OUTPATIENT LEARNING COMMUNITY

# DATA QUALITY IMPROVEMENT WORK GROUP

## MINUTES

## July 20, 2010

**Participants:** Lois Berkowitz/DCF/CT BHP; Kathy Carrier/Families United for Children's Mental Health; Marilyn Cloud/DCF; Lily Gil/UCFS; Jacqueline Harris/DCF; Bill Kania/Wheeler Clinic; Allyson Nadeau/CT BHP; Scott Newgass/Dept of Education; Michael Patota/United Services; Bert Plant/DCF; Jill Pluta/Newtown Youth and Family Services; Rich Pugliese/Middlesex Hospital; Toral Sanghavi/Village for Families and Children; Cathy Scheidel/Wellpath; Kathy Schiessl/CHR; Marty Schwartzman/Bridges; Hillary Teed/CCPA; Valerie Ventura-Saadi/FCA; and Jennifer Richmond/Clifford Beers Clinic.

| TOPIC | SUMMARY OF DISCUSSION | ACTION(S) REQUIRED<br>DUE DATE(S) |
|---|---|---|
| 1. Welcome & Introductions<br>Review of Agenda | ➢ Tri-Chairs and participants introduced.<br>➢ Participants shared their areas of data interest/expertise and identified current data systems utilized.<br>➢ Most participants use PSDCRS, DSS Medicaid, CT BHP systems plus their unique electronic medical records or other agency data systems. | |
| | | |
| 2. PowerPoint Presentation -<br>➢ Overview/Background<br>➢ Vision<br>➢ Purpose of Work Group<br>➢ Responsibilities/Scope<br>➢ Goals & Objectives | ➢ *Refer to attached PowerPoint Presentation for details.*<br>➢ Areas of Discussion<br>▪ There was consensus regarding the importance of data and its use for decision support.<br>▪ Data-driven decision--making can not be achieved without data capacity, data quality and a | ➢ Review PowerPoint (ATTACHED) - **8/17**<br><br>➢ Review OPCC Logic Model (ATTACHED) - **8/17** |

| TOPIC | SUMMARY OF DISCUSSION | ACTION(S) REQUIRED DUE DATE(S) |
|---|---|---|
| | supportive data culture.<br>▪ May be helpful to ask an IT person to join the work group at a later time. Bert participates in a Data Interoperability Project involving DMHAS, DCF, DDS, and CSSD with focus on sharing data across agencies, which is a highly complex, enormous challenge.<br>▪ Providing a summary of current issues/problems would be helpful to the work group since participants have different knowledge levels and understanding.<br>▪ Providers should be exploring their own data that is submitted to PSDCRS to assure completeness and accuracy.<br>▪ A logic model for OPCC that defines outpatient care, identifies services, inputs, outputs, etc would be helpful. Marilyn and Bert explained that a logic model was completed for OPCC as part of the development work for the PSDCRS system. This will be provided to members.<br>▪ There was consensus that it will be helpful to examine PSDCRS data together.<br>▪ There is a workgroup addressing epidemiology, etc. which Bert attends. A presentation regarding this work may be helpful at a later date. | |
| | | |
| 3. Break Out Group - Core Guiding Principles | ➢ *Refer to attached Data Strategy - Core Guiding Principles.*<br>▪ Participants identified a set of core principles to | ➢ Review Guiding Principles (ATTACHED) - **8/17** |

| TOPIC | SUMMARY OF DISCUSSION | ACTION(S) REQUIRED<br>DUE DATE(S) |
|---|---|---|
| | guide our work. | |
| | | |
| 4. Break Out Group -<br>Work Plan | ➢ *Refer to attached Work Plan.*<br>▪ Participants identified several tasks/activities to accomplish during the first six months. | Review Work Plan - **8/17** |
| | | |
| 5. Next Steps | ➢ Outreach to obtain more family members. Kathy offered to solicit interested members from the quality improvement work group, established by families as an outgrowth of the transformation grant.<br>➢ Toral offered the option of participating at future meetings through webinar technology, provided by her agency. Members felt this would be a beneficial option. We will provide details for joining prior to the next meetings.<br>➢ We will **meet on the third Tuesday of every month**.<br><br>➢ **All meetings will be held at Connecticut Valley Hospital, Page Hall - Room 217 in Middletown, 9:30 AM - 11:30** AM on the following dates:<br>▪ **8/17**<br>▪ **9/21**<br>▪ **10/19**<br>▪ **11/16**<br>▪ **12/21** | ▪ **Mark calendars with meeting dates through 12/10** |

| TOPIC | SUMMARY OF DISCUSSION | ACTION(S) REQUIRED<br>DUE DATE(S) |
|---|---|---|
| | | |