



**Purpose**

To revise and update Case Planning Policy and ACR Policy and to present the new Case Planning Practice Guide to align as core components with our Strengthening Families Practice Model to include Family Engagement, Partners in Change principles, Family Centered Assessments and Purposeful Visitation with a focus on meeting federal and Exit Plan case planning practice standards.

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**Operational Implications**

- Diligent Searches
  - Concerted Efforts
  - Trauma Informed Assessment and Intervention
  - New Supervision Model
  - Documentation
  - Focus on Case Planning *with* the family and child
  - Engagement everything
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**Distribution and Review Process**

It is recommended that these policies and the practice guide be reviewed in Area Office unit meetings and/or in staff meetings. It is recommended that they also be incorporated into the new Social Worker Pre-Service Training conducted by the Academy.

Regional Administrators have reviewed these policies and the Practice Guide. It is suggested that Regional Administrators develop a plan to ensure Regional review of the Case Planning and ACR policies and the Case Planning Practice Guide and that staff integrate the content into their child welfare case practice.

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**Suggestions for Improvement**

If you have any suggestions for clarifying or improving the attached policy, procedures or forms, please contact: ACR Program Director Carmen Sands-Reeve at 860-560-5065.

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Joette Katz  
Commissioner

**DEPARTMENT of CHILDREN and FAMILIES**  
*Making a Difference for Children, Families and Communities*



Dannel P. Malloy  
Governor

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