

**AUTOMOTIVE GLASS WORK AND FLAT GLASS WORK
EXAMINING BOARD
TEL. NO. (860) 713-6135**

-MINUTES-

AUGUST 26, 2016

The Connecticut Automotive Glass Work and Flat Glass Work Examining Board held a regular meeting on August 26, 2016 commencing at 9:33 AM in Room 117 of the State Office Building, 165 Capitol Avenue, Hartford, CT 06106.

Board Members present: Edward J. Fusco (*Unlimited Journeyperson- Flat Glass Work*)
Daniel Kulas (*Public Member*)
Frank Pitrone (*Unlimited Contractor-Automotive Glass Work*)
Jennifer Russell-Vanasse (*Unlimited Contractor-Flat Glass Work*)
Carl Von Dassel (*Unlimited Contractor- Flat Glass Work*)

Board Members not present: Brian Blank (*Public Member*)
David A. Wills (*Public Member*)
John A. Wisniewski (*General Contractor-Auto Glass Work*)

Board Vacancies: None

Board Counsel: Not present, as requested.

Board Staff Present: Robert M. Kuzmich, *Department of Consumer Protection*
Richard M. Hurlburt, *Department of Consumer Protection*
Leslie O'Brien, *Department of Consumer Protection, Legislative Director*
Jerry Padula, *Department of Consumer Protection, Staff Attorney 3*

Others Present: Stephen Brennan
Jason Werthman, *IUPAT*
Joseph Fazzino, *IUPATC*

Jessica Olander, CGDA

Note: The administrative functions of the Boards, Commissions, and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information, contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax (860) 706-1202.

Agency Website: www.ct.gov/dcp

Division E-Mail: dcp.occupationalprofessional@ct.gov

1. 9:30 A.M. MEETING CALLED TO ORDER BY CHAIRMAN.

Board Chairman Edward Fusco called the meeting to order at 9:33 AM.

2. REVIEW OF DRAFT OF MINUTES OF PREVIOUS MEETING: APRIL 22, 2016.

It was noted by the Board that the meeting adjournment time is incorrect and shall be changed to 10:06 AM. As such, the Board voted unanimously to approve the minutes as amended herein. (Von Dassel/Pitrone)

3. COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:

There were no requests to speak from anyone present at today's meeting.

4. DCP TRADE PRACTICES DIVISION COMPLAINT STATUS REPORT; review of complaint report submitted by the DCP Trade Practices Division including open, closed, and dismissed cases for review by the Board.

Mr. Kuzmich noted that he has not received a report from the Trade Practices Division. In addition, Mr. Hurlburt stated that the Department has recently hired a new Director of Enforcement for Occupational and Professional Licensing and that this person will be overseeing all enforcement. In the future, all complaint status reports for the Departments Board and Commissions will be provided by Mr. Hurlburt, in advance of the meetings, by request of the Board Administrators.

5. OLD BUSINESS:

1. Update from Department regarding pending regulation changes approved by the Board on October 23, 2015. Ms. Leslie O'Brien, Legislative Director, addressed the Board concerning their pending regulation changes.

Ms. O'Brien stated that she recently began her duties with the Department in February of this year and at that time; her responsibilities were primarily dealing with the

legislature which was in session. Since the session is now over, she explained that both she and the Department's Legal Department Director are reviewing all the Boards and Commissions proposed regulation changes for conformance with Senate Bill 15 as well as overall conformity with the Department's current policies and procedures

Ms. O'Brien noted the Department's review process has not yet begun and asked the Board to review their regulations, again, for any more potential changes. The Board can contact her anytime by phone or e-mail her with any questions. The Board thanked Ms. O'Brien for her efforts.

6. REVIEW OF CORRESPONDENCE:

There was no correspondence before the Board today.

7. NEW BUSINESS:

A. Swearing-in of new Board Member Mr. Daniel Kulas.

Staff Attorney Jerry Padula swore-in new Board Member Daniel Kulas. The Board welcomed Mr. Kulas and looks forward to working together with him in the future.

B. First review of Applications received by the Department:

1. Application of Mr. Stephen J. Brennan for a Flat Glass Unlimited Contractor's license (FG-1).

Mr. Brennan appeared before the Board at today's meeting for consideration to waive the remaining seven months of the required two calendar year holding period with an FG-2 license to qualify automatically for the FG-1 license examination. He explained that he needs the license upgrade to continue his duties running the glass company for which he currently works. The Board voted unanimously to approve the applicant to sit for the FG-1 license examination. (Russell-Vanasse/Von Dassel)

8. OTHER BUSINESS:

1. Ms. Russell-Vanessa requested that Mr. Todd Berch from the Department of Labor be asked to attend the Boards next meeting to provide them with an update concerning the Glazier and Ironworker Apprenticeship Programs.

9. COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:

There were no further requests to speak from anyone present at today's meeting

There being no further business, the meeting adjourned at 9:57 AM. (Pitrone/Von Dassel)

NEXT MEETING DATE; OCTOBER 28, 2016

**STATE OFFICE BUILDING
165 CAPITOL AVENUE, RM. 117
HARTFORD, CONNECTICUT**

TIME: 9:30 AM

Respectfully Submitted,

Robert M. Kuzmich, R.A.
License and Applications Specialist

Upcoming Automotive Glass Work and Flat Glass Work Examining Board Meeting Dates:

1. October 28, 2016