

# STATE OF CONNECTICUT

## STATE BOARD OF EXAMINERS OF SHORTHAND REPORTERS

TEL. NO. (860) 713-6135

*-MINUTES-*

NOVEMBER 26, 2012

The State Board of Examiners of Shorthand Reporters convened November 26, 2012 in Room 117 of the State Office Building, 165 Capitol Avenue, Hartford, CT 06106.

**Board Members Present:** John Brandon, Chairperson, Shorthand Reporter  
Kate Kowalyshyn, Attorney  
Christine Mannix, Shorthand Reporter  
Patricia Masi, Shorthand Reporter

**Board Members Absent:** William Mangini, Public Member

**Board Member Vacancy:** One Public Member

**Board Counsel Not Present (as requested):** Jose Rene Martinez, Assistant Attorney General

**DCP Staff Present:** Robert M. Kuzmich, R.A., Board Secretary

**DCP Staff Not Present:** Vicky Bullock, Administrative Hearings Attorney

*Note: The administrative functions of the Boards, Commissions, and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information, contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax (860)-706-1255.*

**Agency Website:** [www.ct.gov/dcp](http://www.ct.gov/dcp)

**Division E-Mail:** [occtrades@ct.gov](mailto:occtrades@ct.gov)

Chairperson Brandon called the meeting to order at 8:33 a.m.

### **COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY**

The Board heard no comments or concerns of anyone present at today's meeting.

### **MINUTES OF PREVIOUS MEETING**

The minutes from the November 26, 2012 meeting were reviewed. Chairman Brandon made a motion to accept the minutes. Attorney Kowalashyn seconded the motion, and all were in favor.

### **APPLICATIONS**

1. **Keegan, Michelle, RPR, CRR** - The Department of Consumer Protection received an application from Michelle Keegan. The application had the appropriate documentation, a receipt for payment of the fee, and was approved.
  
2. **Kristoferson, Nadine** - The Department of Consumer Protection received an application from Nadine Kristoferson. The RPR Certificate was not current so Mr. Kuzmich will check with NCRA and make sure she is a current RPR. The Board approved her application subject to verification of a current Registered Professional Reporter Certificate.
  
3. **Molas, Diane, RPR.** - The Department of Consumer Protection received an application from Diane Molas. The application had the appropriate documentation, a receipt for payment of the fee, and was approved.

### **CORRESPONDENCE**

None before the Board today.

### **OLD BUSINESS**

None before the Board today.

## NEW BUSINESS

Chairman Brandon reported on the status of the court reporting schooling program in progress with New Horizon's and Mark Kislingbury, which will provide remote teaching, both prerecorded and live. Details are still being worked out.

Chairperson Brandon asked if there was any more business to be conducted and, there being none, made a motion to adjourn the meeting at 8:55 AM. Attorney Kowalshyn seconded, all were in favor. The meeting adjourned at 8:55 AM

Respectfully submitted,

John C. Brandon  
Chairperson

The next regular meeting of the State Board of Examiners of Shorthand Reporters is scheduled for **Monday, February 25, 2013 at 8:30 a.m.; State Office Building; Room 117; 165 Capitol Avenue, Hartford, Connecticut.**