

STATE OF CONNECTICUT
 DEPARTMENT OF CONSUMER PROTECTION
 REAL ESTATE & PROFESSIONAL TRADES DIVISION
 Board of Landscape Architects
 Telephone: (860)713-6135
 E-mail: dcp.occupationalprofessional@ct.gov



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APPLICATION FOR LANDSCAPE ARCHITECT LICENSE

INSTRUCTIONS:

This form must be completed by the individual applying for licensure. All spaces must be completed - please print in black ink or type. This application **must be accompanied by a check or money order in the amount of \$80.00**, made payable to: "Treasurer, State of Connecticut." **Application fees are non-refundable.**

Important: Note specific Regulatory and Department requirements included on this application.

→ Return your completed application and fee to:

Department of Consumer Protection, License Services Division, 165 Capitol Avenue, Hartford, CT 06106

PRIMARY EMAIL ADDRESS
 Please list the primary email address to be used for all communication regarding this document, such as approval, rejection, and renewal notification:

Applicant Data:			
First Name:	Middle Initial	Last Name	CLARB File No.:
Residence Address: (No. & Street, State, Zip Code)			Home Telephone No.:
Business Address: (No. & Street, State, Zip Code)			Work Telephone No.:
Social Security No.*:	Date of Birth: / /	Address for Correspondence: <input type="checkbox"/> Business <input type="checkbox"/> Residence	

I hereby apply for a license to practice landscape architecture in the State of Connecticut by the following method:

Written Examination (*Refer to Supplemental Department Examination Information*)

- With CLARB Council Record
- With a bachelor's degree in a discipline related to landscape architecture or in landscape architecture from a college that has not been accredited by the Landscape Architectural Accreditation Board.

Waiver of Examination (*Reciprocal Licensing*)

- With CLARB Certificate Record No. _____
- With CLARB Council Record No. _____

* The Federal Privacy Act of 1974 requires that you be notified that disclosure of your Social Security Number is required pursuant to C.G.S. §17b-137a. If you choose not to disclose your Social Security Number your application can not be processed.

Licensure Standards

In order to be granted a license, the applicant shall:

- (1) Hold a professional degree in landscape architecture from a college or university accredited by the Landscape Architectural Accreditation Board;
- (2) Have at least two years of diversified experience in landscape architecture under the direct supervision of a licensed landscape architect; and
- (3) Have successfully completed the CLARB registration examination where the examination, administration, and grading were conducted in accordance with CLARB standards in effect at the time.

In lieu of graduation from an accredited college or school of landscape architecture and such practical experience, an applicant may be admitted to the examination upon presenting evidence of:

1. Having graduated with at least a bachelor's degree in a discipline related to landscape architecture or in landscape architecture from a college that has not been accredited by the Landscape Architectural Accreditation Board, provided the curriculum is consistent with that of an accredited landscape architecture program as determined by the board, with the consent of the Commissioner of Consumer Protection.
2. A minimum of four years of practical experience under the direct supervision of a licensed landscape architect.

Reciprocal Licensing and Waiver of Examination

The Board considers applicable statutes and regulations from the state in which the applicant is currently licensed and shall make a determination of whether the licensure standards are substantially similar to or higher than those of Connecticut. An applicant's experience and/or education shall either be equal to or greater than that required by Connecticut. An applicant seeking reciprocal licensing or a waiver of the examination requirement shall provide the Board with a Council Certificate furnished by the Council of Landscape Architectural Registration Boards (CLARB). For good cause shown, the Board may permit an applicant, in lieu of a Council Certificate, to submit information regarding education, examination, and experience in the form of a CLARB Council Record.

Applications for Licensure by Examination

An applicant who has never been licensed in any jurisdiction by examination shall submit an application to the department accompanied by the appropriate fee. Such application shall consist of a council record provided through CLARB including a college transcript, employment records, and evidence that all sections of the LARE have been passed. In lieu of a council record, the board may permit, for good cause, an applicant to submit on forms provided by the department information regarding his education and experience.

An applicant seeking a license pursuant to Section 20-368-7a of the regulations, shall present to the Board evidence in the form of a college transcript that the curriculum requirements have been satisfied. The Board shall then notify CLARB of the applicant's eligibility to take the LARE.

When the board determines that an applicant has met the licensure standards set forth in Sec. 20-368-8a of the Regulations of Connecticut State Agencies, the board shall authorize the commissioner of consumer protection to issue a license to practice landscape architecture in Connecticut subject to the payment of all required fees.

PERSONAL AFFIDAVIT

The undersigned being duly sworn, upon his oath deposes and says that all information contained in this application to the best of his/her knowledge and belief are true and made in good faith.

If applying for licensure by reciprocity, I hereby certify that I have not been licensed, practiced, offered to practice, or signed any contracts for the practice of landscape architecture in the State of Connecticut, nor have I furnished services or signed any contracts for projects to be constructed in the State of Connecticut.

Signature of Applicant	Signature - Notary Public
Date	Date