

**STATE OF CONNECTICUT  
CONNECTICUT REAL ESTATE APPRAISAL COMMISSION  
Minutes of Meeting  
December 10, 2014**

The meeting was called to order by Commissioner Rasmussen, at 8:30 a.m. in Room-126 of the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

Commission Members Present: Christopher Italia, Chairman (Cert. Gen. App. - 1st District)  
Gerald Rasmussen (Cert. Gen. App. – 4<sup>th</sup> District)  
Nicholas J. Tetreault (Cert. Gen. App. - 3<sup>rd</sup> District)  
John J. Galvin Jr. (Cert. Gen. App. – 5<sup>th</sup> District)  
Shawna M. Baron (Cert. Res. App – 5<sup>th</sup> District)  
Norris Hawkins (Public Member - 1<sup>st</sup> District)

Commission Members Absent: None

Commission Vacancies: Public Member (2)

Commission Counsel Present: None

DCP Staff Present: Linda Kieft-Robitaille  
Robin Washbond  
Richard Maloney

Public Present:	Gordon Jones	Bryan Graham
	Autumn Brooke	Peter Lye
	Garry Brooke	Joanne Ansaldo
	Joshua Martin	Frances MacDonald
	Christopher Martin	Pam Riley
	Stephane Cammarata	Barbara Antonicka
	Jim Kyle	Michael Antonicki
	Rebecca Leeds	Lewis Meriwether
	Linda Sepso	Eric Michel
	William Esposito	

**Note:** The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax: (860) 713-7230.

Department of Consumer Protection Web Site: [www.ct.gov/dcp](http://www.ct.gov/dcp)  
Division E-Mail: [DCP.OccupationalProfessional@ct.gov](mailto:DCP.OccupationalProfessional@ct.gov)

## **MINUTES OF PREVIOUS MEETINGS**

It was moved by Commissioner Tetreault, Commissioner Baron 2<sup>nd</sup>, and the motion carried unanimously to approve the minutes of the November 12, 2014 CT Real Estate Appraisal Commission meeting.

Commissioner Rasmussen abstained. Commissioners Italia and Galvin were not present for this motion.

## **NEW APPLICANTS**

### **1. Bryan Graham, RSP - Review & approval of sample selection**

Mr. Graham appeared before the Commission with his sponsor, Linda Sepso. It was moved by Commissioner Rasmussen, Commissioner Tetreault 2<sup>nd</sup>, and the motion carried unanimously to approve the samples.

### **2. Barbara Antonicka, RSP - Review & approval of sample selection**

Ms. Antonicka appeared before the Commission with her sponsor, Michael Antonicki. It was moved by Commissioner Rasmussen, Commissioner Hawkins 2<sup>nd</sup>, and the motion carried unanimously to approve the samples.

### **3. Pam Riley, RSP - Review & approval of sample selection**

Ms. Riley appeared before the Commission with her sponsor, William Esposito. It was moved by Commissioner Tetreault, Commissioner Hawkins 2<sup>nd</sup>, and the motion carried unanimously to approve the samples.

### **4. Christopher Martin, RSP - Review & approval of sample selection**

Mr. Martin appeared before the Commission with his sponsor, Joshua Martin. It was moved by Commissioner Tetreault, Commissioner Hawkins 2<sup>nd</sup>, and the motion carried unanimously to approve the samples.

### **5. Stephane Cammarata, RCR - Review & approval of sample selection. Upgrading from RCR to RCG**

Mr. Cammarata appeared before the Commission with his sponsor, Lewis Meriwether.

The Commission tabled this matter to the February meeting and requested that Mr. Cammarata resubmit four complete reports for review by the Commission, and that two of those reports must include Cost, Sales and Income Approach.

### **6. Peter Lye, RSP - Review & approval of sample selection**

Mr. Lye appeared before the Commission with his sponsor, Joanne Ansaldo. It was moved by Commissioner Tetreault, Commissioner Baron 2<sup>nd</sup>, and the motion carried unanimously to approve the samples.

**7. Rebecca Leeds, RSP - Review & approval of sample selection**

Ms. Leeds appeared before the Commission with her sponsor, Eric Michel. It was moved by Commissioner Baron, Commissioner Galvin 2<sup>nd</sup>, and the motion carried unanimously to approve the samples. Commissioner Rasmussen recused himself from this matter.

**8. Autumn Brooke, RSP - Review of samples**

Ms. Brooke appeared before the Commission with her sponsor, Garry Brooke. It was moved by Commissioner Baron, Commissioner Hawkins 2<sup>nd</sup>, and the motion carried to approve the samples, subject to Ms. Brooke submitting four additional work samples along with the work files by January 7, 2015.

**REQUESTING EQUIVALENT EDUCATION CREDIT**

• **Paul Champagne, RCG – Seeking 6 hours equivalent CE for Holland Partners, Investment conference**

It was moved by Commissioner Tetreault, Commissioner Rasmussen 2<sup>nd</sup>, and the motion carried unanimously to grant six (6) hours equivalent CE credit. Commissioner Italia did not vote on this matter. Commissioner Galvin was not present for this motion.

• **Robert Reicher, RCG – Seeking 18 hours equivalent CE for CCIM Course: CI 101 – *Financial Analysis for Commercial Investment Real Estate***

It was moved by Commissioner Tetreault, Commissioner Hawkins 2<sup>nd</sup>, and the motion carried unanimously to grant eighteen (18) hours equivalent CE credit. Commissioner Galvin was not present for this motion.

**REQUESTING EXTENSION OF PROVISIONAL LICENSE**

It was moved by Commissioner Italia, Commissioner Rasmussen 2<sup>nd</sup>, and the motion carried unanimously to add Frances MacDonald to the agenda.

**1. Frances MacDonald, RSP – Requesting extension of Provisional license**

It was moved by Commissioner Rasmussen, Commissioner Hawkins 2<sup>nd</sup>, and the motion carried unanimously to extend her Provisional license to April 30, 2015.

**2. Gordon Jones, RSP – Requesting extension of Provisional license**

It was moved by Commissioner Rasmussen, Commissioner Hawkins 2<sup>nd</sup>, and the motion carried unanimously to extend Mr. Jones' Provisional license to April 30, 2016.

Commissioner Italia recused himself from this matter.

## **OLD BUSINESS**

### **Provisional Appraisers not upgrading – Can they reapply/extension**

The Commission decided to continue discussions on this matter and directed Department staff to research the practices of other states for discussion at the next meeting.

## **NEW BUSINESS**

### **2015 Commission Meeting Dates**

**January 14, February 11, March 11, April 8, May 13, June 10, July 8, September 9, October 14, November 12\*, December 9**

The Commission reviewed the 2015 meeting dates.

## **SCHOOL AND COURSE APPLICATIONS**

### **Allterra Group, LLC**

Basic Charts and Graphs (on-line) 5 hrs CE

### **American Society of Farm Managers and Rural Appraisers**

2014-2015 15-Hour National USPAP Course (A113) 15 hrs PL

### **Appraisal University**

Site Analysis and Valuation (on-line) 7 hrs CE

### **McKissock, LP**

Expert Witness Testimony: To Do or Not to Do? 7 hrs CE

Risky Business: Ways to Minimize Your Liability: Audio/Video (on-line) 5 hrs CE

### **Massachusetts Board of Real Estate Appraisers**

Statistics, Modeling & Finance 14 hrs CE

Residential Site Valuation & Cost Approach 14 hrs CE

The Book of Adjustments 3 hrs CE

Basic Appraisal Principles 30 hrs PL

Basic Appraisal Principles 18 hrs CE

Basic Appraisal Procedures 30 hrs PL

Basic Appraisal Procedures 18 hrs CE

Understanding and Using Comparable Transactions 7 hrs CE

### **Real Estate Training Educational Services (RETES)**

APP PL Basic Appraisal Procedures (renewal with 3<sup>rd</sup> edition book) 30 hrs PL

It was moved by Commissioner Tetreault, Commissioner Hawkins 2<sup>nd</sup>, and the motion carried unanimously to approve the above mentioned schools/courses as amended. Commissioners Italia and Galvin were not present for this motion

### **ADJOURN**

It was moved by Commissioner Tetreault, Commissioner Rasmussen 2<sup>nd</sup>, and the motion carried unanimously to adjourn the meeting at 11:30 a.m.

Respectfully submitted,

Robin Washbond  
Commission Secretary

**The next meeting of this Commission is scheduled for Wednesday, January 14, 2015 at 8:30 a.m. – Room 126**