

## MINUTES

### ELEVATOR INSTALLATION, REPAIR AND MAINTENANCE WORK EXAMINING BOARD

SEPTEMBER 1, 2015

The meeting was called to order by Board Member John DeRosa, Jr. at 9:05 a.m. in Room 117 at the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

Members Present: John R. DeRosa, Jr., Elevator Craftsman,  
Acting Chairperson  
Paul Farnsworth, Unlimited Contractor  
Joseph Bayusik, Unlimited Contractor

Members Absent: Michael Griffin, Elevator Craftsman  
Thomas J. O'Reilly, Unlimited Contractor

Board Vacancies: Three Public Members

DCP Board Staff: Richard M. Hurlburt, Director  
Karen Layman, Secretary

Board Council Present: Attorney Raul Rodriguez, Assistant Attorney  
General

Others Present: Attorney Karen Wackerman  
Owen Golding, Dept. of Labor  
Gil LeClair, Local 91

**Note:** The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard Hurlburt, Director at (860) 713-6135 or Fax: (860) 706-1255.

**Agency Website:** [www.ct.gov/dcp](http://www.ct.gov/dcp) **Division E-Mail:** [dcp.occupationalprofessional@ct.gov](mailto:dcp.occupationalprofessional@ct.gov)

**MOTION TO CHANGE ORDER OF AGENDA ITEMS:**

The Board voted unanimously to move the agenda item concerning the request for a declaratory ruling so that it may be addressed as the last agenda item of the meeting.

**MINUTES FROM PREVIOUS MEETINGS:**

The Board reviewed the draft minutes of the August 4, 2015 Elevator Installation, Repair, and Maintenance Work Examining Board meeting and voted to approve the minutes as written.

**COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:**

None

**APPLICATIONS:**

None

**OLD BUSINESS:**

**Subcommittee for review of definition of R-7/R-8 license types**

The Board voted unanimously to form a subcommittee including John DeRosa, Jr., Paul Farnsworth, and Joe Bayusik for the purpose of reviewing the definition of the R-7/R-8 Limited Conveyor license types.

**(OLD BUSINESS continued on page 2)**

**NEW BUSINESS:**

**1. Review of PSI exam results**

Board so noted

**2. School summary – Examination pass rate**

The Board reviewed a school summary which reflects that 75 percent of applicants that tested in Connecticut passed the exam on the first attempt. The report also includes a breakdown of the number of questions on the exam for each topic and the corresponding average score. It was determined that this data would be helpful to determine what areas instructors may consider putting more of an emphasis on in the future. It was also noted that, at this time, NEIEP is the only class available for the (R-2) license category.

**3. A PSI test review is scheduled for October for the R5, R6, R1, and R2 license categories.**

**CORRESPONDENCE:**

None

**DCP TRADE PRACTICES DIVISION COMPLAINT STATUS REPORT:**

The Board reviewed the complaint report submitted by the DCP Trade Practices Division dated 8/31/15 consisting of three open cases. Trade Practices reported that there were no closed cases.

**COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:**

None

**(John DeRosa, Jr., Chairperson recused himself at 9:20 a.m.; Board Member Paul Farnsworth continued the meeting as Acting Chairperson)**

**OLD BUSINESS (CONTINUED):**

**Continuation of request for declaratory ruling regarding the denials of (R-2) Unlimited Journeyperson applicants Gerson Canhao and Michael Elia**

Acting Chairperson Paul Farnsworth distributed a draft declaratory ruling to all present. Asst. Attorney General Raul Rodriguez stated that this document is a revision of the previous ruling dated July 21, 2015, incorporating the minutes and recordings of previous meetings.

Mr. Farnsworth notes that although there is a quorum of two present today, there are also two board members absent, and he would like all board members to have time to review this draft and provide input before voting therefore, the Board voted unanimously to schedule a special meeting to review and discuss this revised document. It was determined that the meeting will take place on September 8, 2015 at 9:00 a.m.

There being no further business, the meeting adjourned at 9:34.

Respectfully submitted,

Karen Layman,  
Board Secretary

**2015 Meeting Schedule:**

- **October 6, 2015**
- **November 3, 2015**
- **December 1, 2015**

**All meetings will be held at 9:00 a.m. in Room 117**