

## MINUTES

### ELEVATOR INSTALLATION, REPAIR AND MAINTENANCE WORK EXAMINING BOARD

NOVEMBER 3, 2015

The meeting was called to order by Chairperson John DeRosa, Jr. at 9:00 a.m. in Room 117 at the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

Members Present: John R. DeRosa, Jr., Elevator Craftsman,  
Acting Chairperson  
Michael Griffin, Elevator Craftsman  
Paul Farnsworth, Unlimited Contractor  
Joseph Bayusik, Unlimited Contractor  
Thomas J. O'Reilly, Unlimited Contractor

Members Absent: None

Board Vacancies: Three Public Members

DCP Board Staff: Richard M. Hurlburt, Director  
Karen Layman, Secretary

Board Council Present: None

Others Present: Clifford Bullock

**Note:** The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard Hurlburt, Director at (860) 713-6135 or Fax: (860) 706-1255.

**Agency Website:** [www.ct.gov/dcp](http://www.ct.gov/dcp) **Division E-Mail:** [dcp.occupationalprofessional@ct.gov](mailto:dcp.occupationalprofessional@ct.gov)

**MINUTES FROM PREVIOUS MEETINGS:**

The Board will review the draft minutes of the October 6, 2015 Elevator Installation, Repair, and Maintenance Work Examining Board meeting.

**After a review of the minutes, the Board voted to approve as written. Thomas O'Reilly and Michael Griffin abstained from voting.**

**COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:**

None

**APPEARANCE FROM CLIFFORD BULLOCK, BULLOCK COMPANY, INC.**

Mr. Clifford Bullock was in attendance today to discuss his concerns regarding enforcement within the accessibility industry. His concern is that there are several new companies entering Connecticut due to the growing need for this type of service, and that unlicensed activity is taking place. Mr. Bullock submitted an online advertisement from 101 Mobility of Connecticut for the Board's information. After a review of this document, the Board noted that a license number was not referenced in this advertisement. A discussion took place on licensing requirements and the proper procedure for filing a complaint with DCP Trade Practices.

**The Board voted unanimously to forward the online advertisement of 101 Mobility of Connecticut to DCP Trade Practices Division for investigation as to whether or not this company is properly licensed in Connecticut. In addition, the Board voted unanimously to request that Trade Practices Division report back to the Board on properly licensed installers employed by this company.**

**APPLICATIONS:**

None

**OLD BUSINESS:**

**1. Board Member Identification Cards**

At the October 6, 2015 meeting, the Board voted unanimously to request that Commissioner Harris consider issuing identification cards to Elevator Board Members.

**The Board noted that this is an important issue. Board Members currently have State Office Building identification cards.**

## **2. Review of agendas**

At the October 6, 2015 meeting, the Board voted unanimously to request that Chairperson John DeRosa, Jr. have the opportunity to review the Elevator Board meeting agendas before they are published.

**John DeRosa inquired as to whether or not this request had been made and it was suggested that the Board contact Director Richard Hurlburt regarding this request.**

## **NEW BUSINESS:**

1. Review of PSI exam results

**There were no exam results to review during this reporting period.**

2. 2016 Schedule for board, commission, and council meetings

**The Board noted that they will meet every other month beginning in 2016, unless there are applications that need to be reviewed in the interim. After further discussion, the Board determined that, in the event that an additional meeting needs to be scheduled for application review, the Board members will be notified of the date and time of the meeting.**

3. Additional Information Relating to Occupational Licensing Enforcement (PA-14-210); for the Board's information

**The Board reviewed this document and a brief discussion took place.**

4. Safety Standard for Platform Lifts and Stairway Chairlifts; for the Board's information

**Board so noted.**

## **CORRESPONDENCE:**

None

## **DCP TRADE PRACTICES DIVISION COMPLAINT STATUS REPORT:**

1. The Board will review complaint report submitted by the DCP Trade Practices Division including open, closed, and dismissed cases.

**A complaint report for this reporting period was not provided by Trade Practices Division, as requested.**

**COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:**

None

There being no further business, the meeting adjourned at 9:56.

Respectfully submitted,

Karen Layman,  
Board Secretary

**2015 Meeting Schedule:**

- **December 1, 2015**

**All meetings will be held at 9:00 a.m. in Room 117**