



For Official Use Only

STATE OF CONNECTICUT  
 DEPARTMENT OF CONSUMER PROTECTION  
 TRADE PRACTICES DIVISION  
 Telephone: (860) 713-6100

**APPLICATION FOR REIMBURSEMENT FROM THE  
 NEW HOME CONSTRUCTION GUARANTY FUND**

**INSTRUCTIONS:**

Applications for reimbursement from the guaranty fund must be a minimum of twenty-five (25) days old, but must be received within 2 years from the date of the judgment and must be accompanied by all required supporting documentation. Applicants are only eligible for reimbursement from this fund if their contract was signed on or after October 1, 1999. The maximum amount paid to each consumer is **\$30,000 per contract**.

You must provide the following documentation to substantiate your claim:

1. Copy of your new home construction contract;
2. CERTIFIED copy of the court judgment;
3. Copy of Writ of execution (BOTH Bank and Property) including statement from officer executing same, if applicable;(Superior Court Judgments Only) and;
4. If bankruptcy discharge, a certified copy of the Discharge of Debtor Notice including the schedule in which you are listed as a creditor.

➔ Return your completed application to:

*Department of Consumer Protection, Trade Practices Division, (NHCGF FUND) 165 Capitol Avenue, Hartford, CT 06106*

**CONSUMER INFORMATION:**

Name		File Number: (if known)	
Street Address	City	State	Zip Code
Home Telephone Number (with area code)	Business Telephone Number (with area code)		

**CONTRACTOR INFORMATION:**

Name		Registration Number	
Business Name		Business Telephone Number (with area code)	
Street Address	City	State	Zip Code

Date Contract was signed:  / /   
 (Attach copy of contract)

Was the contractor registered at the time of your written contract or within two years prior to the date you signed the contract?  YES  NO (If you check "NO", you cannot apply to the fund)

Was the contract for the construction of a new home located in Connecticut?  YES  NO (If you check "NO", you cannot apply to the fund)

- Was the contract for:
- Single Dwelling
  - Dwelling of not more than two units
  - Condominium

Have you obtained a Judgment or Administrative Order:  YES  NO (If you check "NO", you cannot apply to the fund)

Date of Judgment / Administrative Order

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(This application **MUST** be received within two (2) years from this date in order to be eligible to apply)

Amount Awarded on Judgment /Order	\$
Amount Paid on Judgment /Order	\$
Balance Owed on Judgment / Order	\$

To your Knowledge Is the judgment /order being appealed by the contractor?  YES  NO (If you check "YES", you cannot apply to the fund)

I have directed a sheriff to execute on my judgment against the contractor. The sheriff has provided me with a return showing no personal or real property could be found to satisfy the judgment or that the amount found was insufficient to satisfy my judgment. See attached documentation.

**BANKRUPTCY**

IF THE CONTRACTOR HAS FILED BANKRUPTCY, YOU MAY APPLY TO THIS FUND BY PROVIDING THE FOLLOWING DOCUMENTATION:

1. This application
2. A Certified Copy of the Discharge of Debtor's Notice
3. Bankruptcy Schedule in which you are listed as a creditor

**CERTIFICATION**

I, \_\_\_\_\_, hereby certify that I have complied with all the requirement of the New Home Construction Act and have obtained a judgment against a registered new home construction contractor. I have also made a good faith effort to satisfy the judgment by attempting, if possible, to execute a writ of execution upon said judgment. The judgment remains unsatisfied, in whole or in part.

**NOTARIZED STATEMENT**

On \_\_\_\_\_, before me personally appeared \_\_\_\_\_ of \_\_\_\_\_, Connecticut, known to me and made oath to the truth of the matters contained herein.

Applicant Signature \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

Signed: \_\_\_\_\_ Commission Expires: \_\_\_\_\_  
(Commissioner of Superior Court/Notary Public)