

STATE OF CONNECTICUT

HOME INSPECTION LICENSING BOARD

TEL. NO. (860) 713-6135

-MINUTES-

MAY 28, 2014

The Connecticut Home Inspection Licensing Board held a meeting on Wednesday, May 28, 2014 which was called to order at 9:49 A.M. in Room 117 of the State Office Building, 165 Capitol Avenue, Hartford, CT 06106.

Board Members Present: Richard J. Kobylenski (*Home Inspector*)
Bruce D. Schaefer (*Home Inspector*)
William Stanley, Jr. (*Home Inspector*)
Lawrence R. Willette (*Home Inspector*)

Board Members Not Present: James J. O'Neill (*Public Member*)
Daniel Scott (*Public Member*)
David B. Sherwood (*Home Inspector*)

Board Member Vacancies: One (*Public Member*)

Board Counsel: Not present, as requested.

DCP Staff Present: Robert M. Kuzmich, Department of Consumer Protection
Richard M. Hurlburt, Department of Consumer Protection
Vicky Bullock, Department of Consumer Protection

Others Present: None.

Note: The administrative functions of the Boards, Commissions, and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information, contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax (860)-706-1255.

Agency Website: www.ct.gov/dcp

Division E-Mail: dcp.occupationalprofessional@ct.gov

1. Call to order: by Chairman.

Mr. Stanley called the meeting to order at 9:49 AM.

2. Review of minutes of the February 26, 2014 meeting the Board.

The Board voted to accept the minutes as submitted. (Kobylenski/Willette) The minutes will be posted to the Department's website.

3. Comments or Concerns of any Person Present Today.

No one scheduled before the Board today. In addition, there were no additional requests from anyone present at today's meeting.

4. Review of Final Decisions and Orders:

None before the Board today.

5. Applications for review:

None before the Board today.

6. Applicants appearing before the Board:

None before the Board today.

7. Formal Hearings to be held:

None before the Board today.

8. Old Business

(A) Continuation of Discussion concerning the Home Inspector Licensing Examination; for continuing discussion by the Board. After significant discussion, the Board voted unanimously to approve giving Interns that are eligible to sit for the Home Inspector Examination the option of taking either the National Home Inspector Exam or the PSI Examination which is currently in effect. It was noted that the Commissioner must

approve this change. Mr. Hurlburt told the Board that he will pursue the next steps on implementing this change. (Stanley/Schaefer)

(B) Update from the Department of Consumer Protection on their 2013 Continuing Education Audit for Home Inspectors. The Department issued letters in March of 2013 to approximately 100 home inspectors that had not responded their continuing education audit notices issued by the Department. This notice informed them that their licenses have been placed on "Inactive Status". The letter also notified the individuals that they had 30 days to provide the Department of their compliance with the continuing education requisite and pay a \$100 civil penalty to reinstate their license. As of this meeting date, there were approximately 27 home inspectors that had not complied. The Department will issue letters to these individuals telling them their licenses have been made "inactive" and as such, can no longer practice.

9. New Business

A. The Board discussed and voted to approve a new directive requiring interns to comply with the same continuing education requirements as a licensed home inspector beginning with the first full license cycle after they obtain their intern permit. This proposed mandate will require a regulation change. As such, this change will become effective in the future. (Schaefer/Kobylenki)

10. Other Business

A. Any correspondence and/or business received in the interim.

1. Mr. Kobylenki questioned if there was a way for the Department to keep track of any changes an Intern may make regarding their licensed Home Inspector Supervisors. He cited an example of an Intern working as a subcontractor for a licensed Home Inspector who is also his supervisor. The business aspects of this relationship were discussed and determined to be outside this Board's scope of jurisdiction.

Mr. Willette noted that the current law provides for a potential scenario of a multi-inspector firm having one licensed inspector and multiple interns inspecting on their own with their inspection reports, in theory, being signed off by the licensed inspector. He stated that Interns should not be indefinitely in their positions as subordinates to a supervisor and that home inspectors are ultimately the individuals that should be performing home inspections as a profession.

2. The Board is also beginning the process of reviewing the Connecticut Standards of Practice in light of changes that have been made to some national standards of practice and to other nearby State standards.

11. Comments or Concerns of any Person Present Today.

No one scheduled before the Board today. In addition, there were no additional requests from anyone present at today's meeting.

The meeting adjourned at 10:41 AM.

Note: the next regular meeting of the Board is scheduled for Wednesday, August 27, 2014 beginning at 9:30 AM in Room No. 117 of the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

Respectfully submitted,

Robert M. Kuzmich, R.A.
License and Applications Specialist