Connecticut Veterans' Hall of Fame Nomination Packet

Class of 2011

History

CONNECTICUT VETERANS HALL OF FAME
History

The Connecticut Veterans Hall of Fame was established to increase the awareness of the lifetime contributions of veterans after completion of honorable military service. **The Connecticut Veterans Hall of Fame is not a military hall of fame.** Those selected for the honor of induction are veterans who honorably served their country through military service and who continue to serve and inspire their fellow man with their deeds and accomplishments throughout their lifetime.

Each year the committee selects at least 10 inductees from applications received from across the state and nation. These veterans have been leaders in a variety of areas, such as arts, education, public service, volunteer activities, and community and business leadership to name a few. Most importantly, they all have made significant impacts on the lives of others and their communities.

To be eligible for the Connecticut Veterans Hall of Fame the nominee must have served their country honorably in a branch of military service and continued to serve their communities, state and nation after discharge. Because so many of America's veterans continue to give to their communities, state and nation after honorable military service, the Connecticut Veterans Hall of Fame seeks to recognize them for their countless contributions to society.

The Connecticut Veterans Hall of Fame is administered and sponsored by the Connecticut Department of Veterans' Affairs and the Connecticut Military Department on behalf of the Office of the Governor.

The first class of the Connecticut Veterans Hall of Fame was inducted in November 2005 and includes the 41st President of the United States, George Herbert Walker Bush. To date, sixy-one distinguished veterans of Connecticut are honored in the Connecticut Veterans Hall of Fame.

Ceremony

The induction Ceremony will honor each new class of inductees to the Connecticut Veterans Hall of Fame. The Connecticut Veterans Hall of Fame Induction Ceremony will take place at the State Capitol around Veterans Day each year. The Governor, assisted by the Commissioner of the Department of Veterans' Affairs and the Adjutant General of the Connecticut National Guard will preside at the induction of veterans into the Hall of Fame. Each inductee will be presented with a commemorative medallion and a handsomely framed certificate confirming the induction. Plans for a permanent display memorializing those veterans inducted into the Connecticut Veterans Hall of Fame are under development.

The Selection Process

The Connecticut Veterans Hall of Fame inducts at least 10 Connecticut veterans each year who have honorably served their country through military service and continue to serve and inspire with their accomplishments throughout their lifetime. An Executive Committee is appointed to select eligible veterans who have ties to Connecticut. The Executive Committee is comprised of and chaired by the Commissioner of the Department of Veterans' Affairs; Adjutant General of the Connecticut National Guard; three appointees selected by the Governor; and two appointees from the legislative branch – one from a Senate leader and one from a House leader. Applications for induction are solicited from all Connecticut citizens and according to the Nomination Guidelines. The application guidelines include, but are not limited to:

- **The nominee must have been born in Connecticut or have resided in Connecticut for a minimum of five years.**
- **The nominator must provide discharge papers, which verify the honorable military service of the nominee.**
- **The nomination packet must contain the nomination form, the discharge papers, and written documentation citing the nominee's service to the community, state, and/or nation as well as a narrative summarizing the nominee's contributions to his or her fellow citizens. The written documentation should not exceed 5 pages in length, not including the required documents.**
- **All nomination packets must be received in the Office of the Commissioner of Veterans' Affairs, 287 West Street, Rocky Hill, CT 06067 by 4 pm September 30th to be considered for that year's class. Nominations received after September 30th will be automatically considered for the next year.**

Nomination Guidelines

2011 NOMINATION PACKET - DEADLINE - September 30, 2011

A. The Connecticut Veterans Hall of Fame seeks to recognize those Connecticut residents, or former state residents, who have worn the uniform of this Nation's Armed Forces, performed their military duties, and then continued to contribute to community, state and nation in an exemplary manner. These outstanding contributions may, for example, be in the areas of professional, civic, veteran's advocacy, political or contributions over the life of the nominee.

B. Please note: <u>the Connecticut Veterans Hall of Fame is not intended to be a military hall of fame.</u>

C. The nominee must meet the following rules:

a. Must have been born in Connecticut or lived in Connecticut for a minimum of five years.

b. Must meet the definition of a "veteran" as defined under Connecticut General Statutes 27-103.

c. Must have received an honorable discharge from the U.S. Armed Forces and provide a copy verifying honorable discharge from the U.S. Armed Forces and/or provide a copy verifying honorable veteran's service discharge papers (e.g. DD 214) with the nomination packet. If unable to retrieve discharge papers for historical figures, proof of service as evidenced by historical accounts or military history may be submitted.

d. Be of good moral character and have no felony convictions.

D. In order for the submission process to uniformly portray the efforts and contributions of these great Connecticut veterans, it is recommended that the nomination packet be completed in accordance with the sample format provided.

E. The nomination packet is not to exceed five (5) 8½" x 11" pages [excluding the nomination form, proof of service and copies of awards or certificates]. Multiple nominations of the same individual are discouraged.

F. Posthumous nominations are accepted.

G. <u>Nomination packets and attachments become the property of the Connecticut Veterans Hall of Fame and will not be returned.</u>

H. Nominations will be reviewed by the Connecticut Veterans Hall of Fame Executive Committee. Recommendations for induction are submitted for approval to the Governor of the State of Connecticut.

I. Employees of the Governor's staff, all state elected officials and members of the General Assembly, and the Connecticut Veterans Hall of Fame Executive Committee, are ineligible for induction into the Connecticut Veterans Hall of Fame until two years after they have left their position. The Executive Committee may waive the two-year requirement for nominees over the age of seventy.

<u>Nomination packets must be received no later than September 30, 2011</u>

Any questions or concerns please call (860) 616-3603. For more information about the CT Veterans Hall of Fame, please view the following websites at: www.ct.gov/ctva

Connecticut Veterans Hall of Fame Class of 2011
Nomination Form

All new nominations and re-nominations must be received no later than September 30, 2011.

Full Name of Nominee_____

Home Address_____

Home Telephone No._____ **Work Phone No.**_____

Years & Location of CT Residency_____

Did Nominee Receive an Honorable Discharge? ❑ **Yes** ❑ **No (attach verification)**

Is Nominee Deceased? ❑ **Yes** ❑ **No**

Is this a Re-nomination of a veteran who was not selected in 2010? ❑ **Yes** ❑ **No**

Please attach the typed summary of the nominee's achievements and contributions in the recommended format along with this nomination form, unless you are re-submitting a nominee who was not selected last year. The nomination packet should not exceed five (5) pages on 8-1/2" x 11" single-sided paper, excluding discharge papers and other supporting documentation. Special attention should be given to providing a thorough and well-written nomination narrative.

Nominee Statement: I hereby affirm the information contained herein is accurate to the best of my knowledge and understanding, and in conformance with the Nomination Guidelines. I agree to provide additional information if requested by the CT Veterans Hall of Fame.

Nominator's Name_____**Day Telephone**_____

Address_____ _____ _____ _____
(Street) (City) (State) (Zip)

Nominator's E Mail Address_____

Nominator Signature (REQUIRED)_____ **Date**_____

PLEASE NOTE: Only the nominator will be notified if this nomination is NOT selected.

Mail this form and completed packet by 4pm September 30, 2011 to:
Connecticut Veterans Hall of Fame
Office of the Commissioner
Connecticut Department of Veterans' Affairs
287 West Street
Rocky Hill, CT 06067

Any questions or concerns please call: (860) 616-3603

Sample Package

Section 1: Nomination Form: ***Please complete in full!***

Connecticut Veterans Hall of Fame Class of 2011
Nomination Form

All new nominations and re-nominations must be received no later than September 30, 2011.

Full Name of Nominee_____

Home Address_____

Home Telephone No._____ **Work Phone No.**_____

Years & Location of CT Residency_____

Did Nominee Receive an Honorable Discharge? ❑ **Yes** ❑ **No (attach verification)**

Is Nominee Deceased? ❑ **Yes** ❑ **No**

Is this a Re-nomination of a veteran who was not selected in 2010? ❑ **Yes** ❑ **No**

Please attach the typed summary of the nominee's achievements and contributions in the recommended format along with this nomination form, unless you are re-submitting a nominee who was not selected last year. The nomination packet should not exceed five (5) pages on 8-1/2" x 11" single-sided paper, excluding discharge papers and other supporting documentation. Special attention should be given to providing a thorough and well-written nomination narrative.

Nominee Statement: I hereby affirm the information contained herein is accurate to the best of my knowledge and understanding, and in conformance with the Nomination Guidelines. I agree to provide additional information if requested by the CT Veterans Hall of Fame.

Nominator's Name_____**Day Telephone**_____

Address_____ _____ _____ _____
(Street) (City) (State) (Zip)

Nominator's E Mail Address_____

Nominator Signature (REQUIRED)_____ **Date**_____

PLEASE NOTE: Only the nominator will be notified if this nomination is NOT selected.

Mail this form and completed packet by 4pm September 30, 2011 to:
Connecticut Veterans Hall of Fame
Office of the Commissioner
Connecticut Department of Veterans' Affairs
287 West Street
Rocky Hill, CT 06067

Section 2: Verification of Veteran's Status:

1. Provide the NAME, RANK, BRANCH OF SERVICE of Nominee.
2. Please attach all copies of official documents verifying veteran's service and honorable discharge from the armed services. (e.g. DD 214).

Section 3: Summary of Education and Training Accomplishments:

1. Provide a simple chronology of education and training accomplishments
2. List or attach any significant academic achievements, recognition's, etc.

EDUCATION: Schools attended, Degrees earned, Academic awards

TRAINING (Other than military training): Vocational/technical training courses and schools; College and Professional Programs completed with dates; Other community training programs (Volunteer Firefighter training, Red Cross, etc)

Section 4: Summary of Nominee's Professional or Employment History:

Provide a simple chronology of post military professional and employment history. (You may attach any significant awards, recognition, etc. that may be pertinent to this item.)

1. History of employers/companies/businesses
2. Positions and promotions
3. Selected professional publications and presentations
3. Professional awards, recognition, certificates

Section 5: Summary of Nominee's Advocacy on behalf of Veterans:

Summarize the contributions and recognition of the nominee by veterans' support programs or initiatives. (Examples may include the nominee's active involvement with veterans' organizations, community patriotic projects and committees, patriotic events, parades, etc)

Section 6: Summary of Nominee's Community Service/Advocacy Activities:

1. Volunteer Activities:
2. Civic Activities and Contributions:
3. Political or Appointed Offices Held:
4. Organizational Affiliations:
5. Community Awards and Recognitions:
6. Selected Community Publications and Presentations:

Section 7: List any awards of honors

(e.g. Presidential awards, Who's Who, Citizen of the Year, etc.)

Section 8: Narrative

Provide a simple narrative, separate from your cover letter, as to why you feel this individual should be considered for the Connecticut Veterans Hall of Fame: In this last section, please tell the Selection Committee why your nominee should be inducted and how his or her life's work has made a significant difference on others (e.g., a lifetime of service including civic contributions, veterans advocacy, exemplary professional contributions, etc.). Please note that the narrative is the most heavily weighted of the evaluation criteria. Special attention should be given to submitting a thorough and well-written narrative.