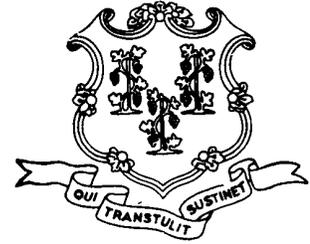


**STATE OF CONNECTICUT**  
**DEPARTMENT OF CONSUMER PROTECTION**  
**Liquor Control Division**  
Telephone: (860) 713-6210  
Web Site: [www.ct.gov/dcp](http://www.ct.gov/dcp)



DATE: February 17, 2011

FROM: Division Director of Liquor Control John Suchy

This memo addresses the package store ratio and the federal census. We anticipate that the Bureau of Census will issue and the State of Connecticut will receive the official population counts for all jurisdictions in Connecticut before April 1, 2011.

**ISSUE-EFFECTIVE DATE**

In response to inquiries regarding the package store ratio and the federal census, the primary question is when the effective date of the population takes effect. In researching this question, the department relies on Attorney General Opinion dated July 7, 1991, which remains the controlling opinion.

The effective date then, and for now, should be when the Bureau of the Census issues, and the State of Connecticut receives, the official population counts for all jurisdictions in Connecticut. As soon as the State of Connecticut receives the population totals from the Bureau of the Census, the Department of Consumer Protection will post the information on its website at [www.ct.gov/dcp](http://www.ct.gov/dcp) and, in addition, will distribute an "email blast" to all those registered to receive our emails. To register to receive our emails, go to the cover page of [www.ct.gov/dcp](http://www.ct.gov/dcp) and link to "Notification Registry".

**ISSUE-ACCEPTANCE OF PACKAGE STORE PERMITS**

The following will be the protocol for accepting package store permit applications. The department will accept applications in person, by mail and by private carrier (e.g., Federal Express, UPS, etc). For those persons submitting their applications in person, please be advised that Room 110 of the State Office Building opens promptly at 8:30am and closes promptly at 4:30pm. Walk-in applications are accepted and will be reviewed by staff. Applications accepted will be date and time stamped. Applications will be processed in the order by which they are received by the department. Liquor permit applications which are rejected as incomplete or in excess of the number of available package store permits in such town will be returned to the applicant.

For applications received in the regular mail, please be advised that staff will check for incoming mail, two times per day (9:00am and 3:00pm), for package store permit applications. All such applications accepted will be date and time stamped. Package store permit applications which are rejected as incomplete or in excess of the number of available package store permits in such town will be returned to the applicant.

For package store applications received by private carrier (Federal Express, UPS, etc.), such applications will be reviewed at the time closest to the 9:00am and 3:00pm review cycle. For example, if a package store permit application is received during the week after 9:00am but before 12 noon, the application will be reviewed during the 9:00am review cycle.

No liquor permit applications can be accepted by electronic facsimile or by electronic mail.