

CONNECTICUT SENTENCING COMMISSION

Steering Committee Meeting

Thursday, October 16, 2014

10:00am

IMRP Conference Room, Downtown Campus

Central Connecticut State University

New Britain, CT

Members Present: *Hon. David Borden (Commission Chair), Michael Lawlor (Committee Chair), Vivien Blackford (phone), Kevin Kane (phone), William Dyson (phone), Thomas Ullman, Hon. Patrick Carroll (phone)*

Also Participating: *Andrew Clark (Acting Executive Director)*

MINUTES

I. MEETING CONVENED

The meeting was called to order at approximately 10:06 a.m.

II. EXECUTIVE DIRECTOR POSITION

- **DISCUSSION:** *Andrew Clark reviewed the draft executive director job description with the Committee. The Committee also discussed the search process.*
- **CONSENSUS:** *The Committee approved the draft job description. A search committee was formed to winnow the number of applicants to a manageable number for Steering's consideration. It was agreed that the search committee for the position would include Steering Committee members Mike Lawlor and David Borden, as well as Andrew Clark.*

III. PUBLIC HEARING

- **DISCUSSION:** *The Committee discussed the need for an additional public hearing.*
- **CONSENSUS:** *No additional public hearings will be held in 2014.*

IV. OTHER BUSINESS

- **DISCUSSION:** *Andrew Clark presented a variety of logo choices for the Commission and updated the Committee on the Commission's new website.*

V. MEETING ADJOURNED

The meeting was adjourned at 10:40 a.m.