

STATE OF CONNECTICUT

BOARD OF LANDSCAPE ARCHITECTS

TEL. NO. (860) 713-6135

-MINUTES-

SEPTEMBER 22, 2015

The Board of Landscape Architects held a regular meeting on September 22, 2015 which was called to order by Chairman Vincent McDermott at 9:34 AM in Room No 117 of the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

Board Members Present:

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| Vincent C. McDermott | Chairman, Landscape Architect |
| W. Phillips Barlow | Landscape Architect |
| Jeffrey P. Hutton | Public Member |
| Anne L. Penniman | Landscape Architect |
| Stephen Wing | Landscape Architect |

Board Members Not Present: None

Vacancy: Two (Public Members)

DCP Staff Present: Robert M. Kuzmich, License/Applications Specialist
Antonio Santoro, Staff Attorney

Others Present: None.

Note: The administrative functions of the Boards, Commissions, and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information, contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax (860)-706-1255.

Agency Website: www.ct.gov/dcp

Division E-Mail: dcp.occupationalprofessional@ct.gov

1. Review of minutes of the June 23, 2015 Board of Landscape Architects Meeting.

The Board voted to approve the minutes as submitted. (Wing/Barlow)

2. Comments or Concerns of any Person Present Today.

No one scheduled before the Board today. In addition, there were no additional comments from anyone present at this meeting.

3. Old Business

3A. Continuation of discussion concerning the Draft of Letter to Municipal Public Works, Engineering, Planning, and Building Officials regarding the Preparation of Site Plans by Licensed Landscape Architects; for discussion by the Board. Mr. Kuzmich notified the Board that the draft of this letter was presented to both the Engineer's Board and Architect's for their review and comment. Both Boards agreed with the letter's content and had no objection to this letter being distributed to the appropriate officials. The Board and the Department agreed that this letter shall be mailed to all Building Officials in the State's towns and cities. In addition, it was also suggested by the Board to mail this letter to all State land use officials such as zoning and planning officers, town/municipal board chairs, and the like.

Mr. McDermott gave Ms. Penniman a brief history of the Board's history in dealing with this general issue including their Declaratory Ruling on Municipal Requirements issued in May of 2001.

After more discussion, it was decided by the Board to modify the draft of this letter by adding "overall site plans" after the words "without limitation" in the second paragraph. As such, the Board voted unanimously to distribute this letter. (Barlow/Wing)

4. New Business

4A. Swearing in by the Department of Consumer Protection of new Board Member Ms. Anne L. Penniman. Mr. Antonio Santoro swore Ms. Penniman in as the Board's newest professional member. The Board and staff welcomed her and look forward to working with her in the future.

4B. Application of Ms. Lindsay R. Cannavo for licensing by written examination; Ms. Cannavo is applying with a *CLARB Council Record (No. 38400)* and has passed the *Landscape Architect Registration Examination with the Council of Landscape Architectural*

Registration Boards. Upon review of this application, the Board voted unanimously to table her application pending demonstration of compliance with the mandatory two (2) years of diversified experience in Landscape Architecture under the direct supervision of a licensed landscape architect. Upon compliance with this mandate, the Board instructed her to resubmit her updated CLARB Council Record to the Department at which point it will be presented at their next Regular Meeting for continuing review of the application.

4C. Application of Ms. Megan Griscom for licensing by written examination; Ms. Griscom is applying with a *CLARB Council Record (No. 38295)* and has passed the *Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards.* Upon a thorough review, the Board voted, unanimously, to approve Ms. Griscom for licensing in Connecticut as a Landscape Architect. (Wing/Hutton)

4D. Application of Mr. Timothy J. Kenniston for licensing by written examination; Mr. Kenniston is applying with a *CLARB Council Record (No. 42524)* and has passed the *Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards.* Upon a thorough review, the Board voted, unanimously, to approve Mr. Kenniston for licensing in Connecticut as a Landscape Architect. (Wing/Hutton)

4E. Application of Ms. Barbara A. Nazarewicz for licensing by written examination; Ms. Nazarewicz is applying with a *CLARB Council Record (No. 42439)* and has passed the *Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards.* Upon a thorough review, the Board voted, unanimously, to approve Ms. Nazarewicz for licensing in Connecticut as a Landscape Architect. (Hutton/Penniman)

4F. Application of Mr. Charles Page, III for licensing by written examination; Mr. Page is applying with a *CLARB Council Record (No. 38160)* and has passed the *Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards.* Upon a thorough review, the Board voted, unanimously, to approve Mr. Page for licensing in Connecticut as a Landscape Architect. (Wing/Barlow)

4G. Application of Ms. Cynthia V. Reynolds for licensing by written examination; Ms. Reynolds is applying with a *CLARB Council Record (No. 42244)* and has passed the *Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards.* Upon a thorough review, the Board voted, unanimously, to approve Ms. Reynolds for licensing in Connecticut as a Landscape Architect. (Wing/Hutton)

4H. Application of Mr. Kevin F. Steele for licensing by written examination; Mr. Steele is applying with a *CLARB Council Record (No. 43923)* and has passed the *Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards*. Upon a thorough review, the Board voted, unanimously, to approve Mr. Steele for licensing in Connecticut as a Landscape Architect. (Wing/Hutton)

4I. Application of Ms. Xinpeng Yu for licensing by written examination; Ms. Yu is applying with a *CLARB Council Record (No. 42758)* and has passed the *Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards*. Upon a thorough review, the Board voted, unanimously, to approve Ms. Yu for licensing in Connecticut as a Landscape Architect. (Wing/Hutton)

4J. Updated list of applications processed for licenses subsequent to the June 23, 2015 meeting of the Board. Upon a thorough review, the Board voted, unanimously, to approve Partner Assessment Corporation for licensing in Connecticut for the corporate practice of Landscape Architecture. (Penniman/Hutton)

Application for License for Corporate Practice of Landscape Architecture

Partner Assessment Corporation
2154 Torrance Boulevard, Suite 200
Torrance, California 90501

Personnel in responsible charge; Adam M. Alexander; Lic. No. 1348

Mr. McDermott reminded the Department of the need to issue a letter of explanation regarding the requirement for the corporate practice of landscape architecture to all licensed landscape architects as previously discussed by this Board. Mr. McDermott will pursue getting the word out, so to speak, through the Connecticut Chapter of the American Society of Landscape Architects. It was suggested that this notice could be incorporated with the mailing of next year's renewal notices for landscape architect licenses.

4K. DCP Trade Practices Division Complaint Status Report; review of complaint report submitted by the DCP Trade Practices Division including open, closed, and dismissed cases. There was no report received from the Trade Practices Division to present to the Board.

4L. Any correspondence and/or business received in the interim.

1. Mr. Barlow was approached by the Connecticut Chapter of the American Society of Landscape Architects (CT/ASLA) to run for a Trustee position and was elected to the same. He is now considering whether holding this position is a conflict of interest since he sits on the Landscape Architects Board in Connecticut. This question was raised by Mr. Barlow at the Council of Landscape Architectural Registration Boards Annual Meeting to various attendees in authority. Their response was they believe this is not a conflict because his position is national and he is acting as a liaison for the local chapter and not advocating for landscape architecture in general. It was further clarified to Mr. Barlow that he is a National Officer who helps guide the organization as opposed to a local officer who advocates for the profession at the State level.

Mr. McDermott noted that he is not aware of any written policy with the Department that would prohibit this. He also contacted the Board's Attorney, Mr. Peter Huntsman from the Office of the Attorney General and asked his opinion on this matter. Mr. Huntsman concurred there is no rule and noted that Mr. Barlow needs to be aware of any potential conflict of interest.

For the benefit of new Board Member Ms. Penniman, Mr. McDermott cited recently passed landscape architect legislation that had the potential for a conflict of interest situation involving the Connecticut Chapter of the ASLA that was eventually resolved after considerable discussion and effort from all parties involved. In response to a question from her, Mr. McDermott cited some potential conflicts of interest that Ms. Penniman may encounter during her tenure on this Board. It was also noted that she received documentation from the State regarding this matter as part of her letter of appointment.

The Board unanimously concluded that they support Mr. Barlow in his newly elected position as a National Trustee representing the Connecticut Chapter of the American Society of Landscape Architects.

2. Mr. McDermott announced that he will be resigning from the Board of Landscape Architects in December. The December 8, 2015 Board Meeting will be his last meeting as a member of the Board.

3. The Regulations for Landscape Architecture and the Application for Landscape Architect license need to be amended to reflect the passage of Public Act. 15-104. Mr. McDermott volunteered to generate the first draft of each for the Board's review.

5. Comments or Concerns of any Person Present Today.

There were no comments from any person present.

The meeting adjourned at 11:10 AM. The next regular meeting of the Board is scheduled for Tuesday, December 8, 2015, 9:30 AM, Room 117, State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

Respectfully Submitted,

Robert M. Kuzmich, R.A.
Board Administrator