEETING SCHEDULE:**

- November 3, 2016

**\*Note – The December 1, 2016 meeting has been cancelled**

**This meeting will take place at 165 Capitol Avenue, Hartford, CT, Room 117 at 9:00 a.m.**

**2017 MEETING SCHEDULE:**

- **March 2, 2017**
- **May 4, 2017**
- **July 13, 2017**
- **September 7, 2017**
- **November 2, 2017**

**All meetings will take place at 450 Columbus Boulevard, Hartford, CT at  
9:00 a.m.**