

## AGENDA

### STATE BOARD OF EXAMINERS OF SHORTHAND REPORTERS

DECEMBER 4, 2014

A scheduled meeting of the State Board of Examiners of Shorthand Reporters will be held on Thursday, December 4, 2014 at 8:30 AM in Room 117, State Office Building, 165 Capitol Avenue, Hartford, CT 06106.

#### **BOARD MEMBERS**

JOHN C. BRANDON, CHAIRPERSON  
PATRICIA MASI  
CHRISTINE M. MANNIX  
WILLIAM MANGINI  
KATHLEEN J. KOWALYSHYN

SHORTHAND REPORTER  
SHORTHAND REPORTER  
SHORTHAND REPORTER  
PUBLIC MEMBER  
ATTORNEY

**Note:** The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director at (860) 713-6135 or Fax: (860) 706-1255.

**Agency Website:** [www.ct.gov/dcp](http://www.ct.gov/dcp)    **Division E-Mail:** [dcp.occupationalprofessional@ct.gov](mailto:dcp.occupationalprofessional@ct.gov)

## **MINUTES OF PREVIOUS MEETINGS**

The Board will review the minutes of the September 24, 2014 State Board of Examiners of Shorthand Reporters meeting.

## **COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY**

### **APPLICATIONS**

### **REINSTATEMENTS**

1. Jennifer Horan, SHR.448
2. Susan Gieras, SHR.437

### **OLD BUSINESS**

1. Continuing education requirements for shorthand reporters

### **NEW BUSINESS**

1. Reinstatement procedures for lapsed shorthand reporter licenses

### **CORRESPONDENCE**

## **COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY**

### **2015 Meeting Schedule:**

February 24, 2015  
May 26, 2015  
August 25, 2015  
November 17, 2015

All meetings will take place in Room 117 at 8:30 a.m.