

Frequently Asked Questions for Non-Resident Pharmacies

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1. How do I obtain a Non-Resident Pharmacy License?
 - a. To obtain a Non-Resident Pharmacy License you must complete the application found on our website and submit a copy of your most recent state inspection or your current home state license. This information must be mailed with the appropriate fee (found on the application) to:

Department of Consumer Protection
License Services
165 Capitol Ave
Hartford, CT 06106

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2. What is the process for the approval of my Non-Resident Pharmacy application?
 - a. Once your application is submitted with the appropriate fee and is determined to be complete, the application will be reviewed by the Connecticut Commission of Pharmacy at the next Pharmacy Commission meeting.

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3. Approximately how long will it take for a Non-Resident Pharmacy application to be approved?
 - a. In general the approval process takes no longer than 60 days provided that the application submitted is complete. Once your application is submitted it will be in a PENDING status until it is approved by the Commission of Pharmacy.

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4. How do I change the address of my Non-Resident Pharmacy License?
 - a. Within thirty (30) days of the address change, the registrant must submit the change of address information to the Connecticut Commission of Pharmacy with a copy of the registrant's home state license which reflects the new address. Please note that there is NO FEE for changing the address of a Non-Resident Pharmacy License with the Connecticut Commission of Pharmacy. It is preferred that this information is sent via email to DCP.PharmacyNRLicense@ct.gov.

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5. How do I change the name and address of the Pharmacist Manager for my Non-Resident Pharmacy license?
 - a. Within thirty (30) days of a change of Pharmacist Manager for the Non-Resident Pharmacy, the registrant must submit the name and address of the new Pharmacist Manager to the Connecticut Commission of Pharmacy. Please note that there is NO FEE for changing this information with the Connecticut Commission of

Pharmacy. It is preferred that this information is sent via email to DCP.PharmacyNRLicense@ct.gov.

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6. How do I change the officer(s) and/or director(s) for my Non-Resident Pharmacy License?
 - a. Within thirty (30) days of a change of officers and/or director(s) for the Non-Resident Pharmacy, the registrant must submit the name and address of the new officer(s) and/or director(s) to the Connecticut Commission of Pharmacy. Please note that there is NO FEE for changing this information with the Connecticut Commission of Pharmacy. It is preferred that this information is sent via email to DCP.PharmacyNRLicense@ct.gov.

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7. What is required for a change of ownership for my Non-Resident Pharmacy License?
 - a. Within thirty (30) days of a change of ownership for the Non-Resident Pharmacy, the registrant must submit the change of ownership information to the Connecticut Commission of Pharmacy. Please note that there is NO FEE for changing this information with the Connecticut Commission of Pharmacy. It is preferred that this information is sent via email to DCP.PharmacyNRLicense@ct.gov.

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8. How do I change my pharmacy name on my Non-Resident Pharmacy License?
 - a. Within thirty (30) days of the pharmacy name change, the registrant must submit the change of name information to the Connecticut Commission of Pharmacy with a copy of the registrant's home state license which reflects the new name. Please note that there is NO FEE for changing the address of a Non-Resident Pharmacy License

with the Connecticut Commission of Pharmacy. It is preferred that this information is sent via email to DCP.PharmacyNRLicense@ct.gov

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9. If I have a pharmacy license, do I need a Wholesaler of Drugs, Medical Devices and/or Cosmetics to be eligible for the competitive bidding process with Medicare?
 - a. No. The Connecticut Non-Resident Pharmacy License allows you to distribute durable medical equipment, medical devices, oxygen, etc., pursuant to a prescription to a resident in the State of Connecticut.

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