

Parent Trust Fund Program Report

Person Completing Report: _____

Name of Organization: _____

Date of Report: _____

Reporting Period: _____

Please provide the following information in a narrative form for the period of your grant:

- Success in delivering the parent involvement/parent leadership training described in your application regarding planned project activities, timetables, and enrollment/graduation of participants;
- Major accomplishments and challenges during the grant period;
- Any significant changes in financial circumstances or sustainability of program funding;
- Any best practices or key learning that you would share with others planning similar training programs in their communities; and
- Other important developments or comments that you want to include.

Please provide data to demonstrate program impact and measurable outcomes:

- The number and demographic make-up of the training participants and graduates;
- What the training graduates are doing now that demonstrate increased technical skills and civic involvement (participation on Boards/PTO's, change in voter activity, volunteer hours spent in community activities, etc.); and
- Any other key indicators or measurable outcomes associated with the training.

Parent Trust Fund Course Start-Up Form

Complete and fax to the Children's Trust Fund at (860) 418-8780 two weeks prior to the start of training.

Name of Sponsoring Agency: _____

Coordinator: _____ Today's Date: _____

Phone Number: _____ Email: _____

Retreat Date: _____ Start Date of Training: _____
(If applicable)

Anticipated Ending Date: _____

of Parents Enrolled: _____ # of Children Enrolled: _____

Training Curriculum Used: _____

Number of Weeks: _____ Day/Time of Training: _____

Location of Training: _____

Name(s) of Training Facilitator(s): _____ Email: _____

_____ Email: _____

Name(s) of Facilitator(s) for Children's Program: _____ Email: _____

_____ Email: _____

Transportation Provided: Yes No

Food Provided: Yes No

Please make a note of any special circumstances about the training: _____

