



# The Salvation Army

Divisional Social Services  
855 Asylum Avenue  
Hartford, CT 06106  
860-702-0025

## Rental Program/Emergency Financial Assistance Limitations & Guidelines

(Rev. February 2014)

DISASTER INCIDENT <b>Hurricane Sandy</b>	DATE ISSUED <b>April 2013</b>
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### Emergency Assistance Financial Limitations and Guidelines

*As approved by Territorial Headquarters on 2/3/14.*

The total amount of combined assistance provided to any one household may not exceed the amount set per household. In addition, individual limits may be applied to each of the types of services offered and not all services may be available on a given disaster (see chart on proceeding pages).

**In-kind assistance, when available, should be provided in addition to financial assistance for any of the services categories listed.** For example, a client may still receive up to the maximum award for vehicle repair to cover the needed repair parts even though the mechanic may be donating his time. The value of the mechanic's donated time is NOT to be considered as part of the financial limit.

**Other essential emergency needs not mentioned above may be considered when necessary.** However, the full amount of the assistance authorized by the caseworker MUST NOT exceed the maximum limit per household unless authorized by the Director of Social Services and/or Divisional Secretary.

In unusual circumstances, the Director of Social Services and/or Divisional Secretary may authorize additional monies that exceed the maximum award. This may be the case when a client demonstrates a severe need, including disaster-related injuries or a death. Larger amounts/exceptions **MUST** be considered by the Divisional Social Services Director / DHQ Administration.

With the exception of gift cards, all payments will be made directly to a vendor. In some cases, presentation of an appropriate bill or statement that specifies the services (to be) provided and the itemized cost(s) will be necessary before payment can be rendered. **Checks or cash will not be paid directly to the client.**

### Rental Program

In addition to the Emergency Financial Assistance Categories, families may receive up to \$10K per household in rental assistance. The Rental program is designed to assist families who have been displaced from their home due to damage caused by Storm Sandy that makes their house uninhabitable. Families **MUST** have used all of their allocated FEMA rental assistance prior to using this program.



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### Emergency Financial Assistance

The total amount of combined assistance provided to any one household may not exceed the maximum limits as listed below without supervisory authorization.

Family Size	Maximum Award
1	\$ 5,000
2	\$ 7,500
3	\$10,000
4	\$12,500
5+	\$15,000

### Emergency Financial Assistance Categories

GROCERIES	Alcohol and tobacco prohibited.	
TRANSIENT LODGING, Hotel or Shelter	For temporary housing in a disaster shelter or when mass shelter is not feasible, temporary housing may be provided in commercial facilities, such as a hotel.	
MEDICAL, Prescriptions	Replace lost prescriptions / medications; also medical devices such as eyeglasses, canes, wheelchairs, etc.	
MEDICAL, Treatment	Pay bills / invoices related to medical treatment due to disaster related injuries and/or trauma.	
TRANSPORTATION	Includes gasoline, bus or airline tickets	
VEHICLE REPAIR	Make essential repairs to vehicles, including repairs related to safety and/or operability	
CLEAN-UP ASSISTANCE, Supplies and/or Tools	Includes assistance for cleaning supplies (mops, brooms, chemicals) and tools (shovels, tarps, etc.).	

CLEAN-UP, Labor	Referral or contract to laborers to assist with debris removal or clean-up / mud-out of disaster-damaged home.	<b>VOLUNTEERS</b>
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ENERGY, Utilities	May include utility deposit (water, sewer, electric, gas), utility bills or property tax	
PERSONAL PROPERTY, Appliances	Replace essential appliances: stove, refrigerator, washer, and dryer.	<b>See Furniture &amp; Appliance Guidelines</b>
PERSONAL PROPERTY, Furniture	Replace essential furnishings: bedroom frame, mattresses, crib, table and chairs, chest of drawers, lamp (one per bedroom); and telephone.	<b>See Furniture &amp; Appliance Guidelines</b>
PERSONAL PROPERTY, Household Goods		
REPAIRS, Emergency Minor Home	Includes assistance for minor emergency repairs to applicant's primary residence to restore the home to habitability or to prevent additional damage.	
OTHER	Other assistance provided by The Salvation Army that does not otherwise fit in the categories listed, i.e. storage bills, permits, architectural plans, etc.	