



# STATE OF CONNECTICUT

## DEPARTMENT OF CONSUMER PROTECTION

Dear Carnival, Circus or Amusement Organizer:

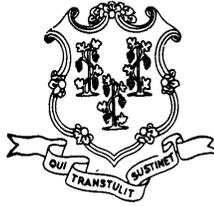
As of July 1, 2011, the licensing process for amusement operators, including carnivals and circuses, will be under the jurisdiction of the Department of Consumer Protection. Pursuant to Public Act 11-51 of the Connecticut General Statutes, the responsibility for the licensing of a carnival, circus or other amusement to be conducted in the State of Connecticut has been shifted from the Department of Public Safety to the Department of Consumer Protection.

All applicants requesting a license to conduct a carnival, circus or other amusement after July 1<sup>st</sup> must submit the completed application and fee to the Department of Consumer Protection. All applications received at the Department of Public Safety, whether by mail or in person, will be directed to the Department of Consumer Protection. This delay could jeopardize the approval of your license application and the event itself.

This Department asks for your cooperation in making this transition as smooth as possible. It starts with the application process, using the correct application and submitting it to the correct Department. If you have any questions regarding this new process, contact the License Services Division at (860) 713-6000 or email [license.services@ct.gov](mailto:license.services@ct.gov).

Thank you for your anticipated cooperation.

**STATE OF CONNECTICUT**  
**DEPARTMENT OF CONSUMER PROTECTION**  
 License Services Division  
 165 Capitol Avenue  
 Hartford, CT 06106  
 Email: [license.services@ct.gov](mailto:license.services@ct.gov)  
 Web site: [www.ct.gov/dcp](http://www.ct.gov/dcp)



## Application to Conduct a Carnival or Circus

### Instructions

- Print or type all information.
- A fee of **\$200.00 for each application** must accompany this form and be made payable to "Treasurer, State of Connecticut."
- Include the completed Proof of Financial Responsibility Form from the Department of Insurance.
- Circus applications require a certificate of flame resistance.
- **Applications must be submitted to the Department of Consumer Protection at least ten (10) days prior to the event.** Return completed application(s) with the applicable fee(s) to the above address.

Check (✓) Type of Event:  Carnival  Circus

### Company Information

Name of Company Contracted to Conduct Event			
Street Address	City	State	Zip Code
Company Owner's Social Security Number (SSN)	Federal Employer Identification Number (FEIN)	Telephone Number	

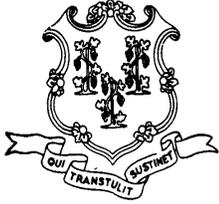
### Sponsoring Organization

Name of Sponsoring Organization			
Street Address	City	State	Zip Code
Name of Sponsor's Representative		Telephone Number	

### Event

Location of Event			
Street Address	City	State	Zip Code
Dates of Event	Requested Inspection Date	Requested Inspection Time	
Number of Rides	Circus Tent Size	Seating Capacity	Circus Show Times

_____ <i>Signature of Applicant</i>	_____ <i>Date</i>
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# STATE OF CONNECTICUT

## DEPARTMENT OF INSURANCE

### Proof of Financial Responsibility for Amusements

#### Instructions

- It is the responsibility of the applicant to complete this form and submit to the State of Connecticut, Department of Insurance at the address below. Any questions regarding this requirement should be directed to the Department of Insurance.

→ Property Casualty Division  
 Department of Insurance  
 PO Box 816  
 Hartford, CT 06142-0816  
 Telephone: (860) 297-3867 ♦ Fax: (860) 297-3941

- Once this form is completed and signed by the Department of Insurance, include with the Application to Conduct a Carnival or Circus. The completed Application to Conduct a Carnival or Circus must be returned to the Department of Consumer Protection at least ten (10) days prior to the event.

#### Amusement Company Name and Address

Name			
Street Address	City	State	Zip Code

#### Event

Event Location Address	City	State	Zip Code
Date(s) of Event			
From	To		

#### Certification

*The above named Amusement Company has complied with Section 29-139 of the Connecticut General Statutes relating to financial responsibility for the operation of amusements.*

\_\_\_\_\_  
*Signature of State Insurance Commissioner*

\_\_\_\_\_  
*Date*