



Joette Katz  
Commissioner

**DEPARTMENT of CHILDREN and FAMILIES**  
*Making a Difference for Children, Families and Communities*



Dannel P. Malloy  
Governor

# MEMORANDUM

Issued: **August 26, 2013**

To: **DCF Therapeutic Group Home/Pass Group Home/Safe Homes/STARs/Maternity Home Providers**

From: **Linda Dixon**

Subject: **CT Medical Assistance Program Provider Enrollment Requirement**

Dear Congregate Care Providers,

We are sending you this memo specifically because you provide important services for CT DCF involved children, who are placed in congregate care. This has critical impact for you, specific to orders you may render for prescriptions, laboratory services and durable medical equipment to these CT Medicaid covered children.

This memo is to inform you that as of September 1, 2013, the Affordable Care Act (ACA) mandates providers who order, prescribe, or refer clients for services and/or supplies to be enrolled in the CT Medical Assistance Program (CMAP) in order for the rendering provider to receive payment for the medications, supplies or services provided. For example, if a provider not enrolled in CMAP prescribes a medication for a CMAP member, claims from a CMAP enrolled pharmacy filling that prescription cannot be paid because the provider who wrote the prescription is not enrolled. Furthermore, if the rendering provider is aware that the ordering, prescribing or referring provider is not enrolled, the client may be unable to obtain the service.

To avoid potential disruptions of service for members as well as potential billing issues for the rendering providers, we strongly encourage staff at your facility to enroll in CMAP if they order services, prescribe medications or refer Medicaid clients for services.

The OPR enrollment is intended for an individual provider who wishes to participate solely as an ordering, prescribing, or referring provider and does not intend to bill or receive payment directly from CMAP. This enrollment type satisfies the ACA requirement which allows the practitioner to continue to refer CMAP clients to another provider for covered services and/or supplies or to prescribe medications.

**OPR Enrollment Benefits:**

- **OPR Providers will not be added to the CMAP provider search/referral engine**
- **An abbreviated on-line version of the enrollment application (20 mins.) has been developed and is available for providers who wish to participate as an ordering, prescribing, or referring provider only**

The abbreviated OPR Provider Enrollment application is available at [www.ctdssmap.com](http://www.ctdssmap.com). Select the Provider tab and then the Provider Enrollment tab from the drop down menu. Next select "Individual" for Application Type; then select "Ordering/Prescribing/Referring provider only" for Participation Type; and then select "Initial Enrollment" for Application. Complete the rest of the application by selecting the applicable Provider Type/Specialty from the dropdown menu and entering your specific information.

**If you experience any difficulty getting prescriptions, contact the child's Area Office DCF Social Worker and give them the information below:**

- Cost of the medication (from the pharmacist)
- Name of the medication and pharmacy
- Pharmacy name/phone #
- Prescribing doctor's name

If you have any questions with enrollment, please feel free to contact the Connecticut Behavioral Health Partnership (CTBHP) Provider Relations Department at 1-877-552-8247.

**If you encounter any other problems, contact the Area office DCF Social Worker.**

DCF Social Workers and Health Advocates will work together to help resolve any problems you have getting services that are needed.

DCF is prepared to cover the costs of medications and other prescribed services if this becomes necessary.

As always, thank you for everything that you do on behalf of Connecticut's children.