

**DCF Psychotropic Medication Advisory Committee**  
**Monthly Meeting Notes**

July 6, 2007, 1:00PM

Riverview Hospital for Children and Youth  
Middletown, CT

PRESENT: Janet Williams M.D., DCF Medical Director; Fredericka Wolman M.D. DCF CO; David S. Aresco, Pharmacist Consultant; Aurele Kamm APRN DCF; John Pitegoff M.D. CCP; Curtis Harmon APRN DCF-ARG; Blyse Soby RN DCF CQI; Miland Kale M.D. CJTS; Mary D'Addario RN, DCF CO; Monica Jensen RN DCF CO; Elizabeth Bowen-Connor RN DCF Bridgeport; Ginger Bochicchio RN DCF Waterbury; Naida Arcenas APRN, DMR; Alton Allen M.D. RVH and HM; Brian Keyes M.D., NAFI; Joseph Flanagan M.D. CJTS; Patricia Cables APRN, Wheeler Clinic; Irvin Jennings M.D., Family and Children's Aid; Lesley Siegel M.D. DCF CO; Beth Muller APRN, UCHC; Chris Malinowski APRN, Village for Families and Children; Muhammed Azeem M.D. Riverview Hospital; Tina Morin AA DCF CO; Anatasia O'Keefe APRN UCHC; Michelle Morgan-Herb, RN Boys and Girls Village; Akashdeep Aujla M.D. Riverview Hospital.

1. Call to order: Janet Williams MD called the meeting to order at 1:00 pm. Chairperson.
2. Set date/time of next meeting: The next meeting is scheduled for August 3, 2007 at 1PM.
3. Announcements: Dr. Joan Narad declined the position of DCF Regional Medical Director (Western) and will continue at Riverview Hospital. Jacqueline Harris has accepted the position of DCF Regional Medical Director (Western) start date is July 20, 2007. Curtis Harmon APRN DCF-ARG has accepted the position with Central Office – Psychotropic Medication Process start date is August 3, 2007.
4. Minutes: The minutes of May 4, 2007 meeting were approved.
5. Items Deferred from the May Meeting: The Regional Medical Director will contact the Medical Director (JW) for consultation. The Medical Director will approve the request.
6. Review Policy 44-5-2.1 and 44-5-2.2: The policy has been approved in the Bureau of Behavioral Health but still needs to be approved by our Attorney Barbara Claire and by the Bureau Chief of Child Welfare. The designee will either be the APRN or the Regional Medical Director or the Medical Director that will be making the decision to consenting to medications.
  - Timely Manner: Change Immediate response within six (6) hours and routine response within twenty-four (24) hours.

- Policy: Dr. Williams will discuss the process for consents for OTC on Monday

7. Guidelines:

- a. Numerous typos corrected
- b. Suggestion to amend the provider letter to include the Introductory information indicating why this change will be beneficial
- c. Section will be added to instruct consent process when child moves to new placement with same medications